Paramedic

 Personal Information

|  |  |
| --- | --- |
| Name: | Nicole Grawey |
| Phone: | 715-340-4652 |
| Email: | nicolegrawey1@gmail.com |
| Location: | US-WI-Custer-54423 () |
| Last Modified: | 4/25/2019 6:18:41 PM |

 Work History

|  |  |  |
| --- | --- | --- |
| Company Name: | Aspirus Wausau Hospital | 06/02/2017 - Present |
| Job Title: | Emergency Medical Tech - EMT | |
|  | | |
| Company Name: | Copps Market | 12/03/2015 - 12/03/2016 |
| Job Title: | Customer Service Representative/Service Desk | |
|  | | |
| Company Name: | Harbor House Domestic Abuse Programs | 01/05/2016 - 11/30/2016 |
| Job Title: | Domestic Violence Victim Advocate | |
|  | | |
| Company Name: | Fox Valley Medical Scribe | 01/20/2016 - 10/06/2016 |
| Job Title: | ER Medical Scribe | |
|  | | |
| Company Name: | Rosholt Fire District | 04/19/2014 - 05/03/2015 |
| Job Title: | Firefighter/EMT-B | |
|  | | |
| Company Name: | Harmony Assisted Living | 11/15/2013 - 01/28/2015 |
| Job Title: | Medication Technician | |
|  | | |
| Company Name: | Kmart Stores | 01/10/2011 - 03/10/2013 |
| Job Title: | Service Desk Supervisor | |
|  | | |
| Company Name: | University of Wisconsin-Stevens Point Dining Services | 02/09/2009 - 05/09/2011 |
| Job Title: | Student Manager | |
|  | | |

 Education

|  |  |  |  |
| --- | --- | --- | --- |
| School: | Pacelli High School | Graduation Date: |  |
| Major: | Not Applicable | | |
| Degree: | High School | | |
| School: | University of Wisconsin- Stevens Point | Graduation Date: |  |
| Major: |  | | |
| Degree: | None | | |
| School: | Mid-State Technical College | Graduation Date: |  |
| Major: |  | | |
| Degree: | None | | |

 Additional Skills And Qualifications

|  |  |  |  |
| --- | --- | --- | --- |
| Recent Job Title: | Emergency Medical Tech - EMT | Recent Wage: | 0 per |
| Security Clearance: | No |  |  |

 Desired Position

|  |  |  |  |
| --- | --- | --- | --- |
| Desired Wage: | per | Desired Employment Type: |  |
| Desired Travel: |  | Desired commute: |  |
| Desired Relocation: | No | |  |

 Resume

|  |
| --- |
| Nicole Grawey 1820 Woodridge Circle, Custer, WI, 54423, 715-340-4652, nicolegrawey1@gmail.com  WORK EXPERIENCE University of Wisconsin-Stevens Point Dining Services. Stevens Point, WI 9/02/09-09/05/11 Student Manager I was originally hired as a cashier in the food court. I was promoted to a student manager for one of the cafe located in the library on campus. I was in charge of hiring students to work in the cafe. Once these students were hired, I would train them how to operate the cafe and give them advice on excellent customer service. I held weekly meetings for all the employees I had. I supervised about 10 employees. I made checklists for each employee so they knew what was expected on the job. I also had a communication log in a notebook that I kept in the cafe for all the employees to touch base how things were going in the cafe.  Kmart Stores. Stevens Point, WI 10/01/2011-10/03/2013 Service Desk Supervisor I started as a cashier and I was promoted to a service desk supervisor position after five months of my hire date. In this position, I managed and delegated tasks to fifteen cashiers in total; seven cashiers per shift. I trained cashiers on excellent customer service, how to use a cash register, count money, know different types of transactions, including layaways, credit cards. At the service desk I processed money orders and Western Union transactions. I had to teach myself to multi-task proficiently. I had to make quick decisions that would satisfy the customer and I learned how to adapt in different scenarios that I was presented with. I developed stronger and more effective communication skills as well.  Harmony Assisted Living. Stevens Point, WI 11/15/2013-01/28/2015 Medication Technician The residents I worked with were in various stages of Alzheimer's, some more severe than others. I gave prescribed medications to the residents that they belonged to; also making sure these residents are taking their medications. I also sent medication orders and new requests to physicians of these residents. I talked with different doctors to make sure the residents' needs are getting met and they are receiving the proper care they require. I was required to take vitals on residents such as blood pressure, blood sugar, pulse oximetry, temperature, respiration count, and pulse. I also transcribed physicians' orders and these orders were sent to the pharmacy.  Rosholt Fire District. Rosholt, WI 4/19/2014-3/5/2015 Firefighter/EMT-B I was an EMT-B for the Rosholt Fire District and the Town of Sharon First Responders. Town of Sharon is supervised under the Rosholt Fire District. I was also a firefighter for the Rosholt Fire District as well. All of these positions were paid-on-call.  Copps Market. Stevens Point, WI 3/12/2015-03/12/16 Customer Service Representative/Service Desk CSR's are in charge of supervising the front end of the store. I am responsible for training new employees. I am responsible for knowing everything about the registers, the service desk, cash office, and being able to make quick and effective decisions. I am responsible for giving the customers that shop at Copps Market the highest quality of customer service they can receive. I delegate tasks to other cashiers and am accountable for everyone working on the front end of the store. I am responsible for getting customers through the lines at the registers in a timely manner. Being aware of my surroundings is an important aspect of my job. I have learned teamwork is essential for success of any organization.  Fox Valley Medical Scribe, Neenah, WI 01/20/16-06/10/16 ER Medical Scribe at Theda Clark Regional Medical Center Manager: Robert Daniels: 920-268-2123 I follow one of the ER doctors around while they visit different patient's rooms. I am responsible for filling out all of their charts for the patients they see that day. I type up what the patient says, the doctor's physical exam, any medical interventions done, vitals, and a plan of care for the patient, whether they are discharged or admitted to the hospital. I receive various knowledge in pharmacology, medical procedures, and how to interact with patients. Though this job, I have been given the opportunity to job shadow Dr. Fischer, on 4 south, our psychiatric unit.  Harbor House Domestic Abuse Programs 05/01/16- 11/31/16 Domestic Violence Victim Advocate As an advocate, I work with victims of violence and sexual assault. Harbor House is a shelter for women, children, and pets to stay to escape from an abusive relationship. Women in the shelter meet with advocates to set goals for housing, filing for divorce, restraining orders, AODA, mental health, jobs, education, etc. We also have a crisis hotline for anyone to call at any time who is a victim of domestic violence and we offer resources for them. My job also entails taking arrest calls from Outagamie, Winnebago, and Calumet County that are DV related. We also work with victims through the VINE program.  Aspirus Wausau Hospital 2/6/17-present Emergency Medical Tech - EMT, promoted to Paramedic. I work in the emergency department and do IV starts, draw blood, assist physicians with central lines and chest tubes. I am able to splint any fractured bones with ortho-glass splinting material. I assist nurses with triage and take vitals of the patients coming in to the ED. I also assist nurses with transporting their patients to the floor if the patient is admitted. I am able to do BLS skills in a cardiac event. I also assist the physicians with wound irrigation. In September of 2017, I was promoted to a Paramedic position. I still did all the same skills that were required as an EMT, but I was also able to give medications, start various infusions, assist with blood administration, and insulin administration. I am able to do assessments on patients, triage incoming ambulances.   EDUCATION Pacelli High School. Stevens Point, WI 09/04/2005-05/16/2009 High School Diploma received. Received two scholarships of $500 at the graduation ceremony. Honors for Academics  University of Wisconsin- Stevens Point. Stevens Point, WI. 09/02/2009-09/03/2011 General courses Received Honors for Academics  Mid-State Technical College. Stevens Point, WI 08/16/2013-05/01/2014 NREMT-B Certification Received Highest Honors for Academics  Fox Valley Technical College. Appleton, WI 09/02/2014-5/18/16 Paramedic Technician program Phi Theta Kappa Honor Society Member Received Hazardous Materials Technician Certification through ProBoard.    Licensure and Certifications  CCAR Certified Recovery Coach and Peer Specialist - June 2016 Paramedic License - NREMT and state of Wisconsin BLS, ACLS, and PALS certified EVOC trained ProBoard Certified Hazardous Materials Technician |