

# Dana Bell

## **DSP - Limitless Possibilities LLC**

Green Bay, WI 54304

[danaalynn0206@icloud.com](mailto:danaalynn0206@icloud.com)

(414)-8019324

Authorized to work in the US for any employer

## Work Experience

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### **PCW/CNA**

Bornemann Senior Communities - Green Bay, WI

July 2020 to Present

### **DSP (Direct Support Professional)**

Limitless Possibilities, LLC - Green Bay, WI

December 2019 to Present

Here at limitless possibilities I work in a house with 4 clients it is my job to cook clean pass medication support them in any way needed take them on outings and answer Andy question they may have .

### **McDonalds Manager**

McDonald's - De Pere, WI

April 2019 to December 2019

### **Customer Service Representative**

Alorica - Green Bay, WI

2018 to April 2019

At Alorica I was a customer service representative for American Express. The qualities of a CSR are to answer phones properly, communicate with cardholders, and answer any questions they had in regards to their card account.

### **Personal Shopper**

Walmart - Green Bay, WI

2018 to 2018

At Walmart the qualities of a personal shopper are to answer phones properly, communication with customer, pick groceries and other items in a timely manner, work well with others, always keep paper work and other items organized and in the proper place, have good technology and computer skills, and be quick on your feet.

### **Cashier**

Walmart - Green Bay, WI

2017 to 2018

At Walmart the qualities of a cashier are to answer phones sometimes, communication with customer, bag groceries and other items in a timely manner, work well with others, have good technology and computer skills, and be quick on your hands and feet.

### **Customer Service Representative**

Walter Payton Center Jackson State University - Jackson, MS  
2016 to 2017

At Walter Payton Center the qualities of a customer representative are to answer phones properly, communication with customers, always be able to answer any question a customer has before going to management, always keep paper work and other items in the proper place, work well with other, and have good technology and computer skills.

### **Camp Manager**

Walter Payton Center Summer Camp, Jackson State University - Jackson, MS  
2016 to 2017

are to answer phones properly, communication with the parents as well as the children, always have activities for the children while at camp, keep paper work separate and neat, work well with others, have good technology and computer skills, and be quick on your feet and always aware.

### **Cashier**

Burger King, Jackson  
2015 to 2017

At Burger King the qualities of a cashier are to answer phones properly, communication with customer, get the customers in and out in a timely manner, work well with other, have good technology and computer skills, and be quick on your feet.

### **Cashier**

Rocky Rococos - Milwaukee, WI  
2015 to 2016

At Rocky Rococos the qualities of a cashier are to answer phones properly, communication with customer, get the customers in and out in a timely manner, work well with others, have good technology and computer skills, and be quick on your feet.

### **Cook**

Rocky Rococos - Milwaukee, WI  
2015 to 2016

At Rocky Rococos the qualities of a cook are to answer phones properly, communication with customer, get the customers order ready in a timely manner, work well with others, have good technology skills, work at a fast pace, and be quick on your hands and feet.

## Education

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### **Associate in Nursing**

NWTC  
August 2020 to Present

### **Certified Nursing Assistant in Nursing**

NWTC - Green Bay, WI  
August 2020 to September 2020

## **High school diploma**

Lanier High School - Jackson, MS

2016 to 2016

## Skills

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- PROBLEM SOLVER
- TEAM PLAYER
- TIME MANAGEMENT
- Call Center
- Customer Service
- Customer Care
- CSR
- Customer Support
- Developmental Disabilities Experience
- Home Care
- Meal Preparation
- Medication Administration
- Autism Experience
- Caregiving
- Nursing
- Senior Care
- Applied Behavior Analysis
- Special Education
- Cleaning Experience
- Laundry
- Special Needs
- Behavior Management
- Dementia Care
- Vital Signs
- Behavioral Therapy
- Toddler Care
- Microsoft Word (10+ years)

## Certifications and Licenses

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### **Food Handler**

### **driver's license**

### **Fire Safety**

Present

**First Aid and CPR**

Present

**Medication Administration**

Present

**CNA**

Present

## Groups

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**Nurse Association- Senate**

August 2020 to Present

I'm the Senate

## Additional Information

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**SKILLS**

Honest, reliable, understanding, patient, time management, good with computers, easygoing, talkative, people person, problem solver, team player, neat, well organized, and a great planner