

Kadeshjia Covington

Fond du Lac, WI 54935

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#readytowork

Willing to relocate to: Appleton, WI - Oshkosh, WI - Fond du Lac, WI

Work Experience

CNA - Certified Nursing Assistant

Lutheran Homes and Health Services, Inc

Education

High school diploma

Skills

- Medication Administration
- Heavy Equipment Operation
- Nursing
- Customer Service
- Microsoft Office
- Caregiving

Additional Information

Computer skills (List all software programs familiar with):

List office machines or other equipment which you operate skillfully (e.g., Dictaphone, 10 key calculator):

SECTION B - VEHICLE ACCESS AND EXPERIENCE

Do you have access to a vehicle? Yes No Do you have a valid drivers license? Yes No

If you are applying for a job where you need to drive your car while on County business, can you make arrangements to meet the County's minimum liability insurance requirements on your vehicle (\$100,000 each person bodily injury; \$300,000 each accident bodily injury; \$50,000 property damage liability)? Yes No

If you are applying for a job involving truck driving or operating heavy equipment do you have a current Commercial Driver's License? Yes No If yes, which class(es) and/or endorsement(s)?

Check the types of equipment that you are qualified to operate:

Dump truck Tandem truck Skid steer Chain saw

Pick-up truck Riding mower Tractor Fork lift
Grader Dozer/Crawler Backhoe Welder
Scraper Snow plow Large/small roller
Bus Front end loader Articulated loader

Others (please list)

SECTION C -- LICENSING REQUIREMENTS

If you are applying for a position that requires a license or registration with the State (Nursing, COTA, Physician, Attorney, Electrician, Social Worker, etc.), is your license or registration current? Yes No
If yes, license title and current registration/number

SECTION D - ADDITIONAL INFORMATION

List additional skills acquired, honors, achievements, professional or trade organizations which you feel will be of importance in your work:

Are you related to any county employee or elected official? Yes No

If yes, please explain:

Name: Relationship: Department:

Have you ever been warned/disciplined for any of the following conditions in your previous or current employment?

Attendance Yes No Performance Problems Yes No Inability to get along with others Yes No

Have you ever been suspended or discharged from any position? Yes No

Do you have any gaps in employment in excess of 30 days? Yes No

If yes, please explain (including dates and circumstances)

Information above this line will not be sent to references or employers.

PLEASE READ CAREFULLY BEFORE SIGNING

Employment Application Affidavit/Information Release

I hereby certify that all statements made on or in connection with this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that any misstatements, false information, or omissions of material fact herein subject me to disqualification or dismissal. I further understand that my classification as a regular employee depends upon successfully performing work assigned to me during a probationary period, where applicable. I also understand that regular attendance is required of me as a condition of employment.

I understand and agree that all information furnished in this application may be verified by Winnebago County. I also understand that any employment is subject to a satisfactory check of references and satisfactory results of a background check, drug screen, and any other required examinations.

I understand that Winnebago County may conduct a check on my background to verify the information I have furnished in my application for employment, which may include, but not be limited to, information from previous employers, references, school records, driving records, and any criminal records.

I understand that under Wisconsin law, employment applications are considered to be open public records. However, a provision of that law, Section 19.36 (7) (b), Statutes, allows an applicant to request in writing that his or her application not be open to the public. If such a request is made, an application will then normally only be open to public review, in spite of such a request, if a person becomes a "final candidate" for a position. A "final candidate" for the position is defined as being one of the five most qualified applicants for the position or all of the applicants for the position if five or less persons submit applications. If you become a final candidate for a position, your application will become an open record regardless of any request you have previously made for confidentiality.

Check if desired:

I request that my application not be open to the public to the extent possible under the Wisconsin Open Records Law.

I hereby voluntarily and knowingly authorize and request any current or former employer, educational institution, law enforcement agency, or other persons or organizations having personal knowledge about me to furnish Winnebago County with any and all information in their possession regarding me, in connection with an application for or retention of employment. Further, I hereby release from liability or responsibility all persons, companies and corporations supplying such information. Copies of this document will be considered as valid as an original thereof.

NAME (Print) SIGNATURE DATE

Submission of this form by electronic means constitutes certification and a signature. I understand that, if selected to participate in an interview and/or testing process, I will be required to sign this application.

Thank you for completing this application form and for your interest in employment with us. We would like to assure you that your opportunity for employment with Winnebago County will be based only on your merit and fitness and on no other consideration. Please note that one application is sufficient regardless of the number of positions for which you are applying. Your application will remain active for six (6) months from the date that you apply. This application was approved by the Winnebago County Affirmative Action Commission through an approved Affirmative Action Plan. Hiring is contingent on the successful completion of a pre-employment drug test.

Revised 06/2013

WINNEBAGO COUNTY APPLICATION FOR EMPLOYMENT
Affirmative Action/EEO Supplemental Form

Name: Date:

NOTE: Winnebago County has adopted an Affirmative Action Plan. In an attempt to judge the effectiveness of our recruitment efforts, we request that you provide the following information. This information will not be used in hiring or in any other employment decision. Participation in providing this information is entirely voluntary.

Date of Birth: (month) (date) (year) Female

How do you describe yourself in the following terms? Please check one.

White/Caucasian Oriental/Asian American Hispanic/Spanish Surnamed
Black/African American American Indian/Native American Other

Are you able to perform the essential functions of the job for which you are applying? Yes No
If no, please explain

JOB GROUP/APPLICATION CODE SYSTEM - Use a code(s) for position(s) desired on front page

A

ADMINISTRATIVE POSITIONS (State Title)

SL

SKILLED LABOR

SL1 Equipment Operator

SL2 Mechanic

SL3 Janitor Watchman

SL4 Electrician/HVAC/Plumber

SL5 Carpenter/Painter

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