

HONEY WHEATON, RN, BLS, ACLS, PALS

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EXPERIENCED NURSING DIRECTOR

TEAM LEADERSHIP | POLICY DEVELOPMENT | QUALITY ASSURANCE | ACCREDITATION | PHARMACY MANAGEMENT

Proven success providing senior leadership and direction for nursing departments and surgery startups.



DEDICATED HEALTHCARE PROFESSIONAL with a proven ability to develop and implement nursing organization structure, policies, and procedures that ensure the highest quality of patient care. Offer an unparalleled healthcare career within operating room circulation, pre-op/post-op care, and medical-surgical. Extensive experience establishing policies, operational processes, benchmarking, reporting, and chart development.

PROVEN TEAM BUILDER able to hire and mentor high-performance teams and direct staffing initiatives. Effective communicator adept at building positive relationships across the organization, effectively collaborating with surgeons, and efficiently resolving conflicts. Track record of exceeding expectations for patient satisfaction, going above and beyond to provide high-quality care. Excel in overseeing multiple projects, leveraging strong attention to detail and time management skills.

Areas of Expertise:

✓ Nursing Department Leadership	✓ Regulatory Compliance	✓ Disaster Preparedness
✓ Team Leadership & Coaching	✓ Policy Development	✓ Pharmacy Management
✓ Organizational Development	✓ Budgeting	✓ Patient/Family Education
✓ Staff Hiring & Training	✓ OSHA/Safety	✓ Patient-Centered Care
✓ Accreditation & Credentialing	✓ Infection Control	✓ Pharmaceutical Waste Management

CAREER HISTORY

DIRECTOR OF NURSING / OPERATING ROOM CIRCULATOR: Advanced Vision Surgery Center 2018 – 2019

- Recruited to manage the startup and accreditation of a new surgery center. Provided senior leadership and operational management for all surgery departments.
- Directed the strategic planning, organizational structure development, and overall operations of all surgical departments in collaboration with the Medical Advisory Committee and the Governing Body.
- Recognized for achieving accreditation as expected with high compliments on the quality of the work. Led the process for accreditation, preparing the surgery center for state and deemed status surveys.
- Developed and implemented policies, processes, and procedures for all aspects of the surgery center. Oversaw budgeting, fiscal management, and resource allocation. Directed the physical setup, including inventory, equipment, and supplies.
- Established operational processes, scheduling, and surgical flow. Delivered high quality assurance and patient satisfaction.
- Led staff hiring, training, and onboarding for nurses, surgical technicians, surgery schedulers, front desk personnel, and sterile processing personnel. Directed staffing initiatives and levels.
- Directed pharmacy management and pharmaceutical waste management. Developed and implemented plan for narcotic management, working in accordance with DEA and EPA standards.
- Oversaw credentialing of surgeons and anesthesia provider staff, including leading Governing Body and Medical Advisory Committee meetings in order to grant credentials for providers to practice at the surgery center.
- Managed medical staff and employee recordkeeping, licensure, and education.
- Managed compliance with all federal, state, and recognized standards of care.
- Served as OSHA Safety Person, Infection Control Nurse, Security Officer, QAPI Nurse, and Life Safety Officer during startup phase, establishing each role's responsibilities, requirements, monitoring, and documentation.
- Developed disaster preparedness and emergency management plan in collaboration with state and local authorities for the emergency care of patients, staff, and any other persons in the facility in the event of disaster.
- Established monitoring processes for environmental, medical gases, fire safety, disaster preparedness, and equipment.
- Created and managed contracts and relationships with various external companies, representatives, and organizations.
- Obtained CLIA waiver from the Colorado Department of Public Health and Environment (CDPHE) for internal laboratory work (HCG/FSBS testing) in accordance with state regulations.

OPERATING ROOM CIRCULATOR: Foothills Surgery Center **2017 – 2018**

- Prepared patients for surgical procedures and oversaw preparation of operating room prior to surgery.
- Assessed the condition of patients prior to surgical procedures and the needs of patients during the procedures.
- Monitored procedures within ORs during surgery. Maintained patient safety and ensured sterile surgical room.
- Prepared all necessary paperwork for implementation of surgical procedures and records.

PRE-/POST-OPERATIVE NURSE: Eye Center of Northern Colorado **2015 – 2017**

- Consistently recognized for providing outstanding pre-/post-operative patient care.
- Prepared patients for surgery and assisted patients after surgery, including infants and children following general sedation.
- Conducted patient evaluations, administered medications, and assisted surgeons as needed.
- Served as Safety Person, performing recordkeeping, training, hazard prevention, hazard communication, emergency action plans, blood born pathogen standards, and documentation. Established ASC protocol.
- Completed Pharmaceutical Waste Management Course and initiated set up of protocol.

OPERATING ROOM CIRCULATOR: Summit Surgery Center (New ASC Startup) **2015**

OPERATING ROOM CIRCULATOR: Saint Clare Surgery Center **2013 – 2015**

- Key leader in establishing Ambulatory Surgery Center (ASC) and gaining JCAHO certification.
- Created appropriate documentation for ASC policies, safety, staff/patient education, charting, and quality assurance.
- Established ASC pharmacy, ordering medications, maintaining inventory, and developing pharmacy formulary.
- Ensured compliance with JCAHO and safety standards regarding chemical locations, types, amounts, and concentrations.
- Led team of three in operating room set up prior to certification. Assisted in planning sterilization process.
- Helped with establishing flow of Admitting and Pre-/Post-Op to coordinate with OR.
- Established documentation for tracking pharmacy inventory as well as narcotic/anesthesia medications.
- Evaluated patient condition throughout procedure, adjusting care plan as necessary. Maintained a clean surgical area.
- Maintained accountability for procedures within ORs during surgery.
- Coordinated operating room preparation, patient assessments, and patient care plans.
- Helped compile SDS documentation for employee safety protocol.

PRE-/POST-OPERATIVE NURSE: Davis Eye Center **2011 – 2015**

- Administered pre-op medications, consistently addressing the five rights of medication administration.
- Managed patient risk factors, fall prevention, environmental, allergies, past medical history, and present condition.
- Provided compassionate, friendly patient-centered care. Monitored patients for post-op complications.
- Monitored patient condition and assessed patient preparedness for surgical procedures.
- Conducted monthly pharmacy inspection and inventory of surgical center medications. Monitored expiration and stock.
- Maintained MSDS sheets and labels for all chemicals within the pre-op, surgical, and post-op areas.

STAFF NURSE: Pediatric Medical-Surgical Unit: Akron Children's Hospital **2008 – 2012**

- Cared for pediatric patients at 6100 school-age unit. Initiated and followed nursing care plans and evaluated results.
- Monitored cardiac telemetry, asthma evaluation, chest tubes, IV fluids/medications, PCA/epidural infusions, and assessments.
- Collaborated with the healthcare team in providing the best care practice for all patients.
- Educated patients and families on illnesses, plans of care, procedures, medications, complications, and outcomes.

EDUCATION & CREDENTIALS

Licensed Registered Nurse, State of Colorado (2015) / State of Ohio (1998)

Associate of Applied Science in Nursing, Ohio University (1998)

Advanced Cardiac Life Support (ACLS) Certification

Pediatric Advanced Life Support (PALS) Certification

Basic Life Support (BLS) Certification

Workplace Safety and OSHA Compliance Course (2016)

LensX Certified ■ ORA Certified

Infection Control Certification