
PROFILE

My name is Katherine Moctezuma, I was born on September 20, 1997 in Sheboygan, Wi. I graduated with my Diploma in 2017. I believe I have great attention to detail since high school. I took violin for 4 years! (Awarded some medals) I plan on educating myself to become a Nurse through

EXPERIENCE

JANITOR, KIMCO SERVICES, SHEBOYGAN, WI JAN 2019 - JUNE 2019

- Maintain safety procedures by handling cleaning equipment and supplies according to company protocols
- Clean floors by sweeping, mopping, scrubbing, or vacuuming
- Gather and empty trash and replace trash bags
- Cleaning and stocking restrooms, breakrooms, and other areas
- Dust furniture, walls, machines, and equipment
- Polish windows and other surfaces as assigned
- Monitor building security and safety by performing such tasks as locking doors after operating hours and other duties as outlined in the scope of work

CASHIER/KITCHEN, KWIK TRIP, SHEBOYGAN, WI OCT 2017 - NOV 2018

Great people skills• Enjoy a fast paced work environment• Ability to problem solve challenges and shift priorities quickly• Desire to help others•Maintain a clean and inviting store

STOCKER, BIG LOTS!, SHEBOYGAN, WI JUNE 2017 - OCT 2017

Greets and assists customers as needed in order to maintain the highest level of customer service. Maintains and operates point-of-sale systems efficiently and accurately. Drives customer loyalty program participation, including sign ups and rewards processing at check-out. Participates in the freight flow process including truck unloading, stocking, merchandise presentation and recovery. Participates in furniture department operations including carry-outs and display assembly as needed. Maintains appearance of the store's interior and exterior to company standards including light maintenance duties and cleaning.

Performs daily front-end maintenance including check stand cleanliness, replenishment of merchandise and supplies and floor safety. Performs other tasks as assigned by Store Leadership, such as cart retrieval, shrink control and safety-related tasks.

EDUCATION

NORTH HIGH SCHOOL, SHEBOYGAN, WI – DIPLOMA 2017

SKILLS

Spanish speaker, attention to detail, organized, fast learner

REFERENCES

Cindy Cabrera - (920) 287-5797, Gabriel Moctezuma (920) 918- 1041