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| --- | --- |
| Name: |   Kelsey Cronin |
| Phone: |    |
| Email: |   kcronin9214@gmail.com |
| Location: |   US-WI-Green Bay-54303 () |
| Last Modified: |   6/15/2019 12:05:56 PM |

 Work History

|  |  |  |
| --- | --- | --- |
| Company Name: |   Highland Ridge Care Center | 02/01/2018 - 05/31/2019 |
| Job Title: |   CNA |
|  |
| Company Name: |   Under Armor | 06/01/2017 - 02/01/2018 |
| Job Title: |   Salesperson/Cashier |
|  |
| Company Name: |   Rose Haven Nursing Home | 06/01/2016 - 01/31/2018 |
| Job Title: |   Activity Director/CNA |
|  |
| Company Name: |   Compass Memorial Hospital | 04/01/2014 - 06/30/2016 |
| Job Title: |   CNA/Rehab Aide/Activity Director |
|  |
| Company Name: |   Dollar General | 02/01/2016 - 04/30/2016 |
| Job Title: |   Stocker/Cashier |
|  |
| Company Name: |   Rose Haven Nursing Home | 04/01/2013 - 04/01/2014 |
| Job Title: |   CNA |
|  |
| Company Name: |   Compass Memorial Hospital | 03/01/2012 - 04/01/2013 |
| Job Title: |   CNA |
|  |
| Company Name: |   Rose Haven Nursing Home | 01/01/2009 - 03/31/2013 |
| Job Title: |   CNA |
|  |
| Company Name: |   Colony Point BP Gas Station | 09/01/2008 - 12/31/2008 |
| Job Title: |   Stocker/Cashier/Deli Worker |
|  |

 Education

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| --- | --- | --- | --- |
| School: |   Kirkwood Community College | Graduation Date: |  |
| Major: |    |
| Degree: |   None |
| School: |   Kirkwood Community College | Graduation Date: |  |
| Major: |    |
| Degree: |   None |
| School: |   Iowa Valley jr-Senior High School | Graduation Date: |  |
| Major: |   Not Applicable |
| Degree: |   High School |

 Additional Skills And Qualifications

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| --- | --- | --- | --- |
| Recent Job Title: |    CNA | Recent Wage: | 0 per  |
| Security Clearance: |   No |  |  |

 Desired Position

|  |  |  |  |
| --- | --- | --- | --- |
| Desired Wage: |    per  | Desired Employment Type: |  |
| Desired Travel: |    |   Desired commute: |  |
| Desired Relocation: | No |  |

 Resume

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| --- |
| Kelsey Cronin2742 Viking Drive Apt. C1, Green Bay, WI, 54304 \* (319)360-5622 \* kcronin9214@gmail.comSUMMARY OF QUALIFICATIONS\* I'm a great listener and communicator.\* I have experience in being a supervisor and leader to coworkers.\* I have little experience with excel programs. I have a little more experience with powerpoint, and Microsoft word.\* I got my CNA license in 2009 and it is still valid till 2020. I had my Activity Directorlicense from 2015-2018. I'd be willing to retake the class to update it if needed.I feel I can manage my time well and remain organized.EDUCATIONKirkwood Community College, Cedar Rapids, IAFinancial Services, Business; Fall 2018-Spring 2019 Graduation: No, moved statesDMACC, Ankeny, IAActivity Director Certificate; Fall 2015 Graduation: November 2015Kirkwood Community College, Cedar Rapids, IANursing; Fall 2010, Spring 2011, Fall 2012, Spring 2013 Graduation: No, changed majorsIowa Valley jr-Senior High School , Marengo, IA Graduation: May 2010EXPERIENCECNAHighland Ridge Care Center, Williamsburg, IA February 2018 - May 2019\* Worked flexible hours\* Dressed residents\* Groomed residents\* Toileted residents\* Fed residents\* Bathed residents\* Walked residents\* Charted tasks daily, electronically\* Organized residents' rooms and workstation\* Communicate changes with residents or upcoming appointments with coworkers/nurses\* Trained new staff\* Considered a senior staff member d/t my work history of being a CNA\* Problem Solved\* Team player\* Served food to residents\* Assisted with laundry when laundry staff not availableSalesperson/CashierUnder Armor, Williamsburg, IA June 2017- February 2018\* Folded/hung clothing items\* Organized clothing sets\* Helped rearrange/reorganized the store\* Stocked items\* Worked the cash register\* Assisted customers in dressing rooms\* Straightened up, swept and mopped the store\* Worked in the backroom unboxing, stocking and organizing new shipment\* Tagged and censored new clothing itemsActivity Director/CNARose Haven Nursing Home, Marengo, IA June 2016 - January 2018\* Worked flexible hours\* Created work schedules\* Created activity schedules for residents\* Set up/Organized entertainment, events, parties etc.\* Dressed residents\* Groomed residents\* Toileted residents\* Fed residents\* Bathed residents\* Walked residents\* Communicated with coworkers\* Charted tasks daily\* Organized workstation, storage closets and activity room\* Trained new staff\* Problem Solved\* Team player\* Made activity care plans for residents, electronically\* Filled activity portion of MDS', electronically\* Attended care conferences\* Taught dependent adult abuse\* Helped schedule eye appointments for residents\* Helped schedule hearing appointments for residents\* Answered variety of phone calls\* Served food to residents\* Assisted with laundry when laundry staff not availableStocker/CashierDollar General, Marengo, IA February 2016 - April 2016\* Unpacked and stocked new items\* Organized/straightened up aisles\* Ran the cash register\* Swept and mopped the store\* Assisted disabled customers with their shopping listsCNA/Rehab Aide/Activity DirectorCompass Memorial Hospital, Marengo, IA April 2014 - June 2016\* Worked flexible hours\* Dressed patients\* Groomed patients\* Toileted patients\* Fed patients\* Bathed patients\* Walked residents\* Followed specific exercises made for different patients by the therapy department\* Charted tasks daily, electronically\* Organized workstation, storage rooms, etc.\* Communicate changes with residents or upcoming appointments with coworkers/nurses\* Trained new staff\* Problem Solved\* Team player\* Made care plans for patients\* Filled activity portion on MDS'\* Created monthly activity calendar for patients\* Created work schedules\* Organized/Set up parties and entertainment\* Served food to residents\* Assisted with laundry when laundry staff not available\* Took patients vitals\* Checked patients blood sugarCNARose Haven Nursing Home, Marengo, IA April 2013-April 2014\* Worked flexible hours\* Dressed residents\* Groomed residents\* Toileted residents\* Fed residents\* Bathed residents\* Walked residents\* Charted tasks daily\* Organized residents' rooms and workstation\* Communicate changes with residents or upcoming appointments with coworkers/nurses\* Trained new staff\* Problem Solved\* Team player\* Served food to residents\* Assisted with laundry when laundry staff not available\* Took vitals\* Cleaned wheelchairsCNACompass Memorial Hospital, Marengo, IA March 2012- April 2013\* Worked flexible hours\* Dressed patients\* Groomed patients\* Toileted patients\* Fed patients\* Bathed patients\* Walked residents\* Charted tasks daily, electronically\* Organized workstation, storage rooms, etc.\* Communicate changes with residents or upcoming appointments with coworkers/nurses\* Trained new staff\* Problem Solved\* Team player\* Served food to residents\* Assisted with laundry when laundry staff not available\* Took patients vitals\* Checked patients blood sugarCNARose Haven Nursing Home, Marengo, IA January 2009- March 2013\* Worked flexible hours\* Dressed residents\* Groomed residents\* Toileted residents\* Fed residents\* Bathed residents\* Walked residents\* Charted tasks daily\* Organized residents' rooms and workstation\* Communicate changes with residents or upcoming appointments with coworkers/nurses\* Trained new staff\* Problem Solved\* Team player\* Served food to residents\* Assisted with laundry when laundry staff not available\* Took vitals\* Cleaned wheelchairsStocker/Cashier/Deli WorkerColony Point BP Gas Station, Williamsburg, IA September 2008- December 2008\* Approved for people to pump gas\* Made sure no one drove away without paying\* Manned the register\* Counted drawers\* Stocked items in store\* Swept/mopped the floors\* Assisted with making sandwiches in the deli area\* Assisted with making cookies in the deli areaREFERENCESCortnie Inman \* (319)721-0892 \* ceinman1996@gmail.comAnna Agnew \* (641)224-5023 \* annaagnew88@gmail.comMadison Gerard \* (319)325-3191 \* madi.gerard.32@gmail.com |