

Brenda Davis

Resume

Peoria, IL 61614

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+1 309 648 1685

-Computer skills with Microsoft word, Excel, PowerPoint.
Excellent communication skills

Authorized to work in the US for any employer

Work Experience

Unit Manager

River crossing of Peoria - Peoria, IL

February 2017 to Present

As a floor nurse position I communicate with Providers and family and building manger concerning residents.

Administration of medication, IM injection, supervisor over 2-5 cna caregivers

Dispensing Nurse

Peoria Treatment Center - East Peoria, IL

March 2016 to Present

Administration of controlled substances

*Evaluating patients for dosage adjustments

*Checking TB test

*Perform blood draws

* Checking clients charts for compliance

* urine drop collection

LPN 03/2008 to 06/2010

New Age Services Chicago, IL

*Administering and checking Tb test

* Making chest x ray referrals

*Assisting Dr. in performing exams

*Administering controlled substances

School Nurse 09/2007 to 06/2008

Infinity School Chicago, IL

- * Sitting in on IEPs
- * Providing first aid treatment
- *Checking medical charts for accuracy
- * Making referrals for missing immunizations

LPN (Methadone Dispensing Nurse) 09/2003 to 12/2006

New Horizons Chicago, IL

- *Administration of controlled substances
- * Medicating and evaluating patients for dosage adjustments
- * Maintaining chart accuracy
- *Performing TB tests and checking test results

Nurse Manager

WASHINGTON CHRISTIAN VILLAGE - Washington, IL
June 2013 to Present

- establishing personal rapport with patients and other persons in a position to understand service requirements.
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- Maintains nursing operations by initiating, coordinating, and enforcing program, operational, and personnel policies and procedures.
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- Maintains nursing staff by orienting, and training nurses and auxiliary staff.
- Completes patient care requirements by scheduling and assigning nursing and staff; following up on work results.
- Maintains nursing staff job results by coaching, counseling, and disciplining employees; planning, monitoring, and appraising job results.
- Establishes a compassionate environment by providing emotional, psychological, and spiritual support to patients, friends, and families.

LPN (Licensed Practical Nurse)

Calvary Full Gospel Church - Peoria, IL
October 2009 to Present

Responsibilities Daily care monitoring pt medication regain

Monitor several diabetics glucose levels, monitor spO2 level, health education on medication, apply wound dressing

LPN (Licensed Practical Nurse)

Heartland Manor Care - Peoria, IL

July 2013 to October 2016

Responsibilities

Have been a Charge Nurse of the building

Supervised 3-4 CNA, manage 10- 25 residents. Dispensing medication, contributing in hospice care, Communicating with Doctors and ordering diagnostic tests, IM injection, setup dialysis systems, Admissions process

LPN Staff Nurse

OSF Medical Center - Peoria, IL

August 2012 to June 2014

order medication to pharmacy, triage, routing calls to physician office

Education

LPN in Nursing

Illinois Central College - Peoria, IL

2005 to 2009

Associate in Certified Medical Office

Midstate College - Peoria, IL

2003 to 2005

Nursing Licenses

PN

Expires: January 2021

State: IL

Skills

- Dialysis systems, Telemetry (3 years)
- LPN
- LVN
- wound nurse (3 years)
- BLS
- Computer Literacy
- Customer Service
- Microsoft Excel
- Microsoft Office
- Nurse Management
- Medication Administration

- Vital Signs
- Hospice Care
- EMR Systems
- Experience Administering Injections
- Dialysis Experience
- Leadership
- Computer networking
- Patient observation
- Typing

Certifications and Licenses

BLS Certification

LPN

LPN

Assessments

Electronic Medical Records: Best Practices — Familiar

December 2019

Knowledge of EHR data, associated privacy regulations, and best practices for EHR use

Full results: [Familiar](#)

Work style: Reliability — Familiar

December 2020

Tendency to be dependable and come to work

Full results: [Familiar](#)

Patient-focused care — Highly Proficient

January 2021

Addressing concerns and using sensitivity when responding to needs and feelings of patients

Full results: [Highly Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

Additional Information

- * Strong interpersonal skills
- * Experienced with providing quality work
- * Flexibility and the to manage time
- * Ability to handle multiple tasks

* Dependable Never late for work