Jennifer Lee

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Cardiovascular Procedure Center RN

St Louis, Missouri, United StatesHospital & Health Care

Previous positions

Talent & Casting Coordinator at TalentPlus

Internship at Exclusive Events, Inc.

Education

University of Missouri-Saint Louis, BSN, Nursing

Summary

I have had the pleasure of working in a variety of professional outlets within my career thus far. From high intensity emergency room situations, to the creative world of casting for television & film; All positions have given me opportunities to succeed in expanding my knowledge base, leadership, and diversity. I am grateful for the many skills I have acquired in participating in these high energy and high stress jobs and remain always ready to succeed at something new. Therefore, in an attempt to broaden my experience & return to my love of nursing, I recently entered into a perfect position for me at the large & in charge Barnes Jewish Hospital CPC! I greatly enjoy patient care in a high acuity arena & hope to remain a valuable member of their team for years to come.

ACLS certified.

Experience

Cardiovascular Procedure Center RN

Barnes-Jewish Hospital

January 2015 – Present(5 years)

Acute care of patients with cardiac issues in the cardiovascular procedure center that include, but are not limited to:

-prioritizing varying levels of patient needs

-Multi-tasking responsibilities with high acuity patient loads

-Maintaining & continuing knowlege of disease processes, especially in the cardiovascular realm to operate at an optimal level for patient care.

Talent & Casting Coordinator

TalentPlus

June 2011 – January 2015(3 years 7 months)Greater St. Louis Area

• Complete & oversee all online casting submissions within Broadcast & print depts at reputable agency (36yrs in business)

• Created department network with prime casting companies in areas all over the US

• Research and manage agency accounts for 5 online casting sites specific to our agency with special attention & focus on outside markets (LA, NY, Chicago, etc…) with primary goal to increase revenue and marketability for the company

• Participate in a variety of networking opportunities to advance the agency; social media & off site meetings included

• Organize and update extensive data checklists on multiple clients within the agency on a daily basis, including ongoing skill level assessment of large talent roster (approximately 600)

• Primary point of contact for all agency team members as a result of my comprehensive & authoritative knowledge in all areas of my division

Internship

Exclusive Events, Inc.

April 2011 – June 2011(2 months)Greater St. Louis Area

• Multiple in house and onsite tasks related to event preparations, decor, & production meetings/design.

• No job too small or too big

Internship

Cosmopolitan Events, Inc

April 2011 – June 2011(2 months)Greater St. Louis Area

\* Multiple on-site tasks related to set-up & tear down; often with long/late night dedication & commitment required

Labor and Delivery RN

Missouri Baptist Medical Center

October 2009 – March 2011(1 year 5 months)

Oversaw patient care team in the assessment, development, implementation, and evaluation of patients

Maintained leadership in the midst of stressful and fast paced circumstances

Integral member of the largest non-profit healthcare organizations in the United States (BJC)

Utilized multiple hospital software systems to accurately track patient records and chart in a timely manner

Mediated medical care in a professional manner while utilizing proper terminology to both physician and patient

Communicated clearly and effectively with management to maintain proper coverage on unit at all times

Pediatric Emergency Dept. RN & Charge Nurse

St. Louis Children's Hospital

May 2006 – October 2009(3 years 5 months)

Led and coordinated various specialized teams in high pressure situations while remaining level headed

Final authority on solutions to mitigate life threatening problems via triage, trauma, and basic nursing care

Supervised 12-15 nurses, 6 paramedics, and non-medical personal while coordinating activities within the department

Mediated between physicians, staff, and patients on all levels of care

Diffused while problem solving all patient, family, and nursing staff complaints as first point of contact

Assessed, prioritized, and implemented care to 30+ distressed clients and family members per shift

Primary liaison between multiple community organizations outside the hospital .

Provided training and orientation for new staff and delegated necessary responsibilities to appropriate people

Education

University of Missouri-Saint Louis

BSN, Nursing

2002 – 2006

University of Missouri-Saint Louis

Graduated Magna Cum Laude

Activities and Societies

Graduated Magna Cum Laude, member of Pierre Laclede Honor's Society, on the Dean's List, Participated in coveted Externship program, on council for new nursing school dean selection.

University of Missouri-St. Louis St

Bachelors of Science, Nursing

2002 – 2006

Skills & Expertise

Event Planning

Training

communication

Nursing

Administration

Nonprofits

Team Leadership

Management

Data Entry

System Administration

Healthcare

Social Media

Recruiting

Certifications

ACLS

Advanced Cardiovascular Life Support, License 2006020724

Volunteer Experience & Causes

medical aid for disaster relief events: Hurricane Katrina & Joplin Tornadoes

Biloxi Mississippi & Joplin Missouri

Present