

# Carol Landreth

Marshall, MO 65340

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Authorized to work in the US for any employer

## Work Experience

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### **Registered Nurse Senior**

Higginsville Habilitation Center - Higginsville, MO

July 2019 to January 2020

The population I cared for was a mixture of Special Needs adults and Adults with Mental Health and behavior issues. My assignment included the Behavior unit and 2 group homes that housed special needs adults. I was responsible for all their needs including but not limited to assessment during illness, administered medications and did treatments, attended appointments, obtaining and implementing new orders, implementing and interpreting labs, radiology and specialty testing, and keeping families updated with any changes, crisis intervention when needed, team meeting, care plans .....

- 29 years of supervisory experience.

### **Registered Nurse/Charge Nurse**

Fairview/Resthaven - Sedalia, MO

February 2019 to July 2019

I was the Charge Nurse for approximately 40 residents, and I was also generally the only RN in the building. My responsibilities included, but were not limited to : Assessments on all Med A, Med B, and ill residents, updating the physician, receiving and implementing new orders, Blood sugar checks, Insulin, IV fluids and antibiotics, wound care treatments, supervision of 2-3 CNA's, Monitoring nutrition intake....

### **RN Charge Nurse on day shift**

Glasgow Gardens - Glasgow, MO

July 2018 to November 2018

I am responsible for all the residents care and well being. I supervise an LPN med nurse and 3-4 CAN'S. I am also RN Medicare coverage every other weekend and fill in for the DON and/or the ADON as needed.

### **RN Supervisor**

Four Seasons - Sedalia, MO

December 2017 to July 2018

As the RN Supervisor I was responsible for 60 residents and staff which included an LPN and 2-3 aids. I passed meds. Did blood sugar checks and insulin, treatments, medicare assessments, IV therapy, doctors calls, receiving and implementing orders...

### **RN Staff Nurse**

The Living Center - Marshall, MO  
July 2017 to December 2017

I worked the 7p-7a shift as a staff nurse . I was responsible for meds, treatments, and medical assessment and care of residents on 2 -4 halls. I occasionally also worked 2 halls and the Skilled Care Unit where I care for patient's after surgery, illness and those severely ill patients requiring hospice and end of life care.

### **Staff RN**

The Groves - Independence, MO  
April 2017 to July 2017

I worked on the Med A/ Skilled/ LTC floor. I supervise 1 CNA and 1 CMT as well as 1-2 LPN's. I am responsible for all assessments, treatment and PRN meds on my hall. I also assists other staff as needed. Obtain and implement orders. Monitor and update care plans.

### **RN supervisor 2-10**

Sweet Springs Villa - Sweet Springs, MO  
August 2016 to April 2017

Pass medications PO or IV ,treatments,MED A assessments& documentation, monitor and assists staff, obtaining and initiating new orders from physician PT/OT/ST, monitor and assists CMT, commuicating with resident's families.i also filled the DON position for approximately 3 months when the current DON left unexpectedly.

### **Director of Nurses**

Mar-Saline Manor - Marshall, MO  
April 2014 to August 2015

Supervising, directing and instructing nursing staff on performing job duties.

- Supervising, directing and instructing the RA staff on performing their job duties.
- Assess needs of residents and assign care as needed.
- Make rounds to inspect facility and evaluate resident needs
- Assure compliance with state/federal standards and company policies.
- Maintain accurate medical records and facility reports.
- Monitor the maintaining of accurate medication and narcotic count records.
- Facilitate, coordinate and supervise the admission, discharge and transfer of residents.
- Represent facility in communication with families and referral agencies in person and using the telephone.
- Coordinated nursing department with other department activities.
- Maintain infection control log.
- Maintain admission, discharge, transfer log.
- Provide in-servicing and education opportunities for the nursing staff.
- Hiring, orientation and discharging of staff.
- Chart audits.
- Reviewed monthly Mar and Tars.
- Staff evaluations and pay raises.
- Monitored the med rooms and med staff to ensure that the medication system was being followed and that the medication room, cart, refrigerators and cabinets were stocked and clean.
- Maintained monthly staffing schedule, requests off, vacation days and wellness days.
- Filled in as a floor nurse as needed when staff not available to cover shift.

- Liaison between the pharmacy tech doing med audits to the physician related to med change recommendations.
- Certification and recertification of Med A residents.
- Received training on the AHT system of electronic charting and was one of five trainers for the facility.

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## **Registered Nurse Senior**

Marshall Habilitation Center - Marshall, MO

April 2004 to January 2014

Initial, per shift and PRN Assessment of consumers who have recently returned from transfers to the emergency room, hospitalizations or outpatient procedures and coordinating their care with the physician.

- Obtaining, writing, transcribing and initiating orders from the physician.
  - Providing supervision and training to LPN's and medication staff through instruction and /or delegation of authority regarding dressing changes and wound care, oxygen concentrators and tanks, feeding pumps, glucose monitors, nebulizer machines and treatments, bolus G/J tube feedings, proper use of ted hose, use of slings, cast care, care of sutures and staples as ordered by the physician, setting up and maintaining suctioning equipment, use of hooyer lifts and any new equipment that staff may be required to use.
  - Maintained a daily census of consumers being hospitalized outside that facility. Until their return, I maintained and kept these consumer's charts updated.
  - Communicating and coordinating care with other members of our team such as; PT, OT, Speech, Ortho, Neurology, Dietary and the Behavior team.
  - The Orientation of new staff.
  - Attending in-services and training as provided/required by the facility.
  - Treatment of consumers with hypothermia per their protocol as written by physician. Instructing/ delegating use of thermo quilts to staff.
  - During my initial employment I worked in the infirmary and cared for the more medically fragile consumers located in "L" building.
  - While in the infirmary, a large part of my duties included performing dressing changes and wound care. This included stump care after an amputation, wound vacs for MRSA vs. pressure ulcers, assisting the physician with debridement's and dressing changes, and working with the wound care team from Fitzgibbon Hospital and University in Columbia. Monitoring and treating surgical sites, removing staples and sutures following surgery.
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- For the past year, I have been the only RN on the 2-10 shift and was responsible for the consumers and staff on grounds. I carried a cell phone and responded to calls from consumers with complaints, or just needing someone to talk to for advice or motivation, and staff regarding illness, injury, increased aggression/agitation (which may require contacting the Behavior analyst for assistance), issues with medications, which may require my contacting the Pharmacy, elopements, confrontations between consumers, SIB injuries, assessments for new found injuries or rashes.
  - Observing and testing of new medication staff following completion of med class
  - Supervising and maintaining a log for assigned staff.
  - Initiating, assisting with CPR/AED and contacting the Ambulance.
  - Initiating, monitoring, updating and completion of care plans.
  - Initiating isolation and instructing/monitoring staff and patient.

- Monitoring and treatment of constipation issues to prevent seizures or other complications.
- Maintain CPR certification.
- Audio and Visual Screenings

### **In- home RN**

Maxim Healthcare - Kansas City, MO

January 2004 to 2007

I provided total patient care and documentation for a disabled patient, which enabled him to remain at home with his family. This care included, but was not limited to: G-tube feedings, aerosol respiratory treatments, bathing/grooming, transfers to wheelchair using a hooyer lift, accompanying patient on outings, providing the family with teaching and support as needed, daily physical assessment and follow up with physician as needed for illness and injury.

### **RN Medicare Charge Nurse**

Mar-Saline Manor - Marshall, MO

August 2002 to April 2004

As the Medicare Charge nurse I was responsible for assessments on all MedA and med B residents in addition to the general population of residents when necessary. I worked as part of a team which included the physician, DON, PT/OT/ST, and Dietary to ensure proper treatment and care if the residents.

### **LPN in the Skilled Nursing**

Fitzgibbon Hospital - Marshall, MO

March 1996 to August 2001

unit until it closed in 2000. I then moved to the Med Surg floor. When I received my RN Licensure in 2001, I worked the 7a-7p shift as an RN on the Med Surg floor, but was often sent to work other areas such as the ER, OB and ICU.)

- Supervising a team consisting of myself, an LPN med staff and two CNA'S.
- Performing an assessment on each patient on my team by prioritizing regarding acuity and documenting.
- Working closely with physicians such as making rounds, assisting with procedures, transcribing orders, discussing assessments and current plan of care.
- Initiating IV therapy, Blood transfusions and TPN.
- Initiating isolation and instructing/monitoring staff and patient.
- Wound care following surgeries, pressure ulcers, stasis ulcers etc.
- Assisting as needed with total patient care.

### **LPN Charge Nurse**

Mar Saline Manor - Marshall, MO

July 1993 to January 2001

I worked as an LPN Charge nurse supervising 2-3 aids and a CMT. My job duties included monitoring and as needed assessments of the residents on my floor, contacting the physician, receiving and implementing orders, wound care, dressing changes, IV therapy, medication administration, tube feedings and tube changes and trach care as well as monitoring the staff and assisting them as needed with tasks on the floor and educational opportunities.

## Education

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### **Associate's in Nursing**

State Fair Community College

2001

Saline County Career Center - Marshall, MO

1991

## Nursing Licenses

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### **RN**

Expires: April 2019

State: MO

## Skills

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- RN
- Med Surg
- Nursing Home
- Staff Nurse

## Additional Information

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### Computer Skills:

- Completed the Computer Literacy class at State Fair Community College.
- Experience with Microsoft Word, Excel and PowerPoint and have used a projector for in servicing purposes.

On my back ground check there is a "cruelty to animals" charge d/t my. Beagle being accused of killing 12 chickens and consuming them feathers, feet and all. I have the court papers and am happy to bring them to interview.

- Experience with internet research and reports. Maintained a database of physician order changes on all consumers for the on grounds psychologist at Marshall Habilitation Center. Also maintained a database for all in-services and delegations at Marshall Habilitation Center.

. You will notice that several of my jobs overlap each other. This is d/t having more than one job at a time during my career. You may also notice some gaps. This is d/t periods of illness when I was being treated for breast cancer.