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| --- | --- |
| Name: |   Jackie Caelwaerts |
| Phone: |   920-264-2783 |
| Email: |   bbyangeldoll@yahoo.com |
| Location: |   US-WI-West Bend-53090 (USC) |
| Last Modified: |   1/8/2020 9:59:13 AM |

 Work History

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| --- | --- | --- |
| Company Name: |   Homes for Independent Living | 09/01/2011 - Present |
| Job Title: |   Certified Nursing Assistant |
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| Company Name: |   Elite Nursing, INC | 09/01/2011 - Present |
| Job Title: |   Certified Nursing Assistant |
|  |
| Company Name: |   Manor Care | 11/01/2009 - 10/01/2010 |
| Job Title: |   Certified Nursing Assistant |
|  |
| Company Name: |   United States Army | 11/01/2004 - 10/01/2008 |
| Job Title: |   Administrative Specialist |
|  |

 Education

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| --- | --- | --- | --- |
| School: |   Preble High School | Graduation Date: |  |
| Major: |   Not Applicable |
| Degree: |   High School |
| School: |   Northeast Wisconsin Technical College | Graduation Date: |  |
| Major: |   Certified Nursing Assistant |
| Degree: |   None |
| School: |   Northeast Wisconsin Technical College | Graduation Date: |  |
| Major: |    |
| Degree: |   None |

 Additional Skills And Qualifications

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| --- | --- | --- | --- |
| Recent Job Title: |    Certified Nursing Assistant | Recent Wage: | 0 per  |
| Security Clearance: |   No |  |  |

 Desired Position

|  |  |  |  |
| --- | --- | --- | --- |
| Desired Wage: |    per  | Desired Employment Type: |  |
| Desired Travel: |    |   Desired commute: |  |
| Desired Relocation: | No |  |

 Resume

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| Jackie Caelwaerts1776 Beaver Dam DriveGreen Bay, WI 54304Cell: (920) 264 - 2783Email: bbyangeldoll@yahoo.comQUALIFICATIONS: Work well without supervision Ability to prioritize and remain focused on the essence of an issue Excellent with customer support services Skilled at learning new concepts quickly while working well underpressureEXPERIENCE:09/11 - Present Homes for Independent LivingGreen Bay, WICertified Nursing Assistant Bathe, groom, shave, dress, and/or drape patients to prepare themfor surgery, treatment, or examination. Clean rooms and change linens. Feeds patients who are unable to feed themselves. Provide patient care by supplying and emptying bed pans, applyingdressings and supervising exercise routines. Provides patients with help walking, exercising, and moving in andout of bed. Transported patients to treatment units, using a wheelchair orstretcher. Turn and re-position bedridden patients, alone or with assistance,to prevent bedsores. Answered phones and directed visitors. Collect specimens such as urine, feces, or sputum. Delivered messages, documents and specimens.09/11 - Present Elite Nursing, INCGreen Bay, WICertified Nursing Assistant Bathe, groom, shave, dress, and/or drape patients to prepare themfor surgery, treatment, or examination. Clean rooms and change linens. Feeds patients who are unable to feed themselves. Provide patient care by supplying and emptying bed pans, applyingdressings and supervising exercise routines. Provides patients with help walking, exercising, and moving in andout of bed. Transported patients to treatment units, using a wheelchair orstretcher. Turn and re-position bedridden patients, alone or with assistance,to prevent bedsores. Answered phones and directed visitors. Collect specimens such as urine, feces, or sputum. Delivered messages, documents and specimens.11/09 - 10/10 Manor CareGreen Bay, WICertified Nursing Assistant Answer patients' call signals. Bathe, groom, shave, dress, and/or drape patients to prepare themfor surgery, treatment, or examination. Clean rooms and change linens. Feed patients who are unable to feed themselves. Provide patient care by supplying and emptying bed pans, applyingdressings and supervising exercise routines. Provided patients with help walking, exercising, and moving in andout of bed. Transported patients to treatment units, using a wheelchair orstretcher. Turn and re-position bedridden patients, alone or with assistance,to prevent bedsores. Answered phones and directed visitors. Collected specimens such as urine, feces, or sputum. Delivered messages, documents and specimens.11/04 - 10/08 United States ArmyFort Hood, TXAdministrative Specialist Prepares reports on staffing levels and status of personnel Evaluates personnel qualifications for special assignments Prepares and processes requests for transfer or reassignment Processes classification/reclassification actions Prepares orders and requests for orders Prepares and maintains Officer and Enlisted personnel records Prepares and reviews personnel casualty documents Monitors suspense actions Initiates, monitors, and processes personnel evaluations Transfers records Processes soldiers for separation and retirement Processes and executes personnel service center level procedures andactions Processes applications for Officer Candidate School, Warrant OfficerFlight Training and other training Processes recommendations for awards and decorations Processes to bars to reenlistment and suspension of favorablepersonnel actions Initiates applications for passports and Visas Monitors appointment of line of duty, survivor assistance, andsummary court officers Processes line of duty investigations Processes deployment forms Prepares letters of sympathy to next of kin Types correspondence and forms in draft and final copy Posts changes to Army Regulations and other publications Prepares and maintains files on an automated data processing system Applies knowledge of provisions and limitations of freedom ofinformation and privacy actsAll Wheeled Vehicle MechanicFort Hood, TX Repair automotive wheel vehicles, including engine troubleshootingand overhaul, electrical system repair and troubleshooting, brakesystem repair and troubleshooting, and steering system repair andtroubleshooting Lectures and practical exercises cover troubleshooting and repairingof engines Basic fuel, electrical and cooling systems Suspension and steering Brakes Preventive maintenance and recovery operations Replaces engine components such as fuel pumps, generators, starts,voltage regulators, relays, radiators, universal joints, brakeshoes, engine mounts, and lines and fittings Adjusts operating mechanisms including power generating unit Prepares maintenance forms and recordsEDUCATION:09/00- 06/04 Preble High SchoolHigh School Diploma Green Bay, WI08/03 - 02/04 Northeast Wisconsin Technical CollegeCertified Nursing Assistant Green Bay, WI05/09 - Present Northeast Wisconsin Technical CollegeRegistered Nurse Green Bay, WIREFERENCES:Holly Schampers Green Bay WI, 54302 920-562-4707(Co-Worker)Peggy Green Bay WI, 54303 920-499-5191(Supervisor) |