

# Lisa Buehring

Menasha, WI

[lisamariiebuehring7@gmail.com](mailto:lisamariiebuehring7@gmail.com)

920-5385415

It is my goal to get into a company that treats their employees well and respect a hardworking, dedicated team player. I am a fast learner in just about any setting. I am just looking for that foot in the door to show what I am capable of.

Authorized to work in the US for any employer

## Work Experience

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### **Caregiver/Personal Assistant**

Heart to Heart Home Care - Appleton, WI

February 2020 to Present

Daily cares

Med pass

Meal prep

Toileting

Laundry

Hoyer lift experience

Non verbal experience

Behavioral experience

- Worked in a assisted living facility
- Assisted elderly, hospice patients and disabled adults and children.
- Provided patients/residents with care and companionship
- Checked vital signs
- Delivered medication to residents
- Helped residents with activities of daily life (ADL): bathing, grooming, dressing, feeding, walking, exercising, and ROM exercises
- Aided in scheduling resident daily activities
- Documented all care
- Handled minor wound care
- Made beds
- Cleaned and sanitized rooms
- Performed post-mortem care, if needed

### **Caregiver/CNA**

Apple Creek Place - Appleton, WI

September 2019 to November 2019

Daily cares

Med pass

Meal prep

Toileting

Laundry

Hoyer lift experience

Non verbal experience

Behavioral experience

- Worked in a assisted living facility
- Assisted 22 elderly, hospice, cancer, and disabled patients daily
- Provided patients/residents with care and companionship
- Checked vital signs
- Delivered medication to residents
- Helped residents with activities of daily life (ADL): bathing, grooming, dressing, feeding, walking, exercising, and ROM exercises
- Aided in scheduling resident daily activities
- Documented all care
- Handled minor wound care
- Made beds
- Cleaned and sanitized rooms
- Performed post-mortem care, if needed

### **Sales Representative**

West Corporation - Appleton, WI

November 2017 to May 2019

I am a sales rep for a fortune 50 company. I make about 80 calls any given day, when the requirement is 45 and I meet all of my daily requirements, usually by noon during an 8 hour shift.

### **Caregiver**

Caregiven Right - Oshkosh, WI

January 2015 to October 2017

In-Home Health Care

- Toilet the client
- Shower the client
- Outings
- Medication Reminders \* Household chores

### **Machine Operator**

Nestle - Little Chute, WI

February 2013 to January 2015

- Run the Car toner, fix jams, keep track of product, hourly checks
- use fork lift, routine maintenance, and sanitation
- general labor

### **Crew Member**

Various Midwest Locations

December 2010 to January 2014

- Answer phones and take messages.
- Schedule homes to be inspected.
- Set routes for drivers.

- Do paper work for 356 homes and make sure that all documents were in on time.

### **General Laborer**

Nestle - Little Chute, WI

July 2012 to February 2013

- Packaging/ assembly line 3
- Production/ assembly line 3 and bakery 4, 5, and 6

### **Washroom Attendant**

McVey Tent and Expo - Appleton, WI

February 2012 to July 2012

- Wash the tents before and after the events they go out for.
- Occasional set up of the tents in the field.
- Inspect the tents prior to leaving the warehouse.

### **Secretary**

Fair Finishing - New London, WI

June 2005 to May 2009

- Answer phones
- Made appointments
- Made invoices, sent emails, and made copies of documents

## Education

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### **High school or equivalent**

New London Senior High School

2005 to 2009

## Skills

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- Home Health
- Microsoft Office (8 years)
- Microsoft Word (8 years)
- QuickBooks (3 years)
- Microsoft Outlook (3 years)
- Microsoft Powerpoint (4 years)
- Excel (8 years)
- Administrative Experience (4 years)

## Certifications and Licenses

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### **CBRF**

## Assessments

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## **Reliability — Expert**

November 2019

Tendency to be dependable and come to work.

Full results: [https://share.indeedassessments.com/share\\_to\\_profile/4695ca31c3bd78c83d6d1c360556ec86eed53dc074545cb7](https://share.indeedassessments.com/share_to_profile/4695ca31c3bd78c83d6d1c360556ec86eed53dc074545cb7)

## **Personality: Customer Service Fit — Proficient**

January 2020

Measures the traits that are important for high-quality customer service.

Full results: [https://share.indeedassessments.com/share\\_to\\_profile/0e6889b96f37fb1f8b157f9cfc0e08ca](https://share.indeedassessments.com/share_to_profile/0e6889b96f37fb1f8b157f9cfc0e08ca)

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