

Amanda Searles

Willing to learn anything

Green Bay, WI

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Authorized to work in the US for any employer

Work Experience

PCA Personal Care Assistant

Oak Park Place - Green Bay, WI

March 2020 to Present

Provide ADL, serve food, housekeeping, activities charting

Lead Caregiver

Cranberry Court - Wisconsin Rapids, WI

January 2019 to Present

I provide daily living cares, direct staff to provide quality cares and supervise medication passes, ensure all individual service plans are current. I also pass medication, cook, clean, operate hoovers and ezstands.

Senior Consultant

Pure Romance - Cincinnati, OH

April 2016 to January 2019

Sell products, create inventory, in home parties, coordinate parties, follow up, restock products, make orders, schedule parties, create a budget, owner of my own business

Assistant General Manager (AGM)

Taco Bell - Plover, WI

May 2018 to November 2018

I lead my team to provide great services for our customers. I prepare food, take orders, create schedule, safe counts, and take care of disciplinary action as well.

I started as a crew member and within 1 week was promoted to shift lead, a week after that I was promoted to assistant general manager!!

Sales Associate

Cricket Wireless - Wisconsin Rapids, WI

April 2018 to May 2018

Sold cellphones, and accessories. Helped customers pay bills and find the right plan for them

Sales Associate

WG&R Furniture - Wisconsin Rapids, WI

May 2016 to August 2017

Sale furniture, provide information on all furniture, money handling, customer services

CNA/Caregiver

Opportunity Inc. - Wisconsin Rapids, WI
October 2012 to July 2014

Responsibilities

Provided assistance to residents who need help with their daily ADLs
personal cares
passing medication
providing outings to ensure the independence
back up supervisor

Accomplishments

I have gone from a part time employee to a full time employee. Then jumped up to back up supervisor!

Skills Used

I have shown that I can lead my co-workers to do their job. I have also shown to my manager I have the ability to lead my co-workers.

CNA/Caregiver

Creative Community Living Services - Wisconsin Rapids, WI
October 2008 to January 2013

Responsibilities

Provided assistance to nursing staff on an as-needed basis
Answered patient calls for care and feeding.
Assisted immobile patients with bathing, feeding and clothing
drive clients to appointments, community activities, and shopping

Accomplishments

I have shown clients that they can do anything they put their mind to. I have helped several clients clean their homes on their own and even plan out meals.

Skills Used

I demonstrated several skills in this job. I showed everyone that i can be on-time and reliable. i have also shown them that i can be accountable for my work.

Education

Associate in Nursing

Midstate College - Wisconsin Rapids, WI
June 2019 to Present

Associate in Nursing

Midstate technical college - Wisconsin Rapids, WI
June 2019 to Present

Certification in CNA

Midstate Technical College - Wisconsin Rapids, WI
May 2006 to May 2007

Skills

- Business Development (1 year)
- Medical Records (10+ years)
- Caregiver (10+ years)
- Money Handling (1 year)
- Inventory Control (1 year)
- Customer Service (10+ years)
- inventory
- Payroll (1 year)
- Scheduling (1 year)
- Training (5 years)
- CNA (10+ years)
- Care Giver (10+ years)
- HHA
- Home Care (10+ years)
- Home Health (10+ years)
- Personal Care (10+ years)
- Direct Care (10+ years)

Certifications and Licenses

CBRF

January 2019 to Present

I have all CBRF certifications
fire safety
standard precautions
medication administration

CPR/First Aid

Assessments

Nursing Aide Skills — Highly Proficient

May 2019

Measures a candidate's ability to provide nursing aid to patients using knowledge of relevant equipment and procedures.

Full results: https://share.indeedassessments.com/share_assignment/swupehhtcv7ry3fo

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.