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| Name: | Tonya Salisbury |
| Phone: | (843) 518-0827 |
| Email: | tonyasalis@gmail.com |
| Location: | US-SC-Moncks Corner-29461 () |
| Last Modified: | 4/29/2019 4:59:29 AM |

 Work History

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| Company Name: | MUSC: Pediatrics II, Children's Hospital 7B Telemetry, Institute of Psychiatry Trident: Level II Nursery; Encompass Heal | 01/01/2017 - Present |
| Job Title: | ICU | |
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| Company Name: | Cosmetic &amp; Surgical Dermatology | 03/01/2009 - 06/30/2010 |
| Job Title: | Office Secretary | |
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| Company Name: | Edward J. Dennis, IV Attorney at Law | 05/01/2006 - 03/31/2008 |
| Job Title: | Legal Secretary | |
|  | | |
| Company Name: | Roper St. Francis | 08/01/1998 - 05/01/2006 |
| Job Title: | Lead Secretary | |
|  | | |
| Company Name: | Trident Dermatology | 01/01/1996 - 08/01/1998 |
| Job Title: | Receptionist/Secretary | |
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 Education

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| School: |  | Graduation Date: |  |
| Major: |  | | |
| Degree: | Associate Degree | | |

 Additional Skills And Qualifications

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| Recent Job Title: | null | Recent Wage: | 0 per |
| Security Clearance: | No |  |  |

 Desired Position

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| Desired Wage: | per | Desired Employment Type: |  |
| Desired Travel: |  | Desired commute: |  |
| Desired Relocation: | No | |  |

 Resume

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| Tonya F. Salisbury  1317 Limetree Lane Moncks Corner, South Carolina 29461 tonyasalis@gmail.com phone (843) 518-0827  Objective My experience provides a solid foundation for interacting with patients from various age groups. My objective is to obtain a career as a Registered Nurse that will offer longevity and advancement. I am compassionate with excellent leadership and strong interpersonal skills. Dedicated to providing quality care and evidence -based practice in order to achieve optimal success.  Basic &amp; Advanced Skills \* \* Taking Vital Signs \* ASB duties \* Computer Documentation \* I &amp; O \* ADL's \* Patient hygiene \* Linen/bed changes and wound care \* Feeding and ambulation assist \* Patient transport \* Specimen collection and transport \* Tubes and drains \* Foley care \* Anti-embolic stockings \* ROM \* Restraints \* Postmortem care \* Telemetry \* 12 Lead EKG \* Sterile technique \* Chest tube maintenance \* Surgical prep \* Basic trach care \* Basic colostomy care \* Enemas   Education   Associate in Applied Science (RN) December 2018 Trident Technical College, N. Charleston, SC    Professional Licenses Registered Nurse - 248528  Related Clinical Experience (January 2017-Current)   MUSC: Pediatrics II, Children's Hospital 7B Telemetry, Institute of Psychiatry  Trident: Level II Nursery  Roper: PCU 2nd floor 3rd floor St. Luke Oncology floor ICU  Encompass Healthrehab nursing     Brief description of clinical duties: \* Assisted the RN in medication administration, patient teaching, and treatments \* Collaborated with RN to clarify new observations, incomplete data, abnormal or unusual patient responses \* Planned and reviewed care plans for assigned patients \* Assisted in controlling infection and disease control procedures \* Collected various samples from patients including blood and urine \* Assisted with daily care of patient to include ADL's \* Responsible for interpreting and analyzing data for different patients \* Observed and assisted with admissions, transfer and discharge of patients \* Maintain a record of patient intake and output and patients' vital signs \* Assisted with tracheotomy care and oxygen therapy   Work History   03/09-06/10 Cosmetic &amp; Surgical Dermatology Charleston, SC Office Secretary \* Responsible for answering telephone, scheduling appointments for two providers, assisting patients and physicians, entering insurance and patient information into system, posting procedure and diagnosis codes, filing insurance claims, collecting payments and many other office duties.  05/06-03/08 Edward J. Dennis, IV Attorney at Law Goose Creek, SC Legal Secretary \* Responsible for answering multi-line telephone system, greeting and assisting clients, managing attorney schedule, preparation of legal documents/correspondence, court preparation, and maintain filing.  08/98-05/06 Roper St. Francis Moncks Corner, SC Lead Secretary \* Responsible for filing insurance claims, answering telephone, scheduling appointments, file maintenance, checking patients in/out, patient care, prepare monthly schedules for 34 physicians and employees, and maintaining supply inventory.  01/96-08/98 Trident Dermatology Charleston, SC Receptionist/Secretary \* Responsible for answering telephone, scheduling appointments, filing, checking patients in/out, posting diagnosis and procedure codes, lab assistance, invoicing billing statements and check refunds, and verification of insurance coverage.   Certifications:  ELNEC- Endof -life Nursing Education Consortium- Advanced Palliative Care BLS- Basic Life Support |