

# WILLIAM E. HARTSOUGH

602.920.0852 • 691 W. Azure Lane, Litchfield Park, AZ 85340 •  
[williamhartsough@icloud.com](mailto:williamhartsough@icloud.com)

## OBJECTIVE

To continue in the field of nursing and obtain a position where I can maximize my career skills, while maintaining my lifelong passion for the care and well being of others.

## CREDENTIALS

Registered Nurse – AZ, 2009  
BLS/ACLS – 09/2016

## RECENT WORK HISTORY

**Registered Nurse, Observation Unit, Banner Del Webb Medical Center, Sun City West, AZ 04/2018 – Present**

- Planned and implemented individualized nursing treatment programs for patients and their families
- Assessed patient's conditions and nursing needs. Developed, implemented, and updated individualized nursing care plans
- Administered medications as prescribed and according to facility policy, procedures and/or protocols. Performed prescribed treatments according to facility policy, procedures and/or protocols
- Collaborated with physicians regarding patients condition and medical needs
- Coordinated and prioritized care requiring multidisciplinary services.
- Documented and communicated all patient concerns during shift

**Registered Nurse, Medical-Surgical/Telemetry, Yavapai Regional Medical Center, Prescott, AZ 11/2017 – 02/2018 (Seasonal Hire)**

- Planned and implemented individualized nursing treatment programs for patients and their families

- Assessed patient's conditions and nursing needs. Developed, implemented, and updated individualized nursing care plans
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- Documented and communicated all patient concerns during shift

**Assistant Director of Nursing, Corizon Health, ASPC Lewis, Buckeye, AZ 2015 – 2017**

- Worked alongside the Director of Nursing to establish the provisions of healthcare for 6,000 incarcerated inmates
- Interacted with a variety of healthcare professionals, corrections officials and administrative staff to achieve the goals of the nursing department and fulfill contractual requirements
- Functioned as senior clinical nurse. Supervised the delivery of comprehensive nursing services
- Provided monthly staffing schedule to Site Administrator and Director of Nursing while working with Charge Nurses to adjust their daily personnel needs
- Completed random chart reviews for continued quality improvement
- Addressed patient grievances in a timely and complete manner and assisted Charge Nurses with doing the same
- Enforced company policies and procedures and made recommendations to the Director of Nursing for any updates or changes needed

**Registered Nurse, Medical-Surgical/Telemetry, Abrazo Health Care, Phoenix, AZ 2010 – 2014**

- Planned and implemented individualized nursing treatment programs for patients and their families

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- Collaborated with physicians regarding patients condition and medical needs
- Coordinated and prioritized care requiring multidisciplinary services.
- Documented and communicated all patient concerns during shift
- One of only seven nurses selected to be trained and float to ICU
- Selected by director to be trained as a CERNER super user.

**Letter Carrier, United States Postal Service, Peoria, AZ 2006 – 2010**

- Sorted and arranged mail in delivery sequence
- Maintained accurate records of deliveries
- Delivered packages and letter mail to businesses and residences

**Patient Relations Manager, USAF, Luke AFB, AZ: 2000 – 2004**

- Acted as primary interface between patients and the health care system resolving conflicts involving patient care issues involving various department managers
- Made recommendations to the CEO on a wide range of substantive issues impacting performance improvement and patient satisfaction
- Planned, organized, and administered customer service training to new employees and executive staff members
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**OTHER WORK HISTORY**

- **Patient Relations Manager**, USAF, Luke AFB, AZ: 2000 – 2004
- **Surgical Services Supervisor**, USAF, Luke AFB, AZ: 1998 – 2000
- **Family Practice Clinic Manager**, USAF, Luke AFB, AZ: 1996 – 1998
- **Emergency Services Manager**, USAF Misawa AB, Japan: 1993 –1996

## **EDUCATION**

- **Associate Degree of Nursing**, Excelsior College – Albany, NY, 2009
- **Bachelor of Science in Occupational Education, Business Administration, Specialization: Health Administration**, Wayland Baptist University – Plainview, TX, 2002
- **Associate of Science, Allied Health Sciences**, Community College of the Air Force – Maxwell, AL, 1996

## **LEADERSHIP, MANAGEMENT AND SPECIALIZED TRAINING:**

- **Senior Non-Commissioned Officer Academy**, Jan 2001 to Feb 2001 (6 weeks)
- **Non-Commissioned Officer Academy**, Sep 1992 to Oct 1992 (6 weeks)
- **Independent Duty Medical Technician Course**, Jan 1990 to Mar 1990 (11 weeks)

## **ELECTRONIC MEDICAL RECORD PROFICIENCIES**

- CERNER
- MCKESSON
- EOMIS

## **AWARDS**

- **Department of the Air Force, Meritorious Service Medal (3)**, Jan 2004, Sep 2000, Aug 1996
- **Department of the Air Force, Commendation Medal (2)**, Nov 1992, Aug 1985
- **Department of the Air Force, Achievement Medal**, Aug 1991

## **VOLUNTEER WORK**

- **Sojourner Center for women and children of domestic violence**
- **Feed My Starving Children**