|  |  |
| --- | --- |
| Name: | Yamah Zina |
| Phone: | (651) 404-8356 |
| Email: | yamahsackie@gmail.com |
| Location: | US-MN-Saint Paul-55107 () |
| Last Modified: | 7/3/2019 2:41:05 PM |

 Work History

|  |  |  |
| --- | --- | --- |
| Company Name: | International Institute of Minnesota-St | 03/01/2011 - 10/18/2019 |
| Job Title: | Certified Nursing Assistant | |
|  | | |
| Company Name: | St. Therese Health care center of Woodbury | 10/17/2016 - Present |
| Job Title: | Nursing Assistant | |
|  | | |
| Company Name: | Woodbury Senior Living | 11/25/2014 - Present |
| Job Title: | Nursing Assistant | |
|  | | |
| Company Name: | Redeemer Health and Rehab | 07/10/2013 - 11/26/2014 |
| Job Title: | Nursing Assistant | |
|  | | |
| Company Name: | Episcopal Church Homes-St. Paul | 07/04/2011 - 10/31/2014 |
| Job Title: | Nursing Assistant | |
|  | | |
| Company Name: |  | 04/01/2014 - 07/31/2014 |
| Job Title: | Medical Assistant Externship | |
|  | | |

 Education

|  |  |  |  |
| --- | --- | --- | --- |
| School: | Everest Institute-Egan-MN; American Heart Association | Graduation Date: |  |
| Major: |  | | |
| Degree: | None | | |

 Additional Skills And Qualifications

|  |  |  |  |
| --- | --- | --- | --- |
| Recent Job Title: | null | Recent Wage: | 0 per |
| Security Clearance: | No |  |  |

 Desired Position

|  |  |  |  |
| --- | --- | --- | --- |
| Desired Wage: | per | Desired Employment Type: |  |
| Desired Travel: |  | Desired commute: |  |
| Desired Relocation: | No | |  |

 Resume

|  |
| --- |
| Resume Bio-data:  Name: Yamah S. Zina  Date of Birth: Sensitive information was removed  Place of Birth: Monrovia, Liberia  Marital Status: Married  Cell and E-mail: 651-404-8356/yamahsackie@gmail.com  Educational background: 7/2014 : Everest Institute-Egan-MN Diploma, Medical Assistant (ACCSC accredited) \* CPR Certification (American Heart Association) \* RHIPAA/OSHA Training Certificate  4/2014-7/2014 : Medical Assistant Externship \* Greet Patients and assist with new patient paperwork \* Room patients and take vitals \* Assist with ultrasound treatments on patients \* Set up intersegmental traction \* Answer phone, set up appointments and make reminder calls  3/2011 : International Institute of Minnesota-St. Paul, MN Certified Nursing Assistant Program CLINICAL SKILLS \* \* EKG \* Patient Charting \* Mobility Device Assisting \* Bandaging \* Respiratory Testing \* Maintain/Inventory supplies and Medication \* Visual Acuity Testing   \* Ear/Eye Lavage \* Suture Removal \* Asepsis and Infection control \* Well/Sick baby Visits \* Administration of Medications \* Pharmacology/Dosage Calculations \* Specimen Testing \* Diagnostic Testing    ADMINSTRATIVE SKILLS \* \* Insurance Billing : CMS-1500 \* Bookkeeping and Basic Accounting \* Medical Terminology \* Appointment Setting \* Coding: CPT and ICD-9 \* Microsoft Word and Excel \* Claim Gear \* Preparing Insurance forms  EMPLOYMENT HISTORY  O10/17/16-current: St. Therese Health care center of Woodbury Nursing Assistant  \* Assist residents with grooming, bathing and ambulation \* Communicate with families, showing understanding and patience with loved one \* Provide direction while encouraging residents to maintain independence  11/25/2014 -Current : Woodbury Senior Living -Woodbury, MN Nursing Assistant \* Provides extensive care for Seniors (Bathing, feeding, dressing, grooming, take resident to bed and help with ambulation) \* Full knowledge on performing duties as a certified Nursing Assistant \* Communicate with families, showing understanding and patience with loved one  10/7/2013-11/26/2014 : Redeemer Health and Rehab Center-Minneapolis, MN Nursing Assistant \* Assist residents with grooming, bathing and ambulation \* Communicate with families, showing understanding and patience with loved one \* Provide direction while encouraging residents to maintain independence  4/7/2011 -10/2014 : Episcopal Church Homes-St. Paul Nursing Assistant \* Provided quality patient care for nursing home residents \* Able to follow oral and written instructions \* Dependable, trustworthy and flexible |