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| SHANNON E. Wafford16814 Merrill Avenue, South Holland , Illinois 60473.(773)372-368950specialfifty@gmail.com |
| I am an experienced, dedicated health care provider who is currently seeking to be a member of an organization that will offer room for professional growth and advancement within the team. |

# Experience

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| 10/21- PresentEMergency DEPARTMENT UNIT managerResponsible for daily operations of a Level One trauma center. Job duties and responsibilities include but not limited to:Administrative: (interviewing, hiring, training, appraisal performances, disciplinary action, addressing complaints, resolving issues, budget, assist in the development of policies, oversee and review expenditures and staff education) Quality improvement: engage in quality initiatives, attend relative workshops in an effort help ensure the standard of care is being rendered. Clinical: currently supervise 93 nursing /ancillary staff. Audit/review medical charts to confirm significant nursing documentation meets legal parameters and the requirements of regulatory agencies. Maintain 24-hour accountability of the department. 03/18- PresentSTAFF NURSE, METHODIST NORTHLAKEResponsibilities included medication management, properly documentation, care planning, pre and post -op care, antepartum, intra-partum and postpartum care. 03/20-10/21HOspital ADMINISTRATOR, Sinai Chicago HospitalResponsible for hospital throughput and ensuring the policy and procedures are followed by the staff to ensure patient safety.08/17– 03/20labor and delivery/OB- nurse Manager, st. bernard hospitalResponsible for the daily operation of the Labor and Delivery Department (OB, Nursery, Postpartum and OR).  |
| 12/16 – 08/17labor and delivery/ob-Asst. nurse Manager, St. Bernard HospitalAssisted the OB Manager with administrative and management duties (Kronos/scheduling) Assisted with educational in-services and staff development.**10/13- 12/16****STAFF NURSE, ST. BERNARD HOSPITAL** Responsible for rendering safe patient care in the following areas: Med/Surg, Telemetry, Emergency Department, Behavioral Health and OB. Responsibilities included medication management, properly documentation, care planning, pre and post -op care, antepartum , intra-partum and postpartum care. **03/13-08/13****STAFF NURSE, ROSELAND COMMUNITY HOSPITAL**Responsible for rendering safe patient care in the following areas: Med/Surg, Telemetry, and OB. Responsibilities included medication management, properly documentation, care planning, pre and post-op care, antepartum, intrapartum and postpartum care.**08/10-03/13**Nurse Manager, Brentwood Subacute BURBANK, IL 07/04-08/10STAFF NURSE, hOLY CROSS hOSPITAL cHICAGO, IL 08/04-08/10STAFF NURSE, mOUNT sINai hOSPITAL CHICAGO, IL |
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# Education

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| August 2019TraiN THE TRAINer (including Alzheimer's Component)College of DupageAUGUST 2019Approved Evaluator workshop (IDPH)College of dupageJune 2019MASTERS of SCIENCE in NURSING (Health care administration) Grand canyon University**GPA 3.72**  |
| nOVEMBER 2014BACHELORS of SCIENCE in NURSINGgRAND CANYON UNIVERSITY**Graduated with honors GPA 3.85**jUNE 2004ASSOCIATE IN APPLIED SCIENCEoLIVE HARVEY COLLEGEDECEMBER 1999LICENSED PRACTICAL NURSE (lpn)dAWSON TECHINAL SCHOOL |

# Certifications and skills

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| * Registered Professional Nurse
* CPR
* ACLS
* NRP
* STABLE
* Advanced fetal monitoring
 | * Exceptional interpersonal skills
* Great stewardship
* Dependable and punctual
* Microsoft Office
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