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| --- | --- |
| Name: | Kelsey Cronin |
| Phone: |  |
| Email: | kcronin9214@gmail.com |
| Location: | US-WI-Green Bay-54303 () |
| Last Modified: | 6/15/2019 12:05:56 PM |

 Work History

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| --- | --- | --- |
| Company Name: | Highland Ridge Care Center | 02/01/2018 - 05/31/2019 |
| Job Title: | CNA | |
|  | | |
| Company Name: | Under Armor | 06/01/2017 - 02/01/2018 |
| Job Title: | Salesperson/Cashier | |
|  | | |
| Company Name: | Rose Haven Nursing Home | 06/01/2016 - 01/31/2018 |
| Job Title: | Activity Director/CNA | |
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| Company Name: | Compass Memorial Hospital | 04/01/2014 - 06/30/2016 |
| Job Title: | CNA/Rehab Aide/Activity Director | |
|  | | |
| Company Name: | Dollar General | 02/01/2016 - 04/30/2016 |
| Job Title: | Stocker/Cashier | |
|  | | |
| Company Name: | Rose Haven Nursing Home | 04/01/2013 - 04/01/2014 |
| Job Title: | CNA | |
|  | | |
| Company Name: | Compass Memorial Hospital | 03/01/2012 - 04/01/2013 |
| Job Title: | CNA | |
|  | | |
| Company Name: | Rose Haven Nursing Home | 01/01/2009 - 03/31/2013 |
| Job Title: | CNA | |
|  | | |
| Company Name: | Colony Point BP Gas Station | 09/01/2008 - 12/31/2008 |
| Job Title: | Stocker/Cashier/Deli Worker | |
|  | | |

 Education

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| --- | --- | --- | --- |
| School: | Kirkwood Community College | Graduation Date: |  |
| Major: |  | | |
| Degree: | None | | |
| School: | Kirkwood Community College | Graduation Date: |  |
| Major: |  | | |
| Degree: | None | | |
| School: | Iowa Valley jr-Senior High School | Graduation Date: |  |
| Major: | Not Applicable | | |
| Degree: | High School | | |

 Additional Skills And Qualifications

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| --- | --- | --- | --- |
| Recent Job Title: | CNA | Recent Wage: | 0 per |
| Security Clearance: | No |  |  |

 Desired Position

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| --- | --- | --- | --- |
| Desired Wage: | per | Desired Employment Type: |  |
| Desired Travel: |  | Desired commute: |  |
| Desired Relocation: | No | |  |

 Resume

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| --- |
| Kelsey Cronin 2742 Viking Drive Apt. C1, Green Bay, WI, 54304 \* (319)360-5622 \* kcronin9214@gmail.com   SUMMARY OF QUALIFICATIONS \* I'm a great listener and communicator. \* I have experience in being a supervisor and leader to coworkers. \* I have little experience with excel programs. I have a little more experience with power point, and Microsoft word. \* I got my CNA license in 2009 and it is still valid till 2020. I had my Activity Director license from 2015-2018. I'd be willing to retake the class to update it if needed. I feel I can manage my time well and remain organized.  EDUCATION Kirkwood Community College, Cedar Rapids, IA Financial Services, Business; Fall 2018-Spring 2019 Graduation: No, moved states DMACC, Ankeny, IA Activity Director Certificate; Fall 2015 Graduation: November 2015 Kirkwood Community College, Cedar Rapids, IA Nursing; Fall 2010, Spring 2011, Fall 2012, Spring 2013 Graduation: No, changed majors Iowa Valley jr-Senior High School , Marengo, IA Graduation: May 2010  EXPERIENCE CNA Highland Ridge Care Center, Williamsburg, IA February 2018 - May 2019 \* Worked flexible hours \* Dressed residents \* Groomed residents \* Toileted residents \* Fed residents \* Bathed residents \* Walked residents \* Charted tasks daily, electronically \* Organized residents' rooms and workstation \* Communicate changes with residents or upcoming appointments with coworkers/nurses \* Trained new staff \* Considered a senior staff member d/t my work history of being a CNA \* Problem Solved \* Team player \* Served food to residents \* Assisted with laundry when laundry staff not available Salesperson/Cashier Under Armor, Williamsburg, IA June 2017- February 2018 \* Folded/hung clothing items \* Organized clothing sets \* Helped rearrange/reorganized the store \* Stocked items \* Worked the cash register \* Assisted customers in dressing rooms \* Straightened up, swept and mopped the store \* Worked in the backroom unboxing, stocking and organizing new shipment \* Tagged and censored new clothing items Activity Director/CNA Rose Haven Nursing Home, Marengo, IA June 2016 - January 2018 \* Worked flexible hours \* Created work schedules \* Created activity schedules for residents \* Set up/Organized entertainment, events, parties etc. \* Dressed residents \* Groomed residents \* Toileted residents \* Fed residents \* Bathed residents \* Walked residents \* Communicated with coworkers \* Charted tasks daily \* Organized workstation, storage closets and activity room \* Trained new staff \* Problem Solved \* Team player \* Made activity care plans for residents, electronically \* Filled activity portion of MDS', electronically \* Attended care conferences \* Taught dependent adult abuse \* Helped schedule eye appointments for residents \* Helped schedule hearing appointments for residents \* Answered variety of phone calls \* Served food to residents \* Assisted with laundry when laundry staff not available Stocker/Cashier Dollar General, Marengo, IA February 2016 - April 2016 \* Unpacked and stocked new items \* Organized/straightened up aisles \* Ran the cash register \* Swept and mopped the store \* Assisted disabled customers with their shopping lists CNA/Rehab Aide/Activity Director Compass Memorial Hospital, Marengo, IA April 2014 - June 2016 \* Worked flexible hours \* Dressed patients \* Groomed patients \* Toileted patients \* Fed patients \* Bathed patients \* Walked residents \* Followed specific exercises made for different patients by the therapy department \* Charted tasks daily, electronically \* Organized workstation, storage rooms, etc. \* Communicate changes with residents or upcoming appointments with coworkers/nurses \* Trained new staff \* Problem Solved \* Team player \* Made care plans for patients \* Filled activity portion on MDS' \* Created monthly activity calendar for patients \* Created work schedules \* Organized/Set up parties and entertainment \* Served food to residents \* Assisted with laundry when laundry staff not available \* Took patients vitals \* Checked patients blood sugar CNA Rose Haven Nursing Home, Marengo, IA April 2013-April 2014 \* Worked flexible hours \* Dressed residents \* Groomed residents \* Toileted residents \* Fed residents \* Bathed residents \* Walked residents \* Charted tasks daily \* Organized residents' rooms and workstation \* Communicate changes with residents or upcoming appointments with coworkers/nurses \* Trained new staff \* Problem Solved \* Team player \* Served food to residents \* Assisted with laundry when laundry staff not available \* Took vitals \* Cleaned wheelchairs CNA Compass Memorial Hospital, Marengo, IA March 2012- April 2013 \* Worked flexible hours \* Dressed patients \* Groomed patients \* Toileted patients \* Fed patients \* Bathed patients \* Walked residents \* Charted tasks daily, electronically \* Organized workstation, storage rooms, etc. \* Communicate changes with residents or upcoming appointments with coworkers/nurses \* Trained new staff \* Problem Solved \* Team player \* Served food to residents \* Assisted with laundry when laundry staff not available \* Took patients vitals \* Checked patients blood sugar CNA Rose Haven Nursing Home, Marengo, IA January 2009- March 2013 \* Worked flexible hours \* Dressed residents \* Groomed residents \* Toileted residents \* Fed residents \* Bathed residents \* Walked residents \* Charted tasks daily \* Organized residents' rooms and workstation \* Communicate changes with residents or upcoming appointments with coworkers/nurses \* Trained new staff \* Problem Solved \* Team player \* Served food to residents \* Assisted with laundry when laundry staff not available \* Took vitals \* Cleaned wheelchairs Stocker/Cashier/Deli Worker Colony Point BP Gas Station, Williamsburg, IA September 2008- December 2008 \* Approved for people to pump gas \* Made sure no one drove away without paying \* Manned the register \* Counted drawers \* Stocked items in store \* Swept/mopped the floors \* Assisted with making sandwiches in the deli area \* Assisted with making cookies in the deli area  REFERENCES Cortnie Inman \* (319)721-0892 \* ceinman1996@gmail.com Anna Agnew \* (641)224-5023 \* annaagnew88@gmail.com Madison Gerard \* (319)325-3191 \* madi.gerard.32@gmail.com |