

Chandra Lewandowski, BSN RN  
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### **Education**

**Bachelor of Science, Nursing**, May 2015, Magna Cum Laude  
Northern Illinois University, DeKalb, IL

### **Professional Experience**

**Registered Nurse, Elmhurst Memorial**, Elmhurst, IL August 2015-Present

- Charge nurse and preceptor on a 60-bed telemetry unit
- Prepare and recover patients from cardiac procedures such as cardiac angiograms and pacemaker/ICD insertions
- Monitor and care for patients while following protocols pertaining to diagnoses such as chest pain, atrial fibrillation, STEMI/NSTEMI, and CVA
- Charting on patient assessments and care plans utilizing Meditech and Epic
- Commended on my leadership skills and for displaying a team player attitude with other units of the hospital

**Patient Care Technician, Immediate Care, Elmhurst Memorial**, Lombard, IL August 2014-August 2015

- o Assisted physicians and nurses in the care of patients
  - Obtain EKG's, blood glucose readings, rapid strep swabs, urine multisticks and urine HCG's
  - Perform wound care including irrigation, cleansing, dressings
  - Application of splinting devices including fiberglass splints, ace wraps, air stirrups
  - Order labs, x-rays, cultures per physician

**Registrar, Immediate Care, Elmhurst Memorial**, Lombard, IL November 2011-August 2014

- Collected and confirmed patient insurance and demographic information
- Greeted and departed patients
- Organized patient charts for medical records

**Administrative Assistant/Bookkeeper Philip-Rae & Associates**, Naperville, IL July 2005-Sept 2010

- Performed a broad range of administrative and clerical duties for public accounting firm
- Promoted to payroll and bookkeeping
- Entered and prepared client payroll and payroll taxes as well as personal tax returns
- Prepared annual W-2's and 1099's
- Maintained client ledgers monthly for financial statement preparation

### **Honors**

- Sigma Theta Tau International Society of Nursing, Spring 2015

### **Certifications**

- Basic Life Support-BLS
- Advanced Cardiac Life Support-ACLS
- National Institutes of Health Stroke Scale-NIHSS