

Holly VanWormer

Staff Supervisor Scheduler CNA

Appleton, WI

hollyberning1981@gmail.com

9204500602

My objective is to obtain a position within the medical field that is meaningful and challenging; which also contributes to my daily knowledge and growth as a Nursing assistant.

Authorized to work in the US for any employer

Work Experience

Staff Supervisor Scheduler Recruiter

MedAid Staffing / HomeAid Health Care - Appleton, WI

July 2017 to Present

Recruiting employees for the company, scheduling, on call, client assessments, client care plans, finding facilities who need help staffing and placing a qualified employee into the facility. Schedule and supervise 20+ employees

CNA - Certified Nursing Assistant

MedAid Staffing - Appleton, WI

July 2017 to Present

Staffing in long term care facilities and CBRF Assisted Living facilities

Scheduler

MedAid Staffing - Menasha, WI

July 2017 to Present

Schedule our employees to various Long Term Care facilities

Staff Supervisor

Homeward Bound, Inc. - Baraboo, WI

July 2016 to July 2017

Staff supervisor at a home health company, assessing clients Work in the office with client files, referrals, go to the clients house to do client safety home checks, client caregiver introductions. Interviews caregivers, orientation, performance reviews, payroll, scheduling, work with Microsoft excel, word, Microsoft outlook and outlook with multiple calendars, do delegations. Go into the clients and do cna work in the clients home

CNA - Certified Nursing Assistant

Artisan Assisted Living & Memory Care - Baraboo, WI

October 2014 to July 2017

Cna

Liasion supervisor

GeminiCares - Reedsburg, WI

May 2014 to October 2014

608-254-9093

Work in the office with client files, referrals, go to the clients house to do client safety home checks, client caregiver introductions. Interviews caregivers, orientation, performance reviews, payroll, scheduling, work with Microsoft excel, word, Microsoft outlook and outlook with multiple calendars, do delegations. Go into the clients and do cna work in the clients home

Certified Nursing Assistant / CLINICALS

Sauk County Health Care Center - Reedsburg, WI

May 2012 to July 2012

Healthcare Services

- Inventory incoming personal items
- Provide care in accordance with established policies and procedures
- Measure and record resident's fluid intake and output
- Assist residents with personal cares, transferring and toileting
- Assist residents with range of motion exercises per care plan
- Protect and promote resident rights and assist the residents to maintain independence
- Report to RN/LPN

Housekeeping Supervisor - Hotel

Great Wolf Resorts, Inc - Lake Delton, WI

April 2008 to November 2011

Hotels and Lodging

- As the coordinator for housekeeping staff, housekeeping inspectors ensure that the company meets all cleanliness and condition requirements.
- Responsibilities included recording inspection results, resolving guest complaints and maintaining accommodations standards.
- The role also involved developing and training other housekeeping staff.

Bartender

Wooden Shoe Saloon - Wonewoc, WI

June 2000 to July 2007

Food and Beverage Production

- Collect money for drinks served.
- Check identification of customers in order to verify age requirements for purchase of alcohol.
- Balance cash receipts.
- Attempt to limit problems and liability related to customers' excessive drinking by taking steps such as persuading customers to stop drinking, or ordering taxis or other transportation for intoxicated patrons.
- Clean glasses, utensils, and bar equipment.
- Take beverage orders from serving staff or directly from patrons

Education

High school or equivalent in Nursing Assistant

Madison Area Technical College - Reedsburg, WI

July 2012

High school diploma

Wonewoc-Center - Wonewoc, WI

June 2000

Skills

- Microsoft Office (5 years)
- Microsoft Word (4 years)
- Epic (1 year)
- Excel (4 years)
- Dementia Care (7 years)
- Alzheimer's Care (7 years)
- Memory Care (7 years)
- Management Experience (5 years)
- Supervising Experience (5 years)
- Phones (9 years)
- Phones (9 years)
- Customer Service (10+ years)
- Customer Service (10+ years)
- Computer Skills (10+ years)
- Caregiving
- Medication Administration
- Meal Preparation
- Employee Orientation
- Vital Signs
- Caregiving
- Human Resources
- Medication Administration
- Vital Signs
- Meal Preparation
- Infection Control Training
- Employee Orientation
- Laboratory Experience
- Recruiting
- Patient Care

- Home Care

Certifications and Licenses

CPR/First Aid

Present

Red Cross

Alzheimer's and Dementia Certificate Trained

Present

CNA

July 2012 to October 2020

Current in registry no restrictions

CPR

Certified Nursing Assistant (CNA)

Additional Information

SKILLS

Dementia Care, certificate in dementia crisis training

- Knowledge of taking vital signs including temperature, blood pressure and pulses and respiration
- Skilled in utilizing restorative measures in resident and patient care
- Able to give accurate and detailed care to clients and residents
- Activities of Daily Living (ADL)
- Quality Patient Care
- Communication Skills
- Infection Control
- Safety and emergency procedures
- Basic nursing skills
- Feeding methods
- Elimination procedures
- Residents rights
- Personal care skills and skin care
- Transferring, positioning, and turning method
- Range of motion exercises
- Signs and symptoms of common disease
- Care for cognitively impaired persons
- Analytical and problem-solving skills
- Interpersonal and teamwork skills