|  |  |
| --- | --- |
| Name: | Tamilee Decota |
| Phone: | 920-843-0990 |
| Email: | yooper9311@aol.com |
| Location: | US-WI-Greenville-54942 () |
| Last Modified: | 5/21/2019 11:36:33 AM |

 Work History

|  |  |  |
| --- | --- | --- |
| Company Name: | Mission of Hope House | 01/01/2015 - Present |
| Job Title: |  | |
|  | | |
| Company Name: | Oak Park Place | 01/01/2016 - Present |
| Job Title: | Certified Nursing Assistant | |
|  | | |
| Company Name: | Envoy Air-American Airline | 05/01/2017 - Present |
| Job Title: | Ramp Agent | |
|  | | |
| Company Name: | Neuroscience Group, Medical Records | 03/01/2018 - 06/30/2018 |
| Job Title: |  | |
|  | | |
| Company Name: | Winnebago Mental Health Institute | 05/01/2014 - 04/30/2017 |
| Job Title: | Psychiatric Care Technician | |
|  | | |
| Company Name: | McDonalds | 11/01/2009 - 12/31/2014 |
| Job Title: | Crew Trainer | |
|  | | |

 Education

|  |  |  |  |
| --- | --- | --- | --- |
| School: |  | Graduation Date: |  |
| Major: |  | | |
| Degree: | None | | |
| School: |  | Graduation Date: |  |
| Major: |  | | |
| Degree: | None | | |
| School: |  | Graduation Date: |  |
| Major: |  | | |
| Degree: | None | | |

 Additional Skills And Qualifications

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| --- | --- | --- | --- |
| Recent Job Title: | Certified Nursing Assistant | Recent Wage: | 0 per |
| Security Clearance: | No |  |  |

 Desired Position

|  |  |  |  |
| --- | --- | --- | --- |
| Desired Wage: | per | Desired Employment Type: |  |
| Desired Travel: |  | Desired commute: |  |
| Desired Relocation: | No | |  |

 Resume

|  |
| --- |
| TamiLee DeCota  N1245 Technical Dr Greenville, WI 54942 920-843-0990 decotatam9311@aol.com  Objective: Obtain my skill and knowledge   Certifications &amp; Memberships\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_   Crisis Prevention Management Certification  Medical Coding Technical Degree  Certified Nursing Assistant (October 2011)  BLS Course   AHIMA Member   WHIMA Member  Education\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ Health Information Technology, May 2018 Fox Valley Technical College, Appleton, WI Dean's List Internship\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Neuroscience Group, Medical Records March 2018-June 2018 Neenah, Wisconsin  Skills and Qualifications\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_   Customer service  Sign Language.  Microsoft Excel, PowerPoint, Access, and Word.  Ability to start and finish tasks independently  Familiar with EHR's and Tableau, and Nuance Clintegrity  ICD-10-PCS, ICD-10-CM, CPT Coding    Community Involvement/Volunteer Work\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_   Mission of Hope House, New London, WI (2015-Present)  Children's Hospital (2009-2010)  Employment History\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ Certified Nursing Assistant, Oak Park Place, Menasha, WI January 2016 - Present  Assist with basic nursing skills per protocol and care Housekeeping and cooking  Medication Administration  Companionship  Ramp Agent, Envoy Air-American Airline, Appleton, WI May 2017 - Present   Checking passenger in  Unloading and loading luggage  Servicing the aircraft   Assisting with push back and tow bar  Deicing and other duties assigned   Psychiatric Care Technician, Winnebago Mental Health Institute, Oshkosh, WI May 2014 - April 2017   Ensure safety and supervise  Basic nursing assistant skills  Provide quality resident care as directed by care plan  Interact with residents  Observe, record, and report to charge nurse mental and physical status of residents  Crew Trainer, McDonalds, Appleton, WI November 2009 - December 2014   Customer Service/take food orders  Operate cash register  Assist with the preparation of food  Complete miscellaneous general tasks as needed |