

Breana Sloan

Certified Nursing Assistant - CNA Office Assistant

Menasha, WI 54952

breanasloan@yahoo.com

9204044075

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

CNA - Certified Nursing Assistant

Helping Hands - Appleton, WI

July 2019 to Present

- *Traveling Nurse
- *ADLs
- *Insurance Paperwork
- *Intake/Discharge
- *Med Pass

CNA Med 1

St. Marys Medical Center - Green Bay, WI

January 2017 to August 2019

- *High Census Experience
- *EPIC fluent
- *Flex and Float
- *On Call
- *Surgical -Hip Knee Shoulder Neck after care experience

CNA - Certified Nursing Assistant

Clarity Care - Green Bay, WI

March 2019 to June 2019

Family and Friends care Giver temp

Certified Nursing Assistant

Bellin Hospital - Green Bay, WI

March 2017 to October 2017

Otho / Neuro floor

- EPIC TRAINED
- CUSTOMER PATIENT TRAINED

Front Desk/Dental Assistant

Familia Dental - Green Bay, WI

2015 to 2017

- Inbound/outbound calls, Scheduling, Insurance company calls

- Prepares treatment room for patient by following prescribed procedures and protocols.
- Prepares patient for dental treatment by welcoming, comforting, seating, and draping patient.
- Provides information to patients and employees by answering questions and request. Provides Exam X-rays and Conduct Children's Cleanings
- Provides instrumentation by sterilizing and delivering instruments to treatment area; positioning instruments for dentist's access; suctioning; passing instruments. Assisting Dentist with extractions and root canals.
- Documents dental care services by charting in patient records.

Preschool Teacher Assistant

Kids R Kids Learning Academy - Lawrenceville, GA
August 2014 to June 2015

- Provide assistance to students with special needs or mental disabilities
- Supervise students in classrooms, halls, cafeterias, school yards, field trips
- Provide Reports
- Maintain Classroom
- Assist in teaching lessons

Chiropractor Assistant /Receptionist

The Art of Healing - Buford, GA
January 2012 to May 2013

- Greeting person entering establishment, determine nature and purpose for visit
- File and maintain record
- Perform Transactions
- Schedule appointments
- Work with computers records, invoices, balance sheets, or other documents
- Check in/out patients
- Coding of supplies
- Operate telephone switchboard, screen forward calls, providing information taking messages or Scheduling appointments

Education

Certification

Buford High School - Buford, GA
2013

College of Menominee Nation Green Bay - Green Bay, WI

Skills

- RECEPTIONIST (3 years)
- EPIC (1 year)
- CPR CERTIFIED (3 years)
- CUSTOMER SERVICE (5 years)
- CNA (3 years)
- Certified Nursing Assistant

- Home Health
- HHA
- Special Needs
- Medical Imaging
- Vital Signs
- Dental Assisting
- Nursing
- Hospital Experience
- Caregiving
- Epic

Certifications and Licenses

CPR & First Aid

February 2019 to September 2024

Nurse's License: Class: CRNA, State: WI, Expires: September 2024

CPR

Certified Nursing Assistant (CNA)

Additional Information

Skills Summary

- Excellent customer service
- Personable
- CPR Certified
- EPIC Trained
- Able to multitask
- Over 100 hour's of office training