

# Todd Williams

## **Registered Nurse, State of Texas, 2010-Present**

Victoria, TX 77904

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(361)-652-4134

As a Director and Intensive Care Registered Nurse with more than a decade of experience, I have been blessed with the opportunities and ambition to obtain a diversely skilled background that ranges from critical, emergent, rehabilitation and administration level. This has provided me with the ability for critical thinking that is vital for evidence-based practice. It is with a strong background in quality assurance and project management principles that I offer excellent interpersonal communication skills and the organizational savvy to facilitate or supervise vast areas of patient care.

#readytowork

Willing to relocate to: Houston, TX

## Work Experience

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### **Intensive Care Unit Registered Nurse**

COMMUNITY HEALTH SYSTEMS - Victoria, TX

October 2012 to May 2020

- Provided safe, therapeutic care in a 30 bed medical, surgical, neurological, and cardiac intensive care unit.
- Thrived in critical and highly stressful situations with efficiency and composure.
- Utilising knowledge of the RSI procedure for endotracheal intubation when the patient is at a high risk.
- Prepared, monitored, and adjusted specialized equipment such as continuous dialysis, arterial pressures, intracranial pressures, ventilators, and IV drips and responded to life-saving situations.
- Procedural assistance, diagnostic assessments, IABP, hypothermia , sepsis, and DKA protocols.
- Well diversified in post CABG care, discontinuing chest tubes and drainage devices; monitored temporary pacing.
- Established and maintaining good relationships with physicians, and peers.
- Recognized life-threatening arrhythmias and means of treatment for patients with cardiac monitors
- Caring for A-lines, monitoring Swan-Ganz catheters, drawing ABG's and other lab work.
- Hemodynamic monitoring, pharmacologic intervention with vasopressors, vasodilators, cardiac inotropes, and cardiac hemodynamic monitoring graphic interpretation, and ventilator management.

## **Director of Nursing / Administrator**

The Arboretum Group - Victoria, TX

June 2014 to July 2017

- Organized administrative guidelines to provide specified nursing services that meet the legal, organizational, and medical staff necessities.
- Confidently managed the overall operation of nursing services, teammate satisfaction, quality index.
- Coordinated the allocation of equipment and supplies for multiple facilities needs and established guidelines for efficient, economical use.
- Coordinated nursing department to ensure availability of appropriate clinical and support staff.
- Utilization Review to ensure correctly coded and billed medical claims for various nursing facilities.
- Meticulously identified and rectified inconsistencies, deficiencies, and discrepancies in medical documentation.
- Knowledge of coding requirements, through continuing education and certification renewal. MDS/RUG certifications.
- Educated staff on state and federal statutes, rules and regulations governing nursing care services.
- Monitored Infection control and Incidents for improvement implementation.

## **Charge Nurse, Circulating Nurse, First Assistant / Scrub Nurse**

CITIZENS MEDICAL CENTER - Victoria, TX

February 2010 to October 2012

- Primary Assistant or Scrub RN for various surgical procedures (general, vascular, spine, endoscopy, orthopedics etc).
- Oversight of multiple operating rooms including review of cases, physician preferences and communication of expectations with staff to guarantee scrub nurses and technicians were prepared for cases.
- Insert, maintain, and remove peripherally inserted central catheter (PICC) and large bore IVs to administer anaesthetics and paralytics to patients.
- Generated accurate, concise operative notes of all activities occurring during the preoperative, intraoperative and postoperative periods via paper and or electronic medical records.
- Gained knowledge and expertise in the use and proper implementation of various surgical equipment, suturing and other tasks.
- Supervise surgical procedures by preparing and/or directing staff in the preparation of surgical instruments and equipment.

- Assess the patient for pain while maintaining hemodynamic and neurological stability prior to, during, and post extubating.
- Ensure that strict sterilization procedures and protocol is adhered to and maintained while tracking supplies and equipment use.

## Education

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### **Bachelor's in BSN**

University of Houston - Victoria, TX  
June 2020 to Present

### **Associate in Nursing (Phi Theta Kappa) Honor Society**

THE VICTORIA COLLEGE - Victoria, TX  
September 2003 to January 2010

## Nursing Licenses

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### **RN**

Expires: February 2022

State: TX

## Skills

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- Strong organizational and communication skills
- Project management authority
- Skilled in planning and implementing strategies in diagnostic tools
- Policy and procedure development
- Calculated drip intravenous therapy and conscious sedation
- Strong positive public speaker
- Excellent clinical judgment and risk reduction management
- Critical care expertise with team building edict
- Adept at treatment and discharge planning
- Experienced in hiring, training, managing and evaluating staff
- Plan of Correction development and implementation
- Knowledge of finance and budget creation related nursing departments
- MDS/RUG review payment and reimbursement guidelines
- Exceptional health care management skills
- PICC emergent insertion and maintenance
- Post Operative CABG intervention
- PACU
- Endoscopy
- First Assistant experience
- Intra-Operative Circulator
- Intubation and ventilator management expertise
- ICU Experience

- EMR Systems
- Infection Control Training