**Whitney I. Neuville**

1648 West Main Ave Apt 6 De Pere WI 54115 ♦ C: 920-655-6756 ♦ neuvillewhit1215@gmail.com

**--------------------------------------------------OBJECTIVE-------------------------------------------------**

To be a valued member of your company and to build personal relationships that will both benefit the patient and the hospital by working as a team member to promote the company’s reputation within the area.

**-----------------------------------------------------SKILLS-----------------------------------------------------**

* Experienced with various computer programs and paper charting
* Crossed trained as a Unit Secretary
* Displays strong customer service skills in medical setting
* Demonstrates professionalism in high stress environments
* Utilizes medical terminology
* Self-motivated to manage daily schedule to work in a fast-paced environment
* Adept to working individually or as a part of a team
* Ability to anticipate patient and team needs
* Efficiently prioritizes task

**------------------------------------------------WORK HISTORY--------------------------------------------**

**Call Center Specialist (**July 2019-Currently employed)

*(BayCare Corporate Office)*

* **Schedules patients’ appointments**
* **Communicates effectively**
* **Utilizes and inputs data in various computer programs**
* **Demonstrate critical thinking**
* **Respects and maintains confidentiality.**

**------------------------------------------------WORK HISTORY-----------------------------------**

**Patient Care Tech-IMC (***August 2018-May 2019)*

*(Texas Health Presbyterian Hospital-Flower Mound)*

**PCT** *(October 2016-May 31st 2018)*

*(Cedar Park Regional Medical Center)*

**Wound Care Tech (Nevada) & Nursing Assistant (Texas)***October 2014– April. 2016)*

* 1. *(Kindred Hospital - Las Vegas, NV & Central Texas Rehabilitation Hospital, Austin, TX)*

**Nursing Assistant** *(April 2013 – July 2014)*

* 1. *(Rennes Heath/Rehab - Green Bay, WI)*
* **Resident Assistant/CNA** *(July 2012 –April 2013)* 
  1. *(Brookview Meadows - Green Bay, WI*)
  2. **Nursing Assistant** *(July 2010-January 2012)*
  3. *(HCR ManorCare-Green Bay, WI)*
* **----------------------------------------------------EDUCATION----------------------------------------------**
* **Nursing Assistant License, 2010**

Northeast Wisconsin Technical College – Green Bay, WI

* **BLS Certificate,****2016**
  1. American Heart Association

**Vascular Access Certificate, 2016**

Austin Access Care

**Currently Pursuing Health Information Technology**

NWTC(ONLINE)