Stephen Ivan Ngo

2016 Main Street, Evanston, IL 60202

Cell: (312)623-1510

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Registered on 5/13/19

Professional Profile

Compassionate and dedicated Registered Nurse with 11 years of experience in the healthcare field. Competent and skilledin providing exceptional care to a diverse client population. Excellent clinical skills; ability to remain calm underpressure; and strengths in making swift, correct decisions in emergency situations. Proficient in Electronic MedicalRecord/Health Record Axxess/Kinser software, Medical Coding ICD 9 and ICD 10, experienced in Joint Commission andIDPH accreditation compliance and clinical policy development, monitoring, and implementation.

Education

Far Eastern University 2003- 2007

●Completed Bachelor of Science in Nursing

Certifications

Registered Nurse 2001

CPR, Basic Life Support Certified

Experience

Deliverance Home Health Care Services

Director of Nursing/Clinical Agency Supervisor

2014-Current Skokie, IL

Responsible for developing standards, policies, and procedures that ensure safe and effective services for patients

In charge of maintaining CMS Medicare, JCAHO, and IDPH standards

Ensure that all clinical documents and records are up-to-date and follow guidelines

Guide clinical employees in establishing effective roles and functions

Medicose Home Health Care Inc.

Clinical Documentation Specialist/Field Visiting Nurse

2011-2014 Skokie, IL

●Provide skilled nursing care to homebound patients through health education and direct clinical care

●Review patient medical records for compliance with federal and state guidelines and policies

●Assist with development, implementation, and evaluation of patient’s plan of care

Fresenius Medical Care

Registered Nephrology Nurse

2007-2010

Manila, Philippines

●Respond to medical emergencies resulting from treatment such as cardiac arrest, first-usesyndrome, and access site issues

●Responsible for collecting, processing and analyzing blood and specimens throughout dialysis treatments

●Supervised and mentored new employees to ensure they were following policies and procedures

Highlights and Personal Attributes

●Extremely personable

●Patient satisfaction oriented

●Quick learner

●Proficiency in Microsoft software and computer functionality

●Creative problem solving

●Flexible schedule

●Efficient and persuasive communicator

●Able to Multitask

●Attention to detail

References

Vicky Gandia, NPDirector of NursingCell: (773) 988-2898Arleta Schab RNField Registered NurseCell: (773) 742-7354Kaye CosioAssistant AdministratorCell: (773) 742-7054