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| Name: |   Irelee Montes |
| Phone: |   +1 (312) 539-7028 |
| Email: |   Ireleecruz@gmail.com |
| Location: |   US-IL-Chicago-60707 () |
| Last Modified: |   9/26/2019 8:02:16 AM |

 Work History

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| --- | --- | --- |
| Company Name: |   Loyola University Medical Center | 04/14/2019 - Present |
| Job Title: |   BSN, RN, Surgical Unit |
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| Company Name: |   AMITA Saint Joseph's Hospital | 09/14/2018 - 04/14/2019 |
| Job Title: |   BSN, RN, Medical-Surgical |
|  |
| Company Name: |   Syeda H Zahedi MD | 06/14/2008 - 09/14/2018 |
| Job Title: |   Medical Receptionist |
|  |

 Education

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| --- | --- | --- | --- |
| School: |   Resurrection University | Graduation Date: |  |
| Major: |    |
| Degree: |   Bachelor's Degree |
| School: |   Truman College | Graduation Date: |  |
| Major: |    |
| Degree: |   Associate Degree |
| School: |    | Graduation Date: |  |
| Major: |    |
| Degree: |   None |

 Additional Skills And Qualifications

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| Recent Job Title: |    BSN,RN,Surgical Unit | Recent Wage: | 0 per  |
| Security Clearance: |   No |  |  |

 Desired Position

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| Desired Wage: |    per  | Desired Employment Type: |  |
| Desired Travel: |    |   Desired commute: |  |
| Desired Relocation: | No |  |

 Resume

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| Irelee Cruz-Montes, BSN, RN2035 N 73rd Ct. \* Elmwood Park, IL 60707 \* (312) 539-7028 \* Ireleecruz@gmail.comPROFILE\* Dedicated registered nurse with experience in general-medicine and general-surgery and overten-year medical receptionist experience\* Extensive understanding of Electronic Medical Records (EMR) such as Practice Fusion and EPICwhile following HIPAA protocol\* Fluent in Spanish and proven success in caring for diverse patients\* Skills in strategizing and prioritizing to accomplish multiple tasks\* Able to remain calm under pressure, perform task quickly and efficiently, and make emergentdecisions promptly\* Dedicated individual with a reputation of consistently going beyond requirementsEDUCATIONBachelor of Science in Nursing, April 2018Resurrection University, Chicago, ILCumulative GPA, 3.50Associates in General Studies, August 2016Truman College, Chicago, ILLICENSE &amp; CERTIFICATIONNCLEX/ RN Licensure, August 2018- CurrentBLS; American Heart Association, April 2019-CurrentPROFESSIONAL EXPERIENCEBSN, RN, Surgical Unit, Loyola University Medical Center, Maywood, IL 04/29/2019- Current\* Assess, develops, implements and evaluates a plan of care through a multi-disciplinary careteam by collaborating to achieve quality patient outcome\* Establishes a compassionate environment by providing emotional, psychological and spiritualsupport to patients, families and visitors\* Responds to code blues and implements life-saving measurement\* Competently handles emergency situations in a precise and professional manner\* Management of tracheal tubes, g-tubes, chest tubes, NG-tubes, wound care and insertion ofcatheters etc.\* Accurately interprets EKG strips and documents data; Responsible for patients with telemetrymonitoring\* Skillful and precise in performing venipunctures and capillary puncturesBSN, RN, Medical-Surgical, AMITA Saint Joseph's Hospital, Chicago, IL 09/17/2018- 04/22/2019\* Dutifully manage caseload of up to 7 patients; providing education, treatment, and medicationadministration, including IV therapy and wound care\* Develop treatment plans for patients by thoughtful evaluation and accurate nursing diagnoses\* Assess signs and symptoms indicating changes in the patient's status and prioritize treatment\* Collaborate with interdisciplinary teams including: physicians, physicians' assistants, nursepractitioners, nursing assistants, physical therapists, occupational therapists, pharmacists,and social workers to provide quality patient care\* Educate patients and families regarding medications, procedures and treatments, in addition toproviding preoperative and post-operative care instruction while maintaining a strong sense ofempathy and confidentialityMedical Receptionist, Syeda H Zahedi MD, Chicago, IL 06/2008-09/26/2018; RN 08/01/2019- Current\* Obtained authorizations, pre-certifications and appeals for referrals and procedures whileskillfully utilizing ICD-9, ICD-10, CPT Codes and following insurance guidelines\* Provided referrals for patients eligible for assistance from community-based resources such asIBCCP for Low Income Women\* Trained and assisted with hiring process of new employees\* Translated in Spanish for patients and provided after care instructions\* Recorded patients' medical history, vital statistics, and administered vaccinations (afterlicensure was obtained)\* Proficiently utilized Electronic Medical Records (EMR) such as Practice Fusion and EPICAWARDS, MEMBERSHIPS AND AFFILIATIONS\* Sigma Theta Tau International Honor Society of Nursing, 2017- CurrentVOLUNTEER EXPERIENCESaints Mary and Elizabeth Medical Center, 02/2018\* Provided health screenings at the Heart Fest |