**Andrea Skinner**

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(858) 264-7078

Excellent written and verbal communication skills, with an eye for detail.

Extremely productive in a high volume, high stress, environment.

Self-starter with a can-do attitude.

**WORK EXPERIENCE:**

**SPT – Traveler**

UCSD – San Diego, CA

04/05/2021-06/04/2020

Assembly: All Specialties + Loaners

Sterilizers: Steam/ VPro/ Sterrad

Decontam

Endo

Tracking System: Alex Gold

**SPT – Traveler**

Banner Healthcare- Queen Creek, AZ

12/14/2020-03/13/2021

Assembly (Ortho, General, Davinci Si and Xi, uro, gyn)

Sterilizers, Sterrad 100NX, Steam.

Endo, Scope reprocessing.

Decontam,

Sterile storage.

Float to other facility to reprocess instruments as needed.

On Call, as needed.

Tracking System: SPM

**SPT - Staff**

Scripps Healthcare

San Diego, CA

06/08/2020- 11/20/20

Assembly (all specialties), Decontamination. Ensure the OR has the inventory needed for all of the next day cases

Tracking System: Integra

**SPT – Traveler**

Rady Children’s Hospital – San Diego, CA

11/07/2019-04/14/2020

Assembly, all specialties. Neuro, ENT, GYN, Ortho, General, Robotic, etc, also clinics

Decontam. Loaners

Sterilizers (steam, VPro),Average day 70-80 cases scheduled.

Case Cart preparation, ie assembling a case cart based on a pick sheet provided by OR containing what is needed for each case. Soft goods as well as sets and trays.

Center Core duties.

Machine Maintenance, and testing

Worked every shift during my time there, as well as volunteered when needed.

Temporary lead position held 02/02/2020-03/02/2020. Delegated assignments to other employees on shift. Gave shift report via email and in person. Ensured the department was running properly, and 1st and 2nd cases / Case Carts / Complete & Outside OR rooms

Tracking System : Impress

**SPT – Traveler**

Mission Hospital – Mission Viejo, CA

08/12/2019-10/28/2019

Neuro Liaison. Neuro Department. Reprocess loaners, Sterilizers, Decontam, Sterile Storage

Tracking System: SPM.

**SPT – Traveler**

Froedtert Health – Milwaukee, WI

04/22/19- 07/20/19

Trauma 1 Hospital (35 OR Rooms)

Assembly, all specialties and clinics,

Decontam,

Sterilizers (steam, Vpro, Sterrad, ETO, medivator). inventory, and logs.

Average day, 70-80 cases scheduled.

Third shift schedule.

Tracking System : Censitrac

**SPT – Traveler**

Bonner General Hospital - Sandpoint, ID

12/18/18-03/25/19

Small hospital, 4 OR Rooms. Mainly Ortho, Some general, and GYN cases as well as clinics. Processed scopes such as EGD, colonoscopes, and flexible endoscopes. Sterilizers (steam, and flash. No low temp machines at hospital) Average day 12-20 cases scheduled. Manual count sheets and logs. Worked a closing shift schedule. Responsible for cleaning the department for first shift in the mornings, as well as distributing sterile items to storage locations, and finishing the work load for the day. Worked on call hours.

No Tracking System – Manual.

**SPT – Traveler**

Rady Children’s Hospital - San Diego, CA

03/08/18-12/08/18

Pediatric Hospital

Assembly, all specialties. Neuro, ENT, GYN, Ortho, General, Robotic, etc, also clinics. Decontam, Sterilizers (steam, VPro), Average day 70-80 cases scheduled. Case Cart preparation, ie assembling a case cart based on a pick sheet provided by OR containing what is needed for each case.

Worked every shift during my time there, as well as volunteered when needed.

Tracking System: Impress

**SPT – Traveler**

Lawrence Memorial Hospital- Lawrence, KS

11/27/2017- 02/24/2018

Duties Include, assembly, ortho, GYN, neuro, vascular, ENT, Laps, GU. Steams, run low temps, (Vpro. Average day 10-20 cases scheduled. Decontamination, soft goods, case carts, central supply, communication with the OR’s well as other depts., opening and closing duties. Rounds to clinics collection of soiled and distributions of sterile instruments. Manual count sheets and logs. Work on call hours.

 No Tracking System – Manual

**SPT - Staff**

OU Medical Center

Oklahoma City, OK

05/08/2017 – 11/25/2017

Level One Trauma Hospital, 24 ORs, graveyard shift. Familiar with Ortho, ENT, Neuro, Plastics, GU, OBGYN, Laparoscopic, and General case instruments. Familiar with sets from Stryker, Synthes/Zimmer, Biomet, and many more. Familiar with the Impress count sheet/ instrument tracking. Average day 70-80 cases scheduled. Organized with great problem-solving skills.

Tracking System: Impress

**SPT - Staff**

Jane Phillips Medical Center

Bartlesville, OK

09/2014 - 05/2017

P.P.E., receive instruments and supplies from the O.R., as well as other departments of the hospital. Decontam. Inspect to make sure working properly. Manually count and assemble instrument sets, as well as wrap instruments to be put in autoclaves with proper indicators and biologicals. Peel pack pouches, Sterrad, and ETO experience also. Keep logs for received and processed. Manual count sheets and logs. Familiar with "Opening and Closing duties. Average day 10-20 cases scheduled.

No Tracking System - Manual

**Education:**

Certificate in Radio Broadcasting, Digital Production

American Broadcasting School-Online Program - Bartlesville, OK

May 2016 to February 2017

Cypress Falls High School

1996 to 2000

**Other Skills:**

Tracking Systems: Impress, SPM, Cencitrac, Alex Gold, Integra. EPIC,

Internet savvy Knowledge of basic office equipment, example. fax machines, printers, multi-line phones etc. Proficient in Microsoft Word, PowerPoint, Excel, and Quickbooks.

* **BLS Training Certificate Exp: 10/12/2021**
* **IAHCSMM/CRCST- Exp: 08/05/2021**