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| --- | --- |
| Name: |   Katrina Leonardo |
| Phone: |   8153259424 |
| Email: |   kmvcatacutan@gmail.com |
| Location: |   US-IL-Joliet-60436 () |
| Last Modified: |   3/16/2019 10:42:07 PM |

 Work History

|  |  |  |
| --- | --- | --- |
| Company Name: |   APERION CARE | 02/01/2019 - Present |
| Job Title: |   REGISTERED NURSE |
|  |
| Company Name: |   ACCENTURE, INC | 09/28/2015 - 01/05/2019 |
| Job Title: |   UTILIZATION MANAGEMENT NURSE |
|  |
| Company Name: |   ACS - XEROX PHILIPPINES | 10/01/2014 - 03/31/2015 |
| Job Title: |   CUSTOMER CARE SENIOR ASSISTANT |
|  |
| Company Name: |   MEDICAL SURGICAL WARD - SAN JUAN DE DIOS; EDUCATIONAL FOUNDATION INC HOSPITAL | 10/01/2013 - 09/30/2014 |
| Job Title: |   REGISTERED NURSE |
|  |

 Education

|  |  |  |  |
| --- | --- | --- | --- |
| School: |   PAMANTASAN NG LUNGSOD NG MAYNILA (UNIVERSITY OF THE CITY OF MANILA) | Graduation Date: |  |
| Major: |    |
| Degree: |   Bachelor's Degree |

 Additional Skills And Qualifications

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| --- | --- | --- | --- |
| Recent Job Title: |    null | Recent Wage: | 0 per  |
| Security Clearance: |   No |  |  |

 Desired Position

|  |  |  |  |
| --- | --- | --- | --- |
| Desired Wage: |    per  | Desired Employment Type: |  |
| Desired Travel: |    |   Desired commute: |  |
| Desired Relocation: | No |  |

 Resume

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| --- |
| KATRINA MARIE C. LEONARDO, BSN RN112 Twin Oaks Dr Apt 3 Joliet IL, 60431 . +1 (815) 325 9424kmvcatacutan@gmail.com . linkedin.com/in/katrina-marie-leonardo-b09345152EXPERIENCEFEBRUARY 2019 - PRESENTREGISTERED NURSE, APERION CARE - WILMINGTONKnows and applies nursing process in carrying out functions from patients' admission todischarge. Protect patients' dignity and confidentiality in accordance to ethical and federal laws.Abide by all implementing rules and regulations, policies and procedures of the institution.Collaborate with social workers and transition team for patients with life limiting illness andchange in living status. Safely administer all medications and to ensure holistic care for thepatients.SEPTEMBER 28, 2015 - JANUARY 05, 2019UTILIZATION MANAGEMENT NURSE, ACCENTURE, INC - PHILIPPINES(Anthem BCBS)Performs retrospective review on outpatient, inpatient (hospital, skilled nursing facility, longterm acute care hospital, rehab), emergency, home health, drugs and DME cases. Determinesmedical necessity of claims based on specific health plan benefits, company medical policies,Milliman Care Guidelines, AIM Guidelines, and federal mandates/regulations. Consult withMedical Director and peers for effective and efficient medical necessity determination, ifnecessary. Maintains accurate and timely documentation of pertinent decisions, suggestions andrecommendations. Preserves members' confidentiality in accordance to HIPAA law. Supportsnecessary accreditation and regulatory requirements.OCTOBER 2014 - MARCH 2015CUSTOMER CARE SENIOR ASSISTANT, ACS - XEROX PHILIPPINES(Cardinal Health)Places orders for medications and medical supplies received through email and phone call.Addresses product description, issues and discrepancies regarding deliveries. Process returncredits for return of defective and/or incorrect items shipped.OCTOBER 2013 - SEPTEMBER 2014REGISTERED NURSE, MEDICAL SURGICAL WARD - SAN JUAN DE DIOSEDUCATIONAL FOUNDATION INC HOSPITAL - PHILIPPINESKnows and applies nursing process in carrying out functions from patients' admission todischarge. Protect patients' dignity and confidentiality in accordance to ethical and federal laws.Abide by all implementing rules and regulations, policies and procedures of the institution.Ensures holistic approach in rendering care to the patients and their families. Safely administerall medications, attends to doctors' rounds and assist them in procedures. Work with all othermembers of the health care team in the care of patients.EDUCATIONMARCH 2012BACHELOR OF SCIENCE IN NURSING, PAMANTASAN NG LUNGSOD NG MAYNILA(UNIVERSITY OF THE CITY OF MANILA)SKILLS\* Knowledge of Milliman Care Guidelines and AIMGuidelines\* Adept in using pre-established medical policiesand criteria for determination of medicalnecessity\* Knowledge of clinical practice andterminologies\* Excellent verbal and written communications\* Proficient computer skills (Microsoft Office)\* Possess good people skills and able tocollaborate with a dynamic team or workindependently\* Organizational, planning and timemanagement skills\* Flexibility with work assignments\* Sound clinical and ethical judgmentACTIVITIESVolunteer Emergency Room Registered Nurse in Philippine General Hospital from January 2018-January2019. College Dean's Lister 2011-2012. President of Chorale, Artists and Performer's Society - College ofNursing 2011-2012. |