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| Name: | Jackie Caelwaerts |
| Phone: | 920-264-2783 |
| Email: | bbyangeldoll@yahoo.com |
| Location: | US-WI-West Bend-53090 (USC) |
| Last Modified: | 1/8/2020 9:59:13 AM |

 Work History

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| --- | --- | --- |
| Company Name: | Homes for Independent Living | 09/01/2011 - Present |
| Job Title: | Certified Nursing Assistant | |
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| Company Name: | Elite Nursing, INC | 09/01/2011 - Present |
| Job Title: | Certified Nursing Assistant | |
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| Company Name: | Manor Care | 11/01/2009 - 10/01/2010 |
| Job Title: | Certified Nursing Assistant | |
|  | | |
| Company Name: | United States Army | 11/01/2004 - 10/01/2008 |
| Job Title: | Administrative Specialist | |
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 Education

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| School: | Preble High School | Graduation Date: |  |
| Major: | Not Applicable | | |
| Degree: | High School | | |
| School: | Northeast Wisconsin Technical College | Graduation Date: |  |
| Major: | Certified Nursing Assistant | | |
| Degree: | None | | |
| School: | Northeast Wisconsin Technical College | Graduation Date: |  |
| Major: |  | | |
| Degree: | None | | |

 Additional Skills And Qualifications

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| Recent Job Title: | Certified Nursing Assistant | Recent Wage: | 0 per |
| Security Clearance: | No |  |  |

 Desired Position

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| --- | --- | --- | --- |
| Desired Wage: | per | Desired Employment Type: |  |
| Desired Travel: |  | Desired commute: |  |
| Desired Relocation: | No | |  |

 Resume

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| Jackie Caelwaerts 1776 Beaver Dam Drive Green Bay, WI 54304 Cell: (920) 264 - 2783 Email: bbyangeldoll@yahoo.com  QUALIFICATIONS:  Work well without supervision  Ability to prioritize and remain focused on the essence of an issue  Excellent with customer support services  Skilled at learning new concepts quickly while working well under pressure  EXPERIENCE: 09/11 - Present Homes for Independent Living Green Bay, WI Certified Nursing Assistant  Bathe, groom, shave, dress, and/or drape patients to prepare them for surgery, treatment, or examination.  Clean rooms and change linens.  Feeds patients who are unable to feed themselves.  Provide patient care by supplying and emptying bed pans, applying dressings and supervising exercise routines.  Provides patients with help walking, exercising, and moving in and out of bed.  Transported patients to treatment units, using a wheelchair or stretcher.  Turn and re-position bedridden patients, alone or with assistance, to prevent bedsores.  Answered phones and directed visitors.  Collect specimens such as urine, feces, or sputum.  Delivered messages, documents and specimens. 09/11 - Present Elite Nursing, INC Green Bay, WI Certified Nursing Assistant  Bathe, groom, shave, dress, and/or drape patients to prepare them for surgery, treatment, or examination.  Clean rooms and change linens.  Feeds patients who are unable to feed themselves.  Provide patient care by supplying and emptying bed pans, applying dressings and supervising exercise routines.  Provides patients with help walking, exercising, and moving in and out of bed.  Transported patients to treatment units, using a wheelchair or stretcher.  Turn and re-position bedridden patients, alone or with assistance, to prevent bedsores.  Answered phones and directed visitors.  Collect specimens such as urine, feces, or sputum.  Delivered messages, documents and specimens.  11/09 - 10/10 Manor Care Green Bay, WI Certified Nursing Assistant  Answer patients' call signals.  Bathe, groom, shave, dress, and/or drape patients to prepare them for surgery, treatment, or examination.  Clean rooms and change linens.  Feed patients who are unable to feed themselves.  Provide patient care by supplying and emptying bed pans, applying dressings and supervising exercise routines.  Provided patients with help walking, exercising, and moving in and out of bed.  Transported patients to treatment units, using a wheelchair or stretcher.  Turn and re-position bedridden patients, alone or with assistance, to prevent bedsores.  Answered phones and directed visitors.  Collected specimens such as urine, feces, or sputum.  Delivered messages, documents and specimens.  11/04 - 10/08 United States Army Fort Hood, TX Administrative Specialist  Prepares reports on staffing levels and status of personnel  Evaluates personnel qualifications for special assignments  Prepares and processes requests for transfer or reassignment  Processes classification/reclassification actions  Prepares orders and requests for orders  Prepares and maintains Officer and Enlisted personnel records  Prepares and reviews personnel casualty documents  Monitors suspense actions  Initiates, monitors, and processes personnel evaluations  Transfers records  Processes soldiers for separation and retirement  Processes and executes personnel service center level procedures and actions  Processes applications for Officer Candidate School, Warrant Officer Flight Training and other training  Processes recommendations for awards and decorations  Processes to bars to reenlistment and suspension of favorable personnel actions  Initiates applications for passports and Visas  Monitors appointment of line of duty, survivor assistance, and summary court officers  Processes line of duty investigations  Processes deployment forms  Prepares letters of sympathy to next of kin  Types correspondence and forms in draft and final copy  Posts changes to Army Regulations and other publications  Prepares and maintains files on an automated data processing system  Applies knowledge of provisions and limitations of freedom of information and privacy acts All Wheeled Vehicle Mechanic Fort Hood, TX  Repair automotive wheel vehicles, including engine troubleshooting and overhaul, electrical system repair and troubleshooting, brake system repair and troubleshooting, and steering system repair and troubleshooting  Lectures and practical exercises cover troubleshooting and repairing of engines  Basic fuel, electrical and cooling systems  Suspension and steering  Brakes  Preventive maintenance and recovery operations  Replaces engine components such as fuel pumps, generators, starts, voltage regulators, relays, radiators, universal joints, brake shoes, engine mounts, and lines and fittings  Adjusts operating mechanisms including power generating unit  Prepares maintenance forms and records  EDUCATION: 09/00- 06/04 Preble High School High School Diploma Green Bay, WI 08/03 - 02/04 Northeast Wisconsin Technical College Certified Nursing Assistant Green Bay, WI 05/09 - Present Northeast Wisconsin Technical College Registered Nurse Green Bay, WI  REFERENCES: Holly Schampers Green Bay WI, 54302 920-562-4707 (Co-Worker) Peggy Green Bay WI, 54303 920-499-5191 (Supervisor) |