

# Ashley kaye

Green Bay, WI

[ashleykaye7\\_gey@indeedemail.com](mailto:ashleykaye7_gey@indeedemail.com)

+1 920 362 1427

Authorized to work in the US for any employer

## Work Experience

---

### **LPN**

PREVEA HEALTH - Green Bay, WI

February 2020 to Present

- Monitored vital signs
- Assisted with wound care
- Medication administration
- Documentation
- Communicated with families and physicians
- Triage patients via phone

### **LPN (Licensed Practical Nurse)**

Odd Fellow & Rebekah HCC - Green Bay, WI

November 2018 to January 2020

### **Warehouse Worker**

JBS - Green Bay, WI

August 2016 to January 2017

measured meat, used knives to cut meat, packaging

### **Customer Service Representative**

EGS Inc. - Green Bay, WI

August 2015 to November 2015

Responsibilities

answered phones and questions from customers and tried to upsell

Skills Used

computer skills and etiquette

### **Cleaner/Housekeeper**

thario building services - Green Bay, WI

April 2012 to April 2015

Responsibilities

Cleaned medical facilities

### **CNA - Certified Nursing Assistant**

innovative services - Green Bay, WI

September 2009 to June 2012

#### Responsibilities

Took care of people with mental disabilities

#### Accomplishments

Made a difference in others lives

### Education

---

#### **Technical in Licensed practical nursing**

NWTC - Green Bay, WI

August 2017 to July 2018

#### **Oral interpersonal communications class**

NWTC - Green Bay, WI

#### **Technical diploma**

### Nursing Licenses

---

#### **PN**

State: WI

### Skills

---

- LPN
- Medication Administration
- Nursing
- Experience Administering Injections
- Vital Signs
- Triage
- Patient Care
- Computer Skills
- Acute care
- Medical office experience
- Caregiving
- Microsoft Office
- EMR systems

### Certifications and Licenses

---

#### **Driver's License**

#### **BLS/CPR**

**CPR**

**LPN**

## Assessments

---

### **Working with MS Word Documents — Proficient**

December 2019

Knowledge of various Microsoft Word features, functions, and techniques.

Full results: [Proficient](#)

### **Attention to Detail — Proficient**

December 2019

Identifying differences in materials, following instructions, and detecting details among distracting information.

Full results: [Proficient](#)

### **Reliability — Completed**

July 2019

Tendency to be dependable and come to work

Full results: [Completed](#)

### **Patient-Focused Care — Highly Proficient**

July 2020

Addressing concerns and using sensitivity when responding to needs and feelings of patients

Full results: [Highly Proficient](#)

### **Customer Focus & Orientation — Highly Proficient**

October 2020

Responding to customer situations with sensitivity

Full results: [Highly Proficient](#)

### **Project Timeline Management — Proficient**

October 2020

Prioritizing and allocating time to effectively achieve project deliverables

Full results: [Proficient](#)

### **Mechanical Knowledge — Proficient**

October 2020

Understanding and applying mechanical concepts and processes

Full results: [Proficient](#)

### **Electronic Health Records: Best Practices — Highly Proficient**

October 2020

Knowledge of EHR data, associated privacy regulations, and best practices for EHR use

Full results: [Highly Proficient](#)

## **Home health aide skills — Highly Proficient**

February 2021

Providing care to patients in a home setting

Full results: [Highly Proficient](#)

## **Data entry: Accuracy — Proficient**

October 2020

Entering data quickly and accurately

Full results: [Proficient](#)

## **Customer service — Proficient**

October 2020

Identifying and resolving common customer issues

Full results: [Proficient](#)

## **Patient-focused care — Proficient**

March 2021

Addressing concerns and using sensitivity when responding to needs and feelings of patients

Full results: [Proficient](#)

## **Construction safety — Highly Proficient**

August 2020

Using safe practices while on a construction site

Full results: [Highly Proficient](#)

## **Work style: Reliability — Completed**

October 2020

Tendency to be dependable and come to work

Full results: [Completed](#)

## **Medical terminology — Proficient**

October 2021

Understanding and using medical terminology

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.