

# Janay Curtis

Menasha, WI 54952

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9202688623

Authorized to work in the US for any employer

## Work Experience

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### **CNA - Certified Nursing Assistant**

RIDGEWOOD CARE CENTER - Racine, WI

October 2018 to Present

Assist clients with daily adls  
assist with transfer to and from bed/chair  
report change of condition in clients to rn  
light housekeeping

### **CNA - Certified Nursing Assistant**

BrightStar Care - Racine, WI

July 2018 to October 2018

Staffing agency  
helped clients with daily adls  
light housekeeping  
reported change of conditions in clients to RN  
POC charting

### **CNA - Certified Nursing Assistant**

North Point Senior Living - Kenosha, WI

June 2018 to October 2018

Pass meds at specified times.  
Assist with ADLs and feedings

### **Certified Nursing Assistant**

State of Wisconsin Department of Health Services - Union Grove, WI

January 2016 to April 2017

Assisted with ADLs, Transfers from bed to assisted device, feeding, light housekeeping and reporting changes to RN

### **Caregiver**

Country Meadows Adult Family Home - Caledonia, WI

December 2015 to November 2016

Responsibilities

Transport Clients from Work and To Schedule recreational events.  
Pass medication at specified times. (4pm & 8pm)  
Prepare and cook dinner.

Prepare and make lunches for the next day. (Sunday-Thursday)

Nail care

Check vitals and weights

Assist with ADLs and personal cares.

Accomplishments

I have a great impact at this job. I do what is expected of me and more. I'm always looking for something to do or ways to help.

Skills Used

Medication Administration

First Aid and Choking

Dietary Aide

Fire Safety

Resident Rights

Standard Precautions

### **Emeritus At Fox River**

Brookdale - Appleton, WI

August 2014 to September 2015

54914 (920) 997-0725

\*Medication Assistant/ Resident Associate\*

- Assists residents with personal cares and tasks
- Cleans and Sets dining room.
- Complete laundry tasks
- Minor cleaning
- Assists with transfers and toileting.

### **Pharmacy Technician**

CVS PHARMACY - Racine, WI

November 2013 to October 2014

Greeted Customers

- Filed and filled prescriptions
- Contacted Dr.'s offices and insurance companies.
- Processed orders using Rx Aim and Mckesson Order
- Alphabetized prescriptions and medications
- Cashier

## Education

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### **GED**

GATEWAY TECHNICAL COLLEGE

May 2013 to August 2013

## Skills

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- Certified Nursing Assistant (Less than 1 year)
- Resident Assistant (6 years)
- Pharmacy Tech (1 year)
- Dietary (6 years)
- CNA
- Cna Certified
- Home Health
- Manufacturing/Assembly (3 years)
- Caregiving
- Dietary Aide Experience
- McKesson

## Certifications and Licenses

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### **Certified Nursing Assistant (CNA)**

March 2017 to March 2018

### **CPR/First Aid**

## Additional Information

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### Other skills

#### General

labor and industrial experience (4 years)

#### Computer program

- Microsoft Word

Rx Aim Net/McKesson