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| Name: | Michelle Malinowski |
| Phone: | 815-212-9770 |
| Email: | mescamilla2191@gmail.com |
| Location: | US-IL-Hoffman Estates-60169 (USC) |
| Last Modified: | 10/13/2019 4:08:57 PM |

 Work History

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| Company Name: | Habitat for Humanity | 09/01/2018 - 09/10/2019 |
| Job Title: | Volunteer | |
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| Company Name: | FemCare OBGYN | 12/01/2018 - 05/31/2019 |
| Job Title: | Receptionist/ Triage/ Labs | |
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| Company Name: | Digestive health consultants | 09/01/2015 - 10/31/2018 |
| Job Title: | Receptionist/ Triage | |
|  | | |
| Company Name: | Northern Illinois Food Bank | 08/01/2018 - 10/31/2018 |
| Job Title: | Volunteer | |
|  | | |
| Company Name: | Global Medical Brigades | 08/01/2014 - 09/30/2014 |
| Job Title: | Volunteer | |
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 Education

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| School: | Chamberlain College of Nursing (Tinley Park, IL) | Graduation Date: |  |
| Major: |  | | |
| Degree: | Bachelor's Degree | | |
| School: | Loyola University Chicago (Chicago, IL) | Graduation Date: |  |
| Major: |  | | |
| Degree: | Bachelor's Degree | | |
| School: | Joliet Junior College (Joliet, IL); Honors Society and Latinos Unidos | Graduation Date: |  |
| Major: |  | | |
| Degree: | Associate Degree | | |

 Additional Skills And Qualifications

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| Recent Job Title: | null | Recent Wage: | 0 per |
| Security Clearance: | No |  |  |

 Desired Position

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| Desired Wage: | per | Desired Employment Type: |  |
| Desired Travel: |  | Desired commute: |  |
| Desired Relocation: | No | |  |

 Resume

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| Michelle Malinowski 1547 Cornell Place | Hoffman Estates, IL 60169 | 815-212-9770 | mescamilla2191@gmail.com  OBJECTIVE or SUMMARY A dedicated, ambitious, bilingual (Spanish), and BLS, ACLS, &amp;PALS certified, recent Registered Nurse graduate with clinical and work experience in Gastroenterology and OBGYN offices for approximately 3 years combined. Experience includes but is not limited to assisting in managing office, some clinical and lab work as well was patient triage. Now seeking to work in a professional area of studied field in order to put skills that have been acquired to help those in need. EDUCATION Bachelor of Science in Nursing Chamberlain College of Nursing (Tinley Park, IL) April 2019  Bachelors in Arts (Spanish) Loyola University Chicago (Chicago, IL) May 2014  Associates in Science Joliet Junior College (Joliet, IL)May 2012 Honors Society and Latinos Unidos LICENSURE, CERTIFICATIONS &amp; SKILLS Registered Nurse State of ILJuly 2019 Present Basic Life Support (CPR &amp; AED) American Heart AssociationExpiration: August 2020 ACLS &amp; PALS American Heart AssociationExpiration May 2021 Electronic Medical Records (EMRs)EZ Scripts and Prognosis Bilingual English &amp; Spanish WORK EXPERIENCE Receptionist/ Triage/ Labs- FemCare OBGYN (Bolingbrook, IL)December 2018- May 2019 Responsibilities: patient scheduling, triaging patients, preforming urine analysis, patient education Tended to approximately 20-40 patients a day with a total of approximately 150 per week I was able to put many of my nursing skills to use here when it was a busier day I would do vitals educate patients on the phone about their lab results and also educate them in office about pregnancy complications or regular gynecological problems they were concerned about. Receptionist/ Triage Digestive health consultants (Joliet, IL)September 2015 October 2018 Responsibilities: Office management, patient scheduling, taking patient history, taking patient vitals The office would see about 20 patients per day for consults and about 30 + for procedures (colonoscopy/ endoscopy) This was my first job in the medical field and was a learning experience that aided me to understand patient care. I was able to help the doctor better communicate with the Hispanic community by explaining patient education in Spanish. CLINICAL EXPERIENCE &amp; COMPETENCIES Med-Surg/ Float observation Telemetry/ L&amp;D/ Postpartum/ NICU Dementia/ High Risk Oncology/ Float observation Telemetry/ Float observation Dementia Maintained accurate and detailed reports Administered medications to patients and monitored for reactions or side effects Recorded patients medical information and vital signs Assisted and observed procedures Learned how to effectively delegate Used therapeutic communication with patients VOLUNTEER &amp; MEMBERSHIPS EXPERIENCE Volunteer Northern Illinois Food BankAugust2018- October 2018 Volunteer Habitat for HumanitySeptember 2018 Volunteer- Global Medical Brigades (Ghana, Africa)August 2014- September 2014 Provided medical care and supplies along with patient education and aid to remote villages. The time we were there we were able to help over 400 people from Ekumfi Asaman and neighboring villages of people who would otherwise have no access to healthcare or medications. Here I was able to see conditions that I would not see anywhere else such as Polio, Elephant Man syndrome and Epidermodysplasia (Tree man Syndrome). |