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| --- | --- |
| Name: | Sandra Kramer |
| Phone: | +1 (224) 588-6408 |
| Email: | sandi\_kramer@yahoo.com |
| Location: | US-IL-Dundee-60118 (USC) |
| Last Modified: | 11/11/2019 5:50:45 PM |

 Work History

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| --- | --- | --- |
| Company Name: | Illinois Vein Specialist | 11/01/2010 - Present |
| Job Title: | RN | |
|  | | |
| Company Name: | Critical Care, Pulmonary, and Sleep Medicine | 03/01/2018 - 04/30/2019 |
| Job Title: | Medical Assistant | |
|  | | |
| Company Name: | Midwest Orthopedic Institute | 08/01/2009 - 11/01/2010 |
| Job Title: | Receptionist/Billing | |
|  | | |
| Company Name: | Iliana Sweis | 12/01/2006 - 08/31/2009 |
| Job Title: | Patient Care Liason | |
|  | | |
| Company Name: | Northwest Dermatology | 11/01/2007 - 08/01/2009 |
| Job Title: | Receptionist | |
|  | | |
| Company Name: | Barrington Orthopedic Specialist | 01/01/2001 - 12/01/2006 |
| Job Title: | Receptionist/Office Manager | |
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 Education

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| --- | --- | --- | --- |
| School: | Elgin Community College Elgin, IL | Graduation Date: |  |
| Major: |  | | |
| Degree: | None | | |
| School: |  | Graduation Date: |  |
| Major: |  | | |
| Degree: | Associate Degree | | |
| School: | Amita Health Saint Joseph Hospital Elgin, IL | Graduation Date: |  |
| Major: |  | | |
| Degree: | None | | |

 Additional Skills And Qualifications

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| --- | --- | --- | --- |
| Recent Job Title: | Medical Assistant | Recent Wage: | 0 per |
| Security Clearance: | No |  |  |

 Desired Position

|  |  |  |  |
| --- | --- | --- | --- |
| Desired Wage: | per | Desired Employment Type: |  |
| Desired Travel: |  | Desired commute: |  |
| Desired Relocation: | No | |  |

 Resume

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| --- |
| Sandra Kramer 1124 Crane Drive Sleepy Hollow, IL 60118 224-588-6408 sandi\_kramer@yahoo.com SKILLS PROFILE  Respect Integrity Compassion -Valued all facility policies -Strong aseptic technique - Aeger primo(patient first) mindset -Cooperative with all staff/management -Resilient surgical conscience -Concern for patient outcomes -HIPAA compliance -Cooperative with all staff -Empathize with patients &amp;families -Preceptor to new staff and students -Critical thinking skills -Considerate of colleagues  EDUCATION  2017-2019 Elgin Community College Elgin, IL  Associate in Applied Science Degree in Nursing - May 2019 with Honors Completed over 480 hours of clinical rotations in multiple specialty areas including: MED/SURG, ICU, PCU, Operating Room, Wound Care, Rehab and the Emergency Department. Developed critical thinking skills necessary to understand the clients' needs. Ensured quality patient care with honesty, integrity and love during each clinical experience. Monitored, recorded, and reported symptoms or changes in patients' conditions. Maintained accurate, detailed records including patients' medical information and vital signs. Worked cooperatively and efficiently with management and all ancillary staff. Performed direct patient care including: administering medications, urinary catheterization, Wound care, performed diagnostic tests and obtained lab samples including urine cultures. Coordinated with healthcare team members to assess, plan, implement, and evaluate care plans. Treated clients with respect to HIPAA laws and hospital specific policies during clinical rotations at:  1/2019-5/2019 Amita Health Saint Joseph Hospital Elgin, IL  8/2018-12/2018 Northwestern Medicine Delnor Hospital Geneva, IL  1/2018-5/2018 Swedish American Hospital Rockford, IL  2015-2017 William Rainey Harper College Palatine, IL Associates of Arts 2016 State and nationally accredited Certified Nursing Assistant Program  WORK EXPERIENCE  March 2018-April 2019 Critical Care, Pulmonary, and Sleep Medicine Barrington, IL Medical Assistant November 2010-current Illinois Vein Specialist Barrington, IL Medical Assistant August 2009-November 2010 Midwest Orthopedic Institute Sycamore, IL Receptionist/Billing November 2007-August 2009 Northwest Dermatology Hoffman Estates, IL Receptionist December 2006-August 2009 Iliana Sweis, MS, FACS Northbrook, IL Patient Care Liason January 2001-December 2006 Barrington Orthopedic Specialist Hoffman Estates, IL Receptionist/Office Manager PROFESSIONAL DEVELOPMENT 7/2019 Anticipated date of Nursing Licensure from the Illinois State Board of Nursing. 2017-present American Heart Association CPR/BLS/AED Healthcare Provider Certification #04112411630. Renewal date 8/2019. |