# Jill Scutkowski

Program Director Wausau, WI 54401 Jilz@charter.net 715-5514860

Compassionate Registered Nurse with 35 years' experience in Long Term Care, with 10 years' experience

in Nurse Management and Leadership. Proud to have maintained a strong reputation for achieving external and internal customer satisfaction, practicing excellent fiscal responsibility, reaching positive clinical outcomes, and remaining a champion of community outreach and employee engagement throughout my successful career.

# Work Experience

## **DON Applegate Terrace Assisted Living**

North shore Health Services - Wausau, WI August 2020 to Present

Responsible for planning, organization, direction, supervision, and evaluation of all nursing services provided in the center. Ensures nursing department compliance with federal, state and local regulations and implementation of Center nursing core programs. Ensures maintenance of records and reports concerning resident care. Ensures orientation and training of nursing services personnel. Manages the nursing department within budget. Maintained the health of Tenants both physically and mentally throughout the COVID-19 pandemic with vigilant infection control practices and auditing. Ensures customer service standards for the nursing department.

#### **Director of Staff Development**

Wausau Manor Health Services - Wausau, WI September 2018 to July 2020

- Leads Orientation
- Plans and Implements quarterly drills.
- Instructs group and 1:1 in-services
- Coaches LN and CNA skills
- Completes various audits.
- Implements new procedures and follow through with the Nursing Management Team.
- Implemented a CNA curriculum, and successfully completed 8 CNA classes, with 100% passing rate.

#### DON

The Bay at Colonial Manor December 2017 to August 2018

• Senior Director responsible for the operations and success of this 150 bed skilled nursing facility.

• Leading/Coaching a new management team, consisting of an ADON, MDS Coordinator and Nurse Manager.

## ADON

PINECREST - Merrill, WI

March 2015 to December 2017

• Senior Manager responsible for the overall success of the Long Term Program.

• Participated in the opening of a new 25 bed Rehab Unit. Interviewed and hired appropriate staff. Implemented policies and procedures specific to the unit.

• Developed positive relationships with residents, resident families, community members, volunteers and staff.

• Developed and implemented "Core Value Behaviors" for the facility employee to follow.

• Organized " A Walk Through Time" a charity walk bringing residents, staff, families and community together to raise money for the facility garden.

• Implemented a par system for incontinence products to assure residents' received the right product and the right amount per day.

#### **Program Director**

Long Term Care 2010 to 2015

Senior manager responsible for the overall success of the Long Term Care program.

• Developed positive relationships with residents, resident families, community members, volunteers and staff.

• Developed and implemented "Circle of Care Rounding, " an evidence-based practice on the LTC program.

• Guest Speaker at the Meta star Forum, "Effective Rounding"

Long Term Care Program Director )

• Meta star Falls initiative. Mentored Badger Prairie Health Care Center (Madison) in falls reduction. They subsequently experienced a 40% reduction in falls over the course of the year.

• Leadership Development Committee. Formulated competencies for all leaders.

• Improvement and Accountability Team (Mentor leaders utilizing tools for continuous improvement and effective planning.)

North Central Health Care - Wausau, WI 1980 to 2015

North Central Health Care 2013 to 2013

2013 Women's Choice Award - America's Best Nursing Homes

North Central Health Care 2013 to 2013

2013 Five Star Overall Quality Rating (Highest Ranking) - Centers for Medicare and Medicaid Services 2012, 2013, 2014 U.S. News & World Report - Best Nursing Homes (Top 10% in the nation) 98% Resident and Family Satisfaction Score

#### **Unit Nurse Manager**

North Central Health Care 2006 to 2010

Interacts with social workers, life enrichment coordinators and dieticians who collaborate with physicians, therapists, residents and their families to develop and deliver individualized comprehensive care.

• Developed and implemented bowel and bladder management program. By tracking, researching, and improving the incontinent product purchasing process, this new program saves the facility over \$10,000 per month in the purchase of incontinent supplies.

## **MDS/Care Plan Unit Coordinator**

North Central Health Care 2005 to 2006

## **Charge Registered Nurse**

North Central Health Care 1992 to 2005

#### **Graduate Nurse**

North Central Health Care 1992 to 1992

#### 1992

## **Certified Nursing Assistant**

North Central Health Care 1980 to 1992

# Education

## Associate of Applied Science in Nursing

North Central Technical College - Wausau, WI 1992

# Skills

- MDS
- Nurse Management
- Nursing
- Medication Administration