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| Name: | Shelley Shipley |
| Phone: | 618-550-4212 |
| Email: | shelleyshipley2@gmail.com |
| Location: | US-IL-O Fallon-62269 () |
| Last Modified: | 5/28/2019 8:02:48 PM |

 Work History

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| Company Name: | Middle Tennessee Mental Health Facility Forensic Psychiatric Facility | 01/01/1900 - Present |
| Job Title: | Registered Nurse III | |
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| Company Name: | Amedisys Home Health | 01/01/1900 - Present |
| Job Title: | Director of Operations | |
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| Company Name: | Amedysis Home Health Care | 01/01/2011 - Present |
| Job Title: |  | |
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| Company Name: | Alton Mental Health Forensic and Civil Psychiatric Hospital | 01/01/2015 - 01/31/2018 |
| Job Title: | Director of Nursing | |
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| Company Name: | Wexford Health Sources, Inc | 01/01/2011 - 01/01/2015 |
| Job Title: | Director of Nursing | |
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| Company Name: | Heartland Homecare and Hospice | 01/01/2010 - 01/01/2011 |
| Job Title: | Director of Professional Services | |
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| Company Name: | Ameren Controlled Insurance Program | 01/01/2006 - 12/31/2010 |
| Job Title: | On Site, Clinical/Occupational Nurse Manager | |
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| Company Name: | Eldercare | 03/01/2010 - 07/31/2010 |
| Job Title: | Assistant Director of Nursing | |
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| Company Name: | St. Anthony's Medical Center | 01/01/2006 - 12/31/2007 |
| Job Title: | Emergency Room Department/Trauma Nurse/PRN | |
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| Company Name: | Kenneth Hall Regional Hospital E. | 01/01/2003 - 01/01/2006 |
| Job Title: | Trauma Nurse | |
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 Education

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| School: | Southern Illinois University Edwardsville, Il | Graduation Date: |  |
| Major: |  | | |
| Degree: | Bachelor's Degree | | |

 Additional Skills And Qualifications

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| Recent Job Title: | Registered Nurse III | Recent Wage: | 0 per |
| Security Clearance: | No |  |  |

 Desired Position

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| Desired Wage: | per | Desired Employment Type: |  |
| Desired Travel: |  | Desired commute: |  |
| Desired Relocation: | No | |  |

 Resume

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| Shelley Shipley 1500 C. Booth Rd Clarksville,TN 618-550-4212 shelleyshipley2@gmail.com CAREER SUMMARY  A senior Healthcare Executive with twenty-six years of progressive leadership and management experience. A proven leader with an intense focus in building positive physician/client relationships, quality management, customer satisfaction, productivity enhancement and cost reductions. Nursing Services Programs that guides the delivery of a quality healthcare programs with the ability to initiate positive change are key strengths.  PROFESSIONAL EXPERIENCE/ACHIEVEMENTS October 201-Present Middle Tennessee Mental Health Facility Forensic Psychiatric Facility Registered Nurse III Rsponsible for the unit activity, oversee staff-registered nurses and psychiatric technicians, operations of the unit on the night shift. Provide guidance , ensure accountability, perform evaluations, responsible for overall care delivered to forensic psychiatric patients. Ensure policy and procedure is clearly defined and adhered to for Middle Tennessee Mental Health . Maintain safety for patients and staff at all times. Collaborate with ancillary departments, nursing leadership and supervisors. Participate in staff retention initiatives, safety committee, extra patient programs such as comfort rooms, reduction in restraint/seclusion episodes. Administration/knowledge of psychotropic medications and potential side effects.  Jan to Present: Director of Operations Amedisys Home Health Reason for Leaving: Relocation to Tennessee Responsible for overall organization and financial management of the care center, and for direction of care center operations and functions according to approved policies, procedures and standards. Ensures the enhancement of business development, and continuous improvement of care center efficiencies and fiscal success. Directly supervises Clinical Managers, Business Office Managers, Clerical, All skilled clinicians (ot, cota, pt , pta, behavioral health nurses, medical nursing, all other office personnel, Indirectly supervises Account Executives and Care Transition Coordinators). Ensures compliance with all State, Federal and Accrediting bodies. Analyze all available reimbursement data, identifies trends and initiates all corrective action plans. Participates in staff recruitment, hiring, assignment, evaluation and guidance to ensure employment of an adequate number of staff through use of required and expected standards. Coaches, directs, and encourages staff through use of formal and informal means. Assists and coordinates with the Area Vice President of Operation for facility operations. Quality Assurance Improvement Initiatives, Retention Initiatives and staff development. Also function as Certified Behavioral Health Nurse. Take care of patient with psychiatric diagnosis to include Schizophrenia, Associative Personality Disorder, Depression, Bi-Polar, Anxiety, PTSD and Dementia. Administration/knowledge of psychotropic medications and potential adverse side effects. Teaching patients long term management techniques, coping skills, problem solving and suicide prevention techniques.  2015-Jan 2018 Alton Mental Health Forensic and Civil Psychiatric Hospital Director of Nursing AMHC is a 125-bed forensic and civil psychiatric facility. Director of Nursing under administrative direction of Medical Director/Hospital Administrator. I am responsible for managing all aspects of the nursing services department and staff. Provide day to day working knowledge of facility operations for nursing and support services. I provide guidance and direction to the Clinical Nurse Managers, RN's and all paraprofessionals for forensic and civil living units. It is my responsibility to oversee all discipline, evaluations, participate in Union Labor Management, utilization management, strategic planning, manage all staffing needs for the facility, advise and consult for the interdisciplinary team of senior management at the facility. Analyze, develop and evaluate healthcare policy and procedure, establishes annual goals and objectives, participates and develops quality assurance programs involving the nursing departments to provide and monitor implemented processes. Assist in all training and staff development and infection control/prevention program, communicating with all state governed agencies for reporting processes. Monitor all restraint/seclusion, secure safety in workplace. Develop and monitor budget and staffing plans for review by Central Office with focus on overtime, EET time, staffing, supplies and commodities and any other needed equipment for facility. Actively participate Governing Body, Administrative Executive Committee, Violence Prevention, Infection Control, Environmental Committee, Develop competencies/skills for direct care staff. Administrative oversight for active treatment and engagement of patients, review of all court mandated documentation, medical/court trips. Actively involved in all Joint Commission Surveys and other Accrediting Bodies for the State of Illinois. Provide oversight of internal investigations involving all direct care staff. I can function in the absence of the hospital administrator. Also function as Certified Behavioral Health Nurse. Take care of patient with psychiatric diagnosis to include Schizophrenia, Associative Personality Disorder, Depression, Bi-Polar, Anxiety, PTSD and Dementia. Administration/knowledge of psychotropic medications and potential adverse side effects. Teaching patients long term management techniques, coping skills, problem solving and suicide prevention techniques. Reason for Leaving: Budgetary   2011-2015 Wexford Health Sources, Inc Pinckneyville/E. St. Louis, Il Illinois Department of Corrections/Director of Nursing Pinckneyville CC is a 2700 capacity medium security facility, union, NCCHC GOLD STANDARD, Ambulatory Care Center with collaboration for UIC Hospital Health System. Du Quoin Boot Camp is a 200-bed security facility governed by Pinckneyville Correctional Facility. Report directly Regional Administrator and Senior Nursing Executive. Responsible for the oversight of 22+ reports, 9 departments including Medical/Surgical Infirmary, Emergency Department, Optometrist, Physical Therapy, Dentistry, Outpatient Chronic Clinics, Medical Records, Pharmacy and Mental Health Services. Restructured pharmacy department, focusing on non-formulary/formulary, stock levels, controlled substance ordering cycles, and surplus levels. Improved charge capture, reduced pharmacy costs and overall budget while recapturing lost revenue. Decreased labor costs with decrease of overtime and increase of part time/prn staff, resulting in cost savings annually.  Decreased hospital costs by with increased utilization management review while decreasing overall LOS in outside hospital visits. Decreased employee injury by enforcing reporting policies and procedures, compliance with 24 hour investigation time, supervisor follow-up with-in 24 hours, on site emergent care and follow-up procedures. Increasing employee satisfaction thereby reducing staff turnover. Restructured Emergency Response Team/Mass Casualty Response, focused on competencies and response time. Responsible for payroll, scheduling, ensuring audit results, maintaining staffing module, training/in-services, orientation of new staff, performance evaluations, personnel records, hiring/terminations, discipline, approval of pto, supplies and commodities, quarterly reconciliation, competencies/skills, weekly utilization review calls, weekly staffing/regional conference calls, grievances, inventories, infection control, pharmacy and control of medication, union collaboration. Close working relationship with Wardens, correctional staff, mental Health Services and all other departments of ensure state, local, and facility regulations are met and standards of care. Develops and Reviews policy and procedures, actively participates in Governing Body, Nursing Department Meeting, Mental Health Meetings, Crisis Training. NCCHC Certified, involved in CMS accrediting survey and NCCHC survey. Reason for Leaving: Advancement Opportunity at Forensic Facility  2011-Current Amedysis Home Health Care O'fallon, Il Per Diem Direct Patient Care Registered Nurse- Assessment, Evaluation, Implementation and Education on disease processes. Monitor patient progress towards goals, perform wound care, iv infusion, all aspects of nursing care in the home setting. Collaborate with all parties for interdisciplinary care approach to ensure patient and physician goals are maximized to the highest potential.  2010-2011 Heartland Homecare and Hospice St. Louis, Mo Director of Professional Services Reports to the Senior/Regional Administrator/CNO with an average daily census of 175 and 15 FTE's with an overall budget of 1.5 million. Reduce outsource of services/outside vendors for contract for services thereby reducing costs. Reduce supply and commodities by enforcing compliance program/monitoring. Introduced new provider contracts for IV infusion therapy and Wound therapy thereby increasing profit revenue in a year. Survey results of 99.6% compliance, maintained accreditation for Medicare/Medicaid. Decreased travel/mileage expenses for 2 regions by restructuring maps and service area, hiring local staff in service area to increase cost savings on transportation and expenses. Maintained all training records, performance evaluations, discipline, hiring/termination of employees performed all supervisory functions over nursing, therapy, and office staff. Audit for quality assurance, performed field supervision, weekly budget calls, case conference weekly with interdisciplinary team, and participated in weekly marketing calls. Collaborate with Medical Coding Specialist for maximum reimbursement as well as maintaining a Medicare base population. Ensuring client satisfaction and standards of care for all services. Twenty-four hour on-call. Reason for Leaving: Downsizing Closure of St. Louis Branch    3/2010-7/2010 Eldercare of Alton Alton, Il Assistant Director of Nursing Reports to Senior Nursing Home Administrator/Director of Nursing in a 250 bed Medicare/Medicaid certified facility with 65 FTE's. Interim Assistant director of nursing-contract. Restructured and Implemented safety and training programs for employee and residents to increase safety in the Workplace and resident home environment. Audit and Review of Nursing documentation, ensuring compliance with Medicare guidelines, MARS, Treatment Plans, Nursing department competencies/training. Maintained employee retention by increasing nursing education/skills. Monitored pharmacy and narcotic counts/medication administration. Maintained employee personnel records/training/licensure, absenteeism/tardiness, and pto. Ensured infection control program compliance. Collaborated with Social Work, MDS Coordinators, Therapy, Ombudsman, Home pharmacy Company, Pharmacists and Registered Dieticians, and family members of residents. Ensured compliance with state and local regulations. Reason for Leaving: Interim Administrative Assignment  2006-2010 Ameren Controlled Insurance Program St. Louis, Mo Corporate Claims Management-TPA On Site, Clinical/Occupational Nurse Manager Reports to Director of Operations/Project Manager for a 1700 employee base, 10 FTE's an overall budget of $5 million. Key responsibility of initiating and maintaining on site emergency care facilities, client/physician's relationship, OSHA documentation, substance abuse management programs, workmen compensation and case management. Million-man worked hours with no recordable injuries. 5 New provider contracts with local community physicians and facilities decreasing costs in a 2-year time span. Maintained all Osha logs, company reports, injury reports, investigational reports and all required Documentation on biohazard waste disposal. Initiated and revised all emergency protocols and procedures. Performed all competencies for healthcare employees, maintained all personnel records. Maintained all records during all power outages, on-site testing for outages, provided consistent and continuous coverage for outages. Performed fit for duty, respiratory fit tests, employee physicals, maintaining all medical equipment and emergency response equipment and supplies. Initiated health checks and wellness programs, infection control program, flu shot programs for plant employees as well as contract employees thereby reducing absenteeism. Consulted and collaborated with Case Managers for continuity of care/reduce loss work time. Performed all pre-employment, random, cause for suspicion alcohol and drug tests, chain of custody documentation, breathalyzer equipment, confirmation results and adherence to security regulations. Accommodation and Award for rescue of contracted employee in confined space. Interdisciplinary approach to the management of the work place injuries, coordination of care with safety Supervisors, claims adjusters, private physicians and occupational physicians. Reason for Leaving: Completion of Contracted EPA Assignment  TRAUMA NURSE Care of patients ranging from non-urgent to Level 1 Trauma. Quality management and encouragement of growth skills, competencies, and educational goals. Ensuring education for disease process, complications and management. 2006-2007 St. Anthony's Medical Center St. Louis, Mo Emergency Room Department/Trauma Nurse/PRN 2006-2007 Forest Park Hospital St. Louis, Mo Charge Nurse/Trauma Nurse Scheduling, Interdisciplinary Team, Care Coordination Full Time/Nights- Facility Closed 2003-2006 Kenneth Hall Regional Hospital E. St. Louis, Il Trauma Nurse, Triage, Scheduling, Fast Track 1994-2003 Gentiva Health Pharmaceutical Company St. Louis, Mo Infusion Specialist/PICC Line Insertion Home Health Care, 24-hour call, Wound Care, Ostomy, Infusion therapy, Disease Processes 1993-2003 Barnes Hospital St. Louis, Mo Oncology/Radiation, Chemotherapy Nurse Extensive Research Protocol Treatments, Wound Care, Access devices, Chemo Outpatient Clinic EDUCATION  1993 Bachelors of Science in Nursing Southern Illinois University Edwardsville, Il  CERTIFICATIONS  PHTLS, ACLS, CPR, TNCC, TNS, INFUSION SPECIALIST, MTS, PICC LINE INSERTION, CHEMO CERTIFIED, OASIS CERTIFICATION, CCHP, OSHA DOCUMENTATION/LOGS, WORKMEN COMPENSATION DOCUMENTATION, FEMA, OIG RULE 50, INVESTIGATIVE SKILLS, CPI, CERTIFIED STATE EMPLOYEE |