

Maria Shreve RN, BSN

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OBJECTIVE

Seeking a position in Nursing utilizing educational knowledge as well as clinical experience in a research, management, or administrative role. Pursue higher education in Nursing, informatics, and management. Continue professional development.

EDUCATION

Bachelor of Science in Nursing, BSN, May 2019

❖ Ohio University, Athens, OH: **GPA 4.0**

Associates in Applied Science Degree in Nursing, RN, May 2016

❖ Butler County Community College, Butler, PA: **GPA 3.5**

Master of Business Administration, 2008

❖ University of Phoenix, Pittsburgh, PA: **GPA 3.5**

Bachelor of Arts, Theatre, 2004

❖ Slippery Rock University, Slippery Rock, PA

PROFESSIONAL SKILLS

- ❖ Physical assessment and patient teaching
- ❖ Educating nurses on use of EPIC
- ❖ Vital signs, I&O, specimen collection
- ❖ Safe medication administration; IV medication administration and maintenance
- ❖ Catheterization and Foley care
- ❖ IV insertion
- ❖ Organizational and time management skills
- ❖ Precept new RN's
- ❖ Charge nurse duties including reporting to staffing, making assignments, assisting staff nurses, acting as monitor tech
- ❖ Communicate critical information to intensivist and other care providers
- ❖ Manage patients on multiple high risk medication drips
- ❖ Manage a-lines and central lines
- ❖ Assist physicians with sterile bedside procedures
- ❖ Manage ventilated and sedated patients

CERTIFICATIONS, SPECIAL TRAINING, HONORS AND LEADERSHIP

- ❖ **BLS** certified through 01/2020
- ❖ **ACLS** certified through 03/2021
- ❖ **LVAD** and **transplant** certified through 11/2020
- ❖ **Epic Go Live** Educated and assisted nurses learning Epic at Jefferson, St. Vincent, and Allegheny Valley hospitals
- ❖ Clinical experience with EHR's for 7+ years since 2013: Epic, Meditech, EPS (Giant Eagle Pharmacy)

PROFESSIONAL WORK EXPERIENCE

RN - CTSICU

Allegheny General Hospital, Pittsburgh, PA

02/18 - current

- ❖ Demonstrates clinical assessment skills and care planning skills.
- ❖ Provides safe and effective care for the age population served according to regulatory requirements.
- ❖ Professionally directs and manages the activities of the patient care delivery by the team members.
- ❖ Collaborates with the multidisciplinary team for the plan of care from admission through discharge.
- ❖ Assesses learning needs of patient and family and provides education based on age, culture, and willingness to learn.

RN - Informatics Liaison **West Penn Allegheny Health Network, Pittsburgh, PA**
10/2017, 3/2018, 10/2018

- ❖ Train RN's on EPIC EHR
- ❖ Facilitate implementation of EHR during bedside procedures
- ❖ Establish access to downtime documents including downtime computers and downtime binders
- ❖ Compile tip sheets for RN's to reference
- ❖ Facilitate communication between EPIC training staff and appropriate departments within hospital
- ❖ Collaborate with RN's and end users to ensure utilization is effective
- ❖ Resolve and escalate complicated issues to the appropriate IT support group for evaluation and correction

RN - 12A CT/Vascular Telemetry Allegheny General Hospital, Pittsburgh, PA
07/16 - 02/18

- ❖ Precept new RN's to unit including charting and use of electronic health records.
- ❖ Charge nurse duties including assessing patients when unstable, calling codes, rapid response, initiate CPR/ACLS protocol.
- ❖ Assess patients upon admission from outlying hospitals, ED, ICU, PACU.
- ❖ Monitor vital signs and changes in patient condition.
- ❖ Assess and monitor patient prior to administration of medications and response to medication.
- ❖ Monitor for return of lab results. Interpret lab results for need to alert provider of abnormal value.
- ❖ Communicate pertinent information related to changes in assessment, medication, and lab results effectively to providers.
- ❖ Communicate with other members of the patient care team in addition to other RN's at shift change for positive patient outcomes and continuity of care.

Adult Continuing Education Instructor Butler County Community College, Butler, PA
08/14 - 12/14

- ❖ Demonstrated features of ipads including how to set up an apple ID, facetime, itunes, downloading apps, discussed popular apps.
- ❖ Taught adult individuals how to use their smart phones. One introductory class was held together and then individual sessions were scheduled to allow for additional instruction on each person's own device.
- ❖ Answered general questions, tailored subsequent classes to individual and group requests as well as planned content.

Pharmacy Technician **Giant Eagle Pharmacy, Butler, PA**
04/13 - 01/15

- ❖ Read prescriptions and accurately input into computer, contacted doctors when clarification was necessary
- ❖ Pulled accurate drugs, filled prescriptions, performed final data verification
- ❖ Billed insurance, worked in conjunction with health care provider and insurance for prior authorizations
- ❖ Provided exceptional customer service/teaching with direction from pharmacist

Retail Wireless Consultant **Sprint, Cranberry Twp, PA** **06/11**
- 06/13

- ❖ Educate customers of all ages on new technology including smart phones and other wireless services
- ❖ Provide customers estimated costs as well as services included in pricing packages.
- ❖ Troubleshoot phones, diagnosing application problems

Project Manager **AMP, Butler, PA** **08/07**
- 06/11

- ❖ Wrote and implemented business plan for project.

- ❖ Retained investors and acquired location.
- ❖ Secured licensing and inspections, procured equipment, established utilities
- ❖ Established all startup requirements for business including advertising and hiring
- ❖ Wrote employee handbook, established corporate policies and operating procedures

VOLUNTEER WORK, CLUBS, AND ACTIVITIES

- ❖ Hearth (Pittsburgh, PA)
- ❖ City Rescue Mission (New Castle, PA)
- ❖ Lighthouse (Butler, PA)
- ❖ Nursing Club - Fundraising (BC3 Butler, PA)

REFERENCES

- | | | |
|--------------------------------------|---|--------------|
| ❖ Jacob Smith, RN
841-1069 | CCU, MICU, Allegheny General Hospital | 724- |
| ❖ Renee Micco, RN
724-651-7158 | CTSICU, Supervisor, EPIC Go Live, | |
| ❖ Nicole McConaha | Sprint, Assistant Manager | 330-277-9141 |
| ❖ Brittany Garnet, RN
2794 | CTSICU Surgery RN, Allegheny General | 203-274- |
| ❖ Caiti Encisco, RN
267-885-8704 | CT Surgery Nursing Supervisor, Allegheny General | |
| ❖ Nichole Tiche, RN, MSN
679-6242 | Nursing instructor, Butler County Community College | 724- |
| ❖ Jennifer Horner, RN
4518 | ICU Preceptor Butler Memorial Hospital | 814-319- |