

Ricardo Cruz

Licensed Practical Nurse - Plum Grove Nursing Home and Rehab

Schaumburg, IL 60195

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A highly passionate, dedicated and knowledgeable LPN with over 14 years' medical experience providing superior clinical care to multicultural patient populations. Demonstrated ability to ensure provision of quality patient care in accordance with facility's policies and procedures. Committed to maximize patient satisfaction through the delivery of passionate care in a specialized care environment. LPN with proven expertise in long term patient care, post-hospital rehabilitation, strong Medicare background, staff development, and family advocacy. Exceptional capacity to multitask: manage competing priorities with ease while fostering delivery of superior patient care. Solid administrative and referral experience include admissions, assessment, treatment, referral, and education for a broad range of patients. Widely recognized as an excellent care provider and patient advocate. Outstanding interpersonal and communication skills, superior accuracy in patient history, charting, and other documentation.

Work Experience

Licensed Practical Nurse

Plum Grove Nursing Home and Rehab - Palatine, IL

January 2005 to Present

- * Handled the tasks of supervising staff and conduct trainings for new nurses
- * Prepared and predicted for physicians requirements and doctors
- * Provide guidance to families and patients with long term illness
- * Utilized computer systems for new staff
- * Motivated staff in delivering effective and high quality care
- * Supervised nursing operations and provided nursing care
- * Scheduled staff meetings and assigned duties
- * Served as a role model in creating a warm environment for families, staff, physicians, patients and visitors
- * Coordinated with nurse staffing office in identifying the requirements of staff
- * Determined patient care assignments in accordance with patient's requirements
- * Scheduled staff

Certified Nursing Assistant

Plum Grove Nursing Home and Rehab

January 2005 to April 2015

- Oversee basic and specific patient care
- Supervise and assist patients with self-cleaning and grooming keeping hygienic practices in mind
- Take vitals and record changes in patient books
- Clean and care for patient space
- Administered enema
- Collected specimens for testing purposes

- Communicated all changes in patient health and progress to head nurse

Certified Nursing Assistant

Plum Grove Nursing Home and Rehab - Rolling Meadows, IL

July 2012 to September 2014

- Oversee basic and specific patient care
- Supervise and assist patients with self-cleaning and grooming keeping hygienic practices in mind
- Take vitals and record changes in patient books
- Clean and care for patient space
- Collected specimens for testing purposes
- Communicated all changes in patient health and progress to head nurse

Bookkeeper/Scheduler

Plum Grove Nursing Home and Rehab

May 2007 to April 2010

- Administer work order creations and completions
- Correspond production support documents
- Document and maintain standard work for replenishment methods
- Perform inventory reduction and scheduling projects
- Ensure proper timing of material requirements and parts delivery
- Communicate with procurement to regulate delivery schedules
- Track reports and distribute to production management

Education

Associate

Nursing Licenses

PN

Expires: January 2021

State: IL

Skills

- Nursing
- EMR Systems
- Vital Signs (10+ years)
- Medication Administration (6 years)
- Experience Administering Injections
- Patient Care (10+ years)
- Medical Records (6 years)
- Medical Office Experience (10+ years)
- Triage (5 years)

Certifications and Licenses

LPN

Additional Information

- Over 16 years of experience in health care field
- Patient Care & Safety
- Diagnostic Testing
- Medical Terminology
- Electronic Medical Records
- Vital Signs & Patient Monitoring
- Privacy / HIPAA Regulations
- Patient Advocacy and Support
- Bilingual fluent in English and Spanish
- IV certified

SPECIAL SKILLS

- Excellent interpersonal communication and problem solving abilities
- Fluent in Spanish, English.
- Ability to prioritize multiple tasks
- Able to maintain positive interpersonal relationships
- Knowledge of Microsoft Office-Excel, PowerPoint, Microsoft Word