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| --- | --- |
| Name: |   Kim Lippa |
| Phone: |   (909) 753-5667 |
| Email: |   kimelippa@gmail.com |
| Location: |   US-CA-Chino-91710 () |
| Last Modified: |   11/26/2019 4:04:23 AM |

 Work History

|  |  |  |
| --- | --- | --- |
| Company Name: |   Pomona Valley Hospital | 03/01/2017 - Present |
| Job Title: |   ED RN |
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| Company Name: |   Pomona Valley Hospital | 02/01/2015 - 03/01/2017 |
| Job Title: |   ED Unit Secretary |
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| Company Name: |   Pomona Valley Hospital | 06/01/2013 - 02/01/2015 |
| Job Title: |   ED Admitting Representative |
|  |
| Company Name: |   California Schools Management, Inc. | 05/01/2011 - 06/01/2013 |
| Job Title: |   Account Auditor |
|  |
| Company Name: |   Mercury Insurance Group | 04/01/2007 - 05/01/2011 |
| Job Title: |   Auto Claims Adjuster |
|  |

 Education

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| --- | --- | --- | --- |
| School: |   Mt. San Antonio College | Graduation Date: |  |
| Major: |    |
| Degree: |   Associate Degree |
| School: |   Chaffey College | Graduation Date: |  |
| Major: |    |
| Degree: |   Associate Degree |
| School: |   American Heart Association | Graduation Date: |  |
| Major: |    |
| Degree: |   None |

 Additional Skills And Qualifications

|  |  |  |  |
| --- | --- | --- | --- |
| Recent Job Title: |    null | Recent Wage: | 0 per  |
| Security Clearance: |   No |  |  |

 Desired Position

|  |  |  |  |
| --- | --- | --- | --- |
| Desired Wage: |    per  | Desired Employment Type: |  |
| Desired Travel: |    |   Desired commute: |  |
| Desired Relocation: | No |  |

 Resume

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| KIM LIPPA4836 Saint Andres Ave LaVerne, CA 91750 Phone: 909-753-5667 Email: kimelippa@gmail.comEDUCATIONMt. San Antonio College December 2016A.S. NursingChaffey College July 2013A.S. Liberal Arts and SciencesWORK EXPERIENCEPomona Valley HospitalED RN March 2017- Present\* Delivery of patient care through the nursing process of assessment, planning, implementationand evaluation\* Directs and guides patient/family teaching and activities of other nursing personnel\* Maintains professionalism in a high stress environmentPomona Valley Hospital February 2015- March 2017ED Unit Secretary\* Answers all incoming phone calls to the unit.\* Makes phone calls to other specialists for MD, PA or RN.\* Inputs and discharges patients to and from patient rooms.\* Accesses e-forms, patient lab work, physician notes, etc. for MD, RN or PA.\* Maintains a cooperative relationship among fellow co-workers by communicating information;responding to requests; building rapport; and participating in team problem-solving methods.Pomona Valley Hospital June 2013- February 2015ED Admitting Representative\* Worked closely with EMS agencies as well as with the patient directly in obtaining informationneeded for proper registration into the EDCalifornia Schools Management, Inc. May 2011- June 2013Account Auditor\* Traveled to various school districts throughout Southern California and audited theirtelecommunication costsMercury Insurance Group April 2007- May 2011Auto Claims Adjuster\* Setup vehicle inspections\* Mitigated damages amongst all parties\* Completed the financial obligations to all partiesUnderwriter\* Updated customer policiesLICENSURE &amp; CERTIFICATIONSBLS for Healthcare Providers, American Heart Association: Issued 03/2019ACLS for Healthcare Providers, American Heart Association: Issued 07/2019PALS for Healthcare Providers, American Heart Association: Issued 09/2019TNCC, Issued 01/2019SKILLS &amp; ABILITIESWorks well as a team playerHighly organized and detail orientedDeveloped skills in working with Word and Excel programsPositive, energetic, &amp; personable attitude that consistently projects professionalismVast experience in customer/ patient relationshipsVolunteered 200 hours in multiple departments within Pomona Valley Hospital and was also awarded theCherie Rudoll Scholarship and the Pomona Auxiliary Club ScholarshipCLINICAL TRAININGEmergency Department, Preceptorship 108 hoursChino Valley Hospital, ChinoCCU/ICU/DOU, 216 hoursSan Antonio Regional Hospital, UplandPsychiatric Nursing 81 hoursParkside West at Inter-Community Hospital, CovinaAdvanced Medical/Surgical 189 hoursQueen of the Valley Hospital, CovinaSurgery 64 hoursQueen of the Valley Hospital, CovinaPediatrics 81 hoursWhittier Hospital, WhittierLabor and Delivery, Post-Partum 81 hoursWhittier Hospital, WhittierMedical/Surgical 243 hoursPomona Valley Hospital Medical Center, PomonaGeriatrics 135 hoursSilverado, AzusaReferences available upon request |