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| --- | --- |
| Name: |   Sheila Williams |
| Phone: |   773-301-7801 |
| Email: |   williamssheila797@gmail.com |
| Location: |   US-IL-Markham-60428 () |
| Last Modified: |   1/7/2019 10:53:55 AM |

 Work History

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| --- | --- | --- |
| Company Name: |   MAXIM STAFFING SOLUTIONS | 10/01/2012 - Present |
| Job Title: |   Health Services Nurse |
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| Company Name: |   CHICAGO PUBLIC SCHOOLS | 01/01/2005 - 02/29/2012 |
| Job Title: |   Health Services Nurse |
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| Company Name: |   AWAKENED ALTERNATIVES | 01/01/2001 - 01/01/2005 |
| Job Title: |   Home Health Care Nurse |
|  |
| Company Name: |   ILLINOIS DEPT. OF HEALTHCARE AND FAMILY SERVICES | 05/01/1990 - 04/30/2001 |
| Job Title: |   Health Facilities Surveillance Nurse |
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 Education

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| --- | --- | --- | --- |
| School: |   Hudson Valley Community College - Troy, NY | Graduation Date: |  |
| Major: |    |
| Degree: |   Associate Degree |
| School: |   Trinity International University - Deerfield, IL | Graduation Date: |  |
| Major: |    |
| Degree: |   Master's Degree |

 Additional Skills And Qualifications

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| --- | --- | --- | --- |
| Recent Job Title: |    Health Services Nurse | Recent Wage: | 0 per  |
| Security Clearance: |   No |  |  |

 Desired Position

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| --- | --- | --- | --- |
| Desired Wage: |    per  | Desired Employment Type: |  |
| Desired Travel: |    |   Desired commute: |  |
| Desired Relocation: | No |  |

 Resume

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| SHEILA WILLIAMS364 87th Place, Chicago, Illinois 60619, 773-301-7801, williamssheila797@gmail.comProfessional Registered Nurse Thorough understanding of state, federal and local laws that affect the delivery of school healthservices. Technically skilled with strong communication and organizational skills. Proficiency to organize immunization programs. Superb skill to make autonomous clinical decisions. Proficiency to evaluate health conditions through nursing diagnosis and correct evaluativetechniques.Key Skills Case Management Team building &amp; Supervision Critical Care Nursing Medication Administration Parent/Patient/Family Education Patient Advocacy Patient Assessment Quality &amp; Continuity of Care Strong decision making skills Proficient to act in an emergency Maintain and assess records Prepare reportsProfessional ExperienceMAXIM STAFFING SOLUTIONS, Chicago, IL10/2012 to PresentHealth Services Nurse Provide direct one on one care and monitored a child with a tracheostomy Provide daily care to a child who required urinary catheterization Provide daily care to a child on continuous nutritional feeding Report daily care via computer Communicate with parent, school staff members, teacher, and child Provide care to other children within various school as assignedCHICAGO PUBLIC SCHOOLS, Chicago, IL1/2005 to 02/2012Health Services Nurse Provided direct nursing services to students and staff to maximize health and wellness in theschool Assisted in the identification, evaluations, and placement of students into special educationopportunities to enhance their learning. Recommended and developed modifications of the school program for students who requireaccommodations due to a health deficit. Developed and maintained current health and educational plans for students who need specialnursing intervention. Prepared health assessments on students referred for the Full Initial Evaluation , eligibilityconferences and initial/annual Individualized Education Plans. Maintained accurate health medical records, provided first aid,3 and emergency care as needed.AWAKENED ALTERNATIVES, Flossmoor, IL01/2001 to 01/2005Summer 2012Home Health Care Nurse Developed a care plan to utilize in the patient's care, and followed the guidelines perMedicare, Medicaid, and insurance companies. Utilized OASIS-C documentation Completed necessary paperwork and charting. Notified the physician regarding patient's status as needed. Attended staff development meetings. Maintained strict confidentialityILLINOIS DEPT. OF HEALTHCARE AND FAMILY SERVICES, Chicago IL5/1990 to 04/2001Health Facilities Surveillance Nurse Reviewed physicians' records for Medicaid and Medicare compliance. Visited physicians' office to survey the facility. Wrote reports of findings and made recommendations. Prepared peer review meetings. Prepared necessary follow-up letters regarding the outcome of meetings. Attended staff development meetings.EducationHudson Valley Community College - Troy, NYAssociate in Applied ScienceTrinity International University - Deerfield, ILBachelor of Arts in Christian MinistryMaster of Arts in Urban Ministry |