

Joan E. Adams, R.N.

422 Charleston Place
Villa Rica, GA 30180

Cell 404-790-6813

bootsa@bellsouth.net

PROFESSIONAL OBJECTIVE

Dedicated surgical nursing professional, with proven track record as charge nurse and patient advocate, is seeking the opportunity to continue a career of making a difference in a part time role.

SUMMARY OF QUALIFICATIONS

Experience:

- More than 20 years the healthcare industry staying abreast of new surgical techniques and trends
- Executes clinical responsibilities in a manner consistent with hospital policies, The Joint Commission and OSHA standards
- Super User, assisting staff during implementation of Meditech, ORM, electronic medical records system
- Charge and Resource Nurse experience, promoting team involvement to achieve optimum results
- Supported quality initiatives to run an efficient and effective operating room environment

Strengths:

- Advocate for patient safety, privacy and rights
- Strong organizational and interpersonal abilities with emphasis on teamwork
- Analyzes and adjusts work procedures and staffing for maximum efficiency
- Thinks outside the box – creating a prototype of a pledget board for use in surgery
- Excellent customer service skills combined with dedication to job performance
- Able to works effectively in a fast-paced environment, thriving on challenges
- Detail oriented, quickly identifying and resolving problems
- Excellent communications skills, both oral and written

EMPLOYMENT HISTORY

- | | | |
|-------------------------|--|-----------------------------------|
| 10/11 to present | <i>Southern Regional Medical Center</i>
<u>3 – 11 Charge Nurse Operating Room</u> | <i>Riverdale, Georgia</i> |
| | <ul style="list-style-type: none">• Oversees the evening surgery team with late day, emergency and add on cases• Coordinates with nursing floors and emergency department to schedule patients• Assisted in planning and set up for next day surgeries | |
| 12/08 – 08/11 | <i>Tanner Medical Center</i>
<u>Staff Nurse Operating Room</u> | <i>Carrollton, Georgia</i> |
| | <ul style="list-style-type: none">• Assessment of patient's surgical needs and assist physician with surgical plan of care• Worked with a team to provide quality patient care in the surgical arena | |
| 06/07 – 04/05 | <i>Bosley Medical</i>
<u>Clinical Staff Nurse</u> | <i>Atlanta, Georgia</i> |
| | <ul style="list-style-type: none">• Aided physician in hair restoration and transplantation procedures• Obtained H & P and basic office procedures as directed by physician• Assessment of patient health needs and assist physician with plan of care | |

- Patient teaching to promote optimal wellness / preventive care

Joan E. Adams, R.N., continued

09/94 to 12/07

Children's Healthcare of Atlanta at Egleston

Atlanta, Georgia

Communication's Resource Nurse – Day Surgery Unit 2005 – 2007

Resource Nurse IV Operating Room 2004 – 2005

Charge Nurse 11 – 7 pm Operating Room 2003 – 2004

Staff Operating Room Nurse to Staff Level V Operating Room Nurse 2001 – 2003

Staff Operating Room Nurse to Staff Level IV Operating Room Nurse 1998 – 2001

Staff Operating Room Nurse to Staff Level III Operating Room Nurse 1996 – 1998

Staff Operating Room Nurse to Staff Level I & II Operating Room Nurse 1994 - 1996

- Positions above show a steady progression of responsibility and knowledge.
- As a Resource Nurse, worked to streamline surgical patient care for a defined specialty.
- Monitored schedules for upcoming cases, ensuring proper equipment and supplies are available and working to stay on schedule
- Fulfilled procedural requirements with regard to circulating and/or scrub role.
- Observed proper transfer of care by communicating all pertinent information to colleagues.

EDUCATION

Dekalb College Nursing Program

Clarkston, GA

State Board - 1994

CERTIFICATIONS

Perioperative Operating Room Nurse's Certification Examination

CNOR – 1996 Recertified - 2014

Current CPR/BLS Certification

Current Nursing License, State of Georgia

Certified Surgical Technologist

U.S. Navy Certificate of Graduation – Hospital Apprentice

U.S. Navy American Spirit Honor Medal for High Example of Comrades in Arms

COMPUTER AND SOFTWARE SKILLS

Meditech EMR

McKesson HSM/PHS

MS Office (Word, Excel, Power Point, Publisher)

REFERENCES - Available upon request

