|  |  |
| --- | --- |
| Name: | Dyana Mccracken Dicker |
| Phone: | 803-553-5231 |
| Email: | dlmdrn13@gmail.com |
| Location: | US-SC-Columbia-29201 () |
| Last Modified: | 3/5/2019 6:50:29 AM |

 Work History

|  |  |  |
| --- | --- | --- |
| Company Name: | Fresenius Kidney Care Batesburg | 01/01/2016 - 12/31/2019 |
| Job Title: | Dialysis Nurse | |
|  | | |
| Company Name: | CCRS | 01/01/2018 - Present |
| Job Title: | Registered Nurse/Forensic | |
|  | | |
| Company Name: | Med Surgical and Telemetry Palmetto Health Baptist Partridge | 01/01/2013 - 12/31/2017 |
| Job Title: | Registered Nurse | |
|  | | |
| Company Name: | Palmetto Health Baptist | 01/01/2007 - 01/01/2013 |
| Job Title: | Administrative Coordinator/Assistant | |
|  | | |

 Education

|  |  |  |  |
| --- | --- | --- | --- |
| School: | American Public University | Graduation Date: |  |
| Major: |  | | |
| Degree: | Bachelor's Degree | | |
| School: | Midlands Technical College | Graduation Date: |  |
| Major: |  | | |
| Degree: | None | | |
| School: | Midlands Technical College | Graduation Date: |  |
| Major: |  | | |
| Degree: | None | | |

 Additional Skills And Qualifications

|  |  |  |  |
| --- | --- | --- | --- |
| Recent Job Title: | Registered Nurse/Forensic | Recent Wage: | 0 per |
| Security Clearance: | No |  |  |

 Desired Position

|  |  |  |  |
| --- | --- | --- | --- |
| Desired Wage: | per | Desired Employment Type: |  |
| Desired Travel: |  | Desired commute: |  |
| Desired Relocation: | No | |  |

 Resume

|  |
| --- |
| DYANA L. McCRACKEN-DICKER 208 Elberta Drive, Lexington, SC 29073 803-553-5231 dlmdrn13@gmail.com  REGISTERED NURSE Dialysis Nurse - Team Leader Med Surg - Nursing Shared Leadership Committee (Quality and Safety) - ACLS Certification  ADMINISTRATIVE COORDINATOR Customer Relations - Proficient Computer Skills - Project Manager  OFFICE ADMINISTRATOR Accounting \* Proficient Computer Skills \* Customer Relations  Highly motivated and hard working professional with over 30 years in the medical field. Majority of tenure in medical office and management positions and recently as an RN working for Fresenius Kidney Care, and formerly with Palmetto Health on 8th Medical at and with Palmetto Health Park Ridge on Med Surg and Telemetry. Reputation for effective team management, strong organization techniques, pays critical attention to detail and excellent written/oral communication skills in a fast pace environment. Extensive knowledge in healthcare terminology, billing (1500s, and UBs) and administrative functions. Accounts receivable/payable, payroll and tax reports and filings.  Proven ability to go beyond the requirements of the job with a friendly and positive attitude. Outstanding analytical skills with demonstrated ability to interpret and summarize data into meaningful information. Strong problem resolution skills. Exceptional multi-tasking capability with effective time management techniques. Experience in training and supervision. Proficient in computer applications including Microsoft Word, Excel, PowerPoint, Access, Outlook, Quicken, and Meditech (hospital application). Design and develop spreadsheets and reports essential to office operations.  PROFESSIONAL EXPERIENCE 2018 - current Registered Nurse/Forensic CCRS - Columbia SC  Demonstrates competency with all areas of correctional nursing, to include sick calls, off campus appointments, medication administration, ordering and reconciliation. Preparing and process lab orders and lab collections and procedures.  2016 - 2019 Dialysis Nurse Fresenius Kidney Care Batesburg/Leesville, SC  Demonstrates competency with all areas of hemodialysis; assessments, care plans, patient clinic schedule and external appointments, ordering of medication and lab tests, treatment adequacy, patient education, review and assess lab reports, and extensive patient education, interventions and contact with external care takers and patient families.  2013 - 2017 Registered Nurse Med Surgical and Telemetry Palmetto Health Baptist Partridge  Demonstrates competency with all areas of bed side nursing; assessment, wound care, NIHSS, Braden Scale, Rapid Response, Telemetry surgical pre and post responsibilities, and Peritoneal Dialysis.  2007- 2013 Administrative Coordinator/Assistant to Director of Behavioral Care Palmetto Health Baptist  Assistant to the Director of Behavioral Health. Supported campus and off campus behavioral care units. Responsible for managing a widely diverse range of office operations, purchases, service repairs, nurse practitioner payroll and on-call scheduling updates. Advanced ability in the use of computer software, correspondence skills and telecommunications, accounting principles, and supply maintenance. Processed check requests, travel reimbursements, created various forms and unit marketing brochures. Prepared minutes from meeting, critical indicators, quarterly improvement reports and policy manual revisions. Lead and assisted with various projects and committees.    DYANA L. McCRACKEN-DICKER Page 2    EDUCATION  BSN Program (adc - March 2020) American Public University Attending   ADN Program (May 2013) Midlands Technical College, Columbia, SC RN License 221242  LPN License 45118P Midlands Technical College, Columbia, SC Associate Degree Middlesex Community College, Middletown, CT  Certified Nurse Assistant Wilcox Tech. Meriden, CT  Executive Secretary Certificate Stone Academy, North Haven, CT  Real Estate Salesperson License Dukes Academy, MA  REFERENCES  Karen Coker, MSN RN Nurse Executive Palmetto Health Baptist 803-237-5628  Bonnie Boland Administrative Coordinator Patient Education Palmetto Health 803-960-4144  Marcy Coster-Schulz Clinical Nurse Specialist Palmetto Health Baptist 803-319-7873 |