Casey Catalano, RN

casey.marie10@yahoo.com

843-340-5130

<https://www.linkedin.com/in/casey-catalano-rn-09aab6b9>

Registered Nurse

Conway, South Carolina, United States Hospital & Health Care

Previous positions

Registered Nurse at Conway Medical Center

Insurance Biller and Coder at Magnolia OB/GYN LLC of Myrtle Beach

Education

Horry-Georgetown Technical College, Associate Degree of Nursing, Registered Nursing/Registered Nurse

Background

Summary

Registered Nurse with current SCLLR license, 5 years of experience in family medicine and extensive medical administrative experience in a private practice environment. I hold exceptional leadership skills that were acquired through volunteer projects. I have an excellent work ethic and understanding of MediTech, eClinical, EHR, and EMAR. Currently working in a private practice specializing in family medicine and managing multiple chronic conditions.

Experience

Registered Nurse

Family Medicine of SayeBrook

December 2015 – Present(3 years 11 months)Myrtle Beach, South Carolina Area

Registered Nurse

Conway Medical Center

July 2015 – November 2015(4 months)Conway, South Carolina

Member of the first graduating class of the RN Intern Academy. The academy offered an extended 12 week orientation to new RN graduates on the hospital's Telemetry, Surgical, and Medical floors. After completion, I was offered and I accepted a permanent full-time night shift position on the telemetry floor.

Insurance Biller and Coder

Magnolia OB/GYN LLC of Myrtle Beach

August 2011 – August 2013(2 years)Myrtle Beach, South Carolina Area

Accountable for coding and billing one third of all office claims. Developed an effective tracking system to increase collections at the front desk. Responsible for resolving denied claims with third party insurers and working aging reports. Assisted patients with clarifying Explanation of Benefits when needed. Office Team Captain for our March of Dimes office team.

Front Desk Representative

The Long Bay Resort

April 2009 – October 2010(1 year 6 months)Myrtle Beach, South Carolina Area

Kept records of room availability and guests' accounts manually and electronically. Collaborated with housekeeping and maintenance teams to resolve guest reported issues. Assisted guests with entertainment and dining recommendations. Answered overflow calls and booked reservations as needed. Recorded guest comments or complaints, referring customers to management as necessary. Presented with a Customer Service Achievement Award.

Education

Horry-Georgetown Technical College

Associate Degree of Nursing, Registered Nursing/Registered Nurse

2013 – 2015

Horry-Georgetown Technical College

Activities and Societies

Student Nurse Association

Horry-Georgetown Technical College

Associate’s Degree, Medical Billing and Coding, Medical Clerical Office Assisting, Phlebotomy

2008 – 2011

Horry-Georgetown Technical College

Languages

English

Native or bilingual proficiency

Skills & Expertise

Health Information Management

Meditech

Nursing Documentation

CPR/BLS Certified

Medical Records

Healthcare Management

Medical Terminology

Nursing Process

Critical Thinking

Patient Safety

Registered Nurses

Hospitals

HIPAA

Registered Nurse

EHR

Effective Policy and Program Developer

Patient Centered Care

Invoicing

Allscripts

Data Entry

Healthcare Information Technology

EMR

Patient Care Plans

Healthcare

Organization Skills

Proficient in the use of E-Medsys

Patient Advocacy

Certifications

Registered Nurse

South Carolina Department of Labor, Licensing, and Regulation: Board of Nursing, License 231220

July 2015

Medical Billing and Coding

Horry Georgetown Technical College, License

August 2011

Medical Clerical Office Asissting

Horry Georgetown Technical College, License

August 2011

Phlebotomy

Horry Georgetown Technical College, License

August 2011

Honors & Awards

Customer Service Excellence Award

Margarite Koniski

July 2010

Organizations

Coastal Coders

Member

Present

Volunteer Experience & Causes

Project Manager

Magnolia OB/GYN LLC of Myrtle Beach

March 2011 – March 2013(2 years)Health

I was the team captain for Magnolia OB/GYN's March of Dimes team and was in charge of the fundraising campaign for our practice. I was responsible for all collections and organizing our team to participate in the walk each year.

Participant

Relay for Life

June 2004 – June 2006(2 years)Health

Each year I participated in fundraising and walking for my classmate's team in honor of her Mother's battle with breast cancer.

Causes Casey cares about:

Children

Education

Environment

Health

Science and Technology

Social Services