

Amy Wesenberg

PT overnight Caregiver/CNA

Appleton, WI 54914

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9205709309

Authorized to work in the US for any employer

Work Experience

Certified Medical Assistant

Ascension Health - Appleton, WI

February 2013 to Present

Responsibilities

Take vital signs, give immunizations, charting/documenting, clean and stock exam rooms, answer phones, process refill requests, etc

Accomplishments

I room a lot of patients and help out my co-workers, valuing the meaning of team work. I get along well with patients and their families, and keep an out-going and friendly personality at all times.

Skills Used

Customer service skills and the ability to obtain patient confidentiality and respect.

Certified medical assistant

Marshfield Clinic - Marshfield, WI

January 2012 to February 2013

Responsibilities

Room patients, take vital signs, assist in surgeries & procedures, charting/documenting, refill requests, phone calls, cleaning and stocking exam rooms.

Accomplishments

I have always excelled at spelling and grammar skills. When I worked at this clinic in the Dermatology department I did a lot of proof reading of the exam notes & scribing by other co-workers to catch spelling errors. My advanced knowledge of medical terminology was a great help in this position.

Skills Used

Customer Service skills and grammar/medical terminology skills.

CNA/Caregiver

River City Estates - WI Rapids, WI

June 2010 to February 2012

Responsibilities

Assist elderly & disabled adults with daily living skills: toileting, transferring, bathing, grooming, meal preparation, medication assistance, cleaning/laundry in an in-home care setting.

Accomplishments

I developed personal relationships with the residents of the home. My friendly, caring & out-going personality ensured the residents that I could be trusted and that I was there to help.

Skills Used

Customer service, hospitality and caregiving skills.

Education

Medical Assistant

Mid State Technical College

Skills

- Microsoft Word, outlook, (5 years)
- Typing/data entry (7 years)
- Cash handling (5 years)

Certifications and Licenses

Certified Medical Assistant

December 2011 to December 2021

CPR

Certified Nursing Assistant (CNA)

Additional Information

I have had many years of customer service and call center experience. I can type 70+ words per minute and I believe I have all the skills that are required for this position. I have many years of combined experience from working in both assisted living facilities as well as doing in home care service.