|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  | | --- | --- | | Name: | Amanda schafer | | Phone: | 507 828-9637 | | Email: | [mnd\_schfr@yahoo.com](http://www.careerbuilder.com/JobPoster/Jobs/MyAppsTaskPages/SendEmailTask.aspx?m=X27939A153CD70EC0474C83C60909167C0278BD5242929BD1C) | | Location: | US-MN-Balaton-56115 | | Work Status: | US Citizen | |  |  | |  |  | | Last Modified: | 7/23/2013 | | Last Activity: | 7/23/2013 | |  |

Experience

|  |  |
| --- | --- |
| Total years experience: | 11 Years, 9 Months |
| Job Categories: | Nurse  (No experience) |
|  |  |

Work History

|  |  |  |
| --- | --- | --- |
| Company Name: | Medical Surgical Unit | (1 Years) September 2012 - Present |
| Job Title: | Registered Nurse House Charge, Long Term Care | |
|  | | |
| Company Name: | Touching Hearts Home Health Care | (2 Years) October 2011 - Present |
| Job Title: | Registered Nurse | |
|  | | |
| Company Name: | Minneota Manor Health Care Center | (11 Years) January 2002 - Present |
| Job Title: | Registered Nurse | |
|  | | |
| Company Name: | American Red Cross, Southwest Minnesota | (7 Years) March 2006 - Present |
| Job Title: | Registered Nurse/Disaster Health Service Human Relations Specialist | |
|  | | |
| Company Name: | Southwestern Minnesota Opportunity Council | (0 Years) June 2012 - September 2012 |
| Job Title: | Registered Nurse Family Planning Clinic | |
|  | | |
| Company Name: | Veterans' Affairs Hospital | (1 Years) August 2011 - February 2012 |
| Job Title: | Student Professional Nurse Intern | |
|  | | |
| Company Name: | Sanford Health Care Center | (3 Years) March 2008 - December 2011 |
| Job Title: | Certified Medical Assistant | |

Education

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| School: | Minnesota West Community And Technical College | Graduation Date: | May 2012 | | |
| Major: | Registered Nursing | |  |  |  |
| Degree: | Associate Degree | |  |  |  |
|  | | |  |  |  |
| School: |  | Graduation Date: | May 2011 | | |
| Major: | Practical Nursing | |  |  |  |
| Degree: | None | |  |  |  |
|  | | |  |  |  |
| School: | Allied Health Institute | Graduation Date: | December 2001 | | |
| Major: | Certified Registered Nursing Assistant | |  |  |  |
| Degree: | None | |  |  |  |

Additional Skills And Qualifications

|  |  |  |  |
| --- | --- | --- | --- |
| Recent Job Title: | Registered Nurse House Charge, Long Term Care | Recent Wage: |  |
| Languages Spoken: |  | Managed Others: |  |
| Security Clearance: | No | Military Experience: |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Desired Position

|  |  |  |  |
| --- | --- | --- | --- |
| Desired Wages: |  | Desired Employment Type: |  |
| Desired Travel: |  | Desired commute: |  |
| Desired Relocation: |  | |  |

Resume

AMANDA SCHAFER

1001 Boxelder Avenue Marshall MN 56258

CELL: (507) 828-9637 Email: mnd\_schfr@yahoo.com

PROFESSIONAL EXPERIENCE

Avera Marshall Regional Medical Center, Marshall, Minnesota 9/11/12-present

Registered Nurse House Charge, Long Term Care, Medical Surgical Unit

Responsible for managing nursing activities performed by neighborhood staff in meeting the needs of residents

Performs direct nursing care duties for patients such as maintaining intravenous infusions, ventilator assisted devices, maintaining and assessing wound cares, caring for post-surgical patients and many other nursing duties that comply with the scope of practice of the Nurse Practice Act

Communicates to other health care disciplines to provide quality, professional, safe cares

Supports the Avera mission, vision, and core values in all practices and duties performed

Coordinates work flow with other team members to ensure a productive and efficient working environment

Involved in organizational committees and consistently educating self with the latest medical research in patient care

Assists with data collection for quality functions and improvement activities

Southwestern Minnesota Opportunity Council, Worthington, Minnesota 6/2012-9/2012

Registered Nurse Family Planning Clinic

Worked with monthly finance inquires and expenses

Assisted in writing grant proposals for Title XX, and other federal grants for funding

Encouraged and educated clients about practicing safe sex, sexual transmitted diseases, and contraceptive options and devices, planned individualized sexual health and reproductive plans with client

Assisted care providers with pelvic exams, run lab test, collect lab samples, and dispense medications

Assessed financial assistance for clients in collaboration of the Department of Health and Human Services (DHHS)

Report and treat communicable diseases to the Center for Disease Control (CDC) and the Department of Health and Human Services (DHHS)

Veterans’ Affairs Hospital , Sioux Falls, South Dakota 8/2011-2/2012

Student Professional Nurse Intern

Worked independently as a preceptor role under a RN Mentor in the following units: Cardiac Rehabilitation, Chemotherapy and Infusions department, Intensive Care Unit, Emergency department, Obstetrics, and Medical Surgical unit

Improved assessment skills, delegation strategies, and interpreting EKG’s

Touching Hearts Home Health Care, Marshall, Minnesota 10/2011-present

Registered Nurse

Worked independently with clients who need nursing cares in their homes

Cared for clients who had rare incurable medical disorders and assisted with fundraising events to find a cure

Able to recognize signs and symptoms in relation to complication of the client’s medical condition

Managed and skilled with clients who are managed with Ventilated Assistive Devices (VAD’s), tracheotomies, gastric feedings, and chest physiotherapy vest treatments

Minneota Manor Health Care Center, Minneota, Minnesota 1/2002-present

Registered Nurse

Served as a charge nurse at a long-term care facility/rehabilitation therapy

Gathered data (Fall risk, UTI protocols, Tissue tolerance testing, diabetes management and nutrition) and implemented protocols for patient care

Transcribed physician orders and carried them out

Participated on the behavioral health management of those on psychotropic medications

Supervised Unlicensed Assistive Personal staff in care of a 65 patient bed facility

Actively participated in development of individual treatment plans and Care Plan reviews and Conferences

Sanford Health Care Center, Tracy Minnesota3/2008 - 12/2011

Certified Medical Assistant

Assisted physician's with surgical procedures and diverse types of therapies including casting, suture removal, cryotherapy, pelvic and yearly health exams, and laboratory procedures, EKG’s

Collaborated with other health care professionals to provide care for acutely ill patients of all ages

Used ICD-9 coding to bill insurance companies, analyzed and interpreted laboratory data as well as collecting blood and fluid samples at Satellite clinic sites

Manager of staff education on vaccines and communicable diseases and updates from the Center for Disease Control (CDC). Worked with Minnesota Vaccine for Children’s Program, Educated patients, schools, and public health about new vaccine protocols, vaccine safety guidelines, use, and benefits

Triaged telephone nursing calls by using facility protocols

Coordinated patient appointment schedules for the day according to individual provider practices and abilities

Improved overall flu of patient care throughout the clinic

Minimized “No Show” patients by utilizing computer software systems with reminder appointments

Achieved several community dedication and health promotion involvement awards

American Red Cross, Southwest Minnesota 3/2006-present

Registered Nurse/Disaster Health Service Human relations Specialist

Responded to disasters such as house fires, floods, tornadoes, and helped manage shelter operations, Certified in Disaster Response operations, Disaster Area Technician, Disaster Area Registered Nurse

Board member, financial budgeting, fundraising committee and publicity

Prepared and presented proposals for board reviews

Certified community members in Basic Life Support (BLS) along with CardioPulmonary Resuscitation (CPR) certifications as an American Red Cross CPR Instructor, and as Certified Health and Safety Director, of Prairie Winds Chapter of Lincoln, Lyon, Yellow Medicine, and Pipestone counties, Southwest Minnesota

EDUCATION

Minnesota West Community and Technical College, Pipestone, Minnesota:

5/2012 - Associates Degree Registered Nursing (RN)

5/ 2011 - Practical Nursing Diploma, Licensed Practical Nurse (LPN)

5/2006 - Trained Medication Aide (TMA)

3/2006 - National Registered Emergency Medical Technician (NEMT-B)

12/2001 - Certified Registered Nursing Assistant (RNA)

Allied Health Institute, Ft. Lauderdale, Florida

4/2006 - Certified Medical Assistant (CMA)

Southwest Minnesota State University, Marshall, Minnesota

2003 - 2006 - Completed 92 towards Pre-Medicine Degree

References (see attached letter)