

MariaLuisa Arellano

McAllen, TX 78504

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Dedicated RN with 23 years of tract record providing quality individualized patient centered care.

- Comprehensive background in adult/geriatric nursing care.
- Proven record of reliability and responsibility.
- Strong analytical skills, capable of assessing conditions and implementing appropriate intervention. Resourceful problem solver capable of implementing solutions to complex problems.
- Possess special sensitivity to meeting diverse needs in varied situations.
- Develop rapport and maintain close personal contact with patients, family, staff, and physicians.
- Relate well to people from a variety of cultures.
- Remain calm and professional throughout critical incidents.
- Knowledge of Medicare guidelines and regulations related to home health and hospital setting
- Proficient in ICD-9-10 Coding, quality assurance, end of episodes, documentation, and medical records review/audits.
- Maintain high standards of excellence.
- Demonstrate skillful communication and negotiation skills.
- Knowledgeable of the age specific physiological, psychosocial, developmental and spiritual needs of the patients typically served.
- Have command of the English language and possess visual and auditory acuity for accurate patient assessment.

Work Experience

RN Medical/Surgical/Telemetry State Crisis Response Travel Nurse

M Fairview Southdale Hospital - Edina, MN

March 2022 to April 2022

Independently performed nursing process -assessed the patient and identified evidence based nursing diagnosis, determined plan of care with patient input, organized, implemented, and evaluated care provided and outcomes achieved; demonstrated continuous skill and knowledge based development.

- Actively demonstrated service excellence values in the areas of attitude, appearance, communication, customer requests, and commitment to co-workers, customer waiting, etiquette, privacy and sense of ownership.
- Provided a safe physical and emotional environment for self, coworkers and patients; safely administered medications; recognized life threatening situations and responded appropriately.
- Maintained an accurate, legible and relevant record of patient care; Communicated information accurately and timely; provided patient and coworker education.
- Efficiently and effectively completed assignments, demonstrated appropriate priority setting, functions as assigned.
- Demonstrated accountability and responsibility for own performance and professional growth; maintained required certification and credentialing.
- Monitored the quality of care based on pre-established outcome oriented indicators; participated interdepartmental and organizational improvement activities.
- Demonstrated positive interpersonal skills, verbal and written skills required.
- Demonstrated effective organizational, teaching and leadership skills.
- Assisted nursing schools with curricular objectives.
- Provided prescribed medical treatment and personal care services to the ill, injured, convalescent and handicapped persons.

- Assisted Physician and Case Manager RN in planning and executing patients' plan of care.
- Took and recorded vital signs.
- Dressed wounds, administered medications/injections, and enemas as ordered.
- Observed patients and reported adverse reactions to medication or treatment to medical personnel.
- Collected samples, such as urine, blood and sputum from patients for testing.
- Provided gastrostomy, tracheostomy, foley catheter care and oxygen therapy as ordered.
- Examined food trays for prescribed diets.
- Recorded fluid intake and output.
- Bathed, dressed, and assisted patients in walking and turning prn.
- Cleaned rooms, made beds and answered calls prn.
- Rotated among various clinical floors of institution.
- Started and maintained Intravenous access and treatments.
- Washed and dressed bodies of the deceased prn.

RN Medical/Surgical/Telemetry State Crisis Response Travel Nurse

MercyOne Des Moines Medical Center - Des Moines, IA

January 2022 to February 2022

Independently performed nursing process -assessed the patient and identified evidence based nursing diagnosis, determined plan of care with patient input, organized, implemented, and evaluated care provided and outcomes achieved; demonstrated continuous skill and knowledge based development.

- Actively demonstrated service excellence values in the areas of attitude, appearance, communication, customer requests, and commitment to co-workers, customer waiting, etiquette, privacy and sense of ownership.
- Provided a safe physical and emotional environment for self, coworkers and patients; safely administered medications; recognized life threatening situations and responded appropriately.
- Maintained an accurate, legible and relevant record of patient care; Communicated information accurately and timely; provided patient and coworker education.
- Efficiently and effectively completed assignments, demonstrated appropriate priority setting, functions as assigned.
- Demonstrated accountability and responsibility for own performance and professional growth; maintained required certification and credentialing.
- Monitored the quality of care based on pre-established outcome oriented indicators; participated interdepartmental and organizational improvement activities.
- Demonstrated positive interpersonal skills, verbal and written skills required.
- Demonstrated effective organizational, teaching and leadership skills.
- Assisted nursing schools with curricular objectives.
- Provided prescribed medical treatment and personal care services to the ill, injured, convalescent and handicapped persons.
- Assisted Physician and Case Manager RN in planning and executing patients' plan of care.
- Took and recorded vital signs.
- Dressed wounds, administered medications/injections, and enemas as ordered.
- Observed patients and reported adverse reactions to medication or treatment to medical personnel.
- Collected samples, such as urine, blood and sputum from patients for testing.
- Provided gastrostomy, tracheostomy, foley catheter care and oxygen therapy as ordered.
- Examined food trays for prescribed diets.
- Recorded fluid intake and output.
- Bathed, dressed, and assisted patients in walking and turning prn.
- Cleaned rooms, made beds and answered calls prn.

- Rotated among various clinical floors of institution.
- Started and maintained Intravenous access and treatments.
- Washed and dressed bodies of the deceased prn.

RN Medical/Surgical/Telemetry Travel Nurse

Lake Havasu Regional Medical Center - Lake Havasu City, AZ

September 2021 to December 2021

Independently performed nursing process -assessed the patient and identified evidence based nursing diagnosis, determined plan of care with patient input, organized, implemented, and evaluated care provided and outcomes achieved; demonstrated continuous skill and knowledge based development.

- Actively demonstrated service excellence values in the areas of attitude, appearance, communication, customer requests, and commitment to co-workers, customer waiting, etiquette, privacy and sense of ownership.
- Provided a safe physical and emotional environment for self, coworkers and patients; safely administered medications; recognized life threatening situations and responded appropriately.
- Maintained an accurate, legible and relevant record of patient care; Communicated information accurately and timely; provided patient and coworker education.
- Efficiently and effectively completed assignments, demonstrated appropriate priority setting, functions as assigned.
- Demonstrated accountability and responsibility for own performance and professional growth; maintained required certification and credentialing.
- Monitored the quality of care based on pre-established outcome oriented indicators; participated interdepartmental and organizational improvement activities.
- Demonstrated positive interpersonal skills, verbal and written skills required.
- Demonstrated effective organizational, teaching and leadership skills.
- Assisted nursing schools with curricular objectives.
- Provided prescribed medical treatment and personal care services to the ill, injured, convalescent and handicapped persons.
- Assisted Physician and Case Manager RN in planning and executing patients' plan of care.
- Took and recorded vital signs.
- Dressed wounds, administered medications/injections, and enemas as ordered.
- Observed patients and reported adverse reactions to medication or treatment to medical personnel.
- Collected samples, such as urine, blood and sputum from patients for testing.
- Provided gastrostomy, tracheostomy, foley catheter care and oxygen therapy as ordered.
- Examined food trays for prescribed diets.
- Recorded fluid intake and output.
- Bathed, dressed, and assisted patients in walking and turning prn.
- Cleaned rooms, made beds and answered calls prn.
- Rotated among various clinical floors of institution.
- Started and maintained Intravenous access and treatments.
- Washed and dressed bodies of the deceased prn.

RN Medical/Surgical/Telemetry Staff Nurse

South Texas Health System - McAllen, TX

March 2019 to August 2021

Independently performed nursing process -assessed the patient and identified evidence based nursing diagnosis, determined plan of care with patient input, organized, implemented, and evaluated care provided and outcomes achieved; demonstrated continuous skill and knowledge based development.

- Actively demonstrated service excellence values in the areas of attitude, appearance, communication, customer requests, and commitment to co-workers, customer waiting, etiquette, privacy and sense of ownership.
- Provided a safe physical and emotional environment for self, coworkers and patients; safely administered medications; recognized life threatening situations and responded appropriately.
- Maintained an accurate, legible and relevant record of patient care; Communicated information accurately and timely; provided patient and coworker education.
- Efficiently and effectively completed assignments, demonstrated appropriate priority setting, functions as assigned.
- Demonstrated accountability and responsibility for own performance and professional growth; maintained required certification and credentialing.
- Monitored the quality of care based on pre-established outcome oriented indicators; participated interdepartmental and organizational improvement activities.
- Demonstrated positive interpersonal skills, verbal and written skills required.
- Demonstrated effective organizational, teaching and leadership skills.
- Assisted nursing schools with curricular objectives.
- Provided prescribed medical treatment and personal care services to the ill, injured, convalescent and handicapped persons.
- Assisted Physician and Case Manager RN in planning and executing patients' plan of care.
- Took and recorded vital signs.
- Dressed wounds, administered medications/injections, and enemas as ordered.
- Observed patients and reported adverse reactions to medication or treatment to medical personnel.
- Collected samples, such as urine, blood and sputum from patients for testing.
- Provided gastrostomy, tracheostomy, foley catheter care and oxygen therapy as ordered.
- Examined food trays for prescribed diets.
- Recorded fluid intake and output.
- Bathed, dressed, and assisted patients in walking and turning prn.
- Cleaned rooms, made beds and answered calls prn.
- Rotated among various clinical floors of institution.
- Started and maintained Intravenous access and treatments.
- Washed and dressed bodies of the deceased prn.

RN Medical/Surgical/Telemetry Staff Nurse

Mission Regional Medical Center - Mission, TX

August 2017 to February 2019

Independently performed nursing process -assessed the patient and identified evidence based nursing diagnosis, determined plan of care with patient input, organized, implemented, and evaluated care provided and outcomes achieved; demonstrated continuous skill and knowledge based development.

- Actively demonstrated service excellence values in the areas of attitude, appearance, communication, customer requests, and commitment to co-workers, customer waiting, etiquette, privacy and sense of ownership.
- Provided a safe physical and emotional environment for self, coworkers and patients; safely administered medications; recognized life threatening situations and responded appropriately.
- Maintained an accurate, legible and relevant record of patient care; Communicated information accurately and timely; provided patient and coworker education.
- Efficiently and effectively completed assignments, demonstrated appropriate priority setting, functions as assigned.

- Demonstrated accountability and responsibility for own performance and professional growth; maintained required certification and credentialing.
- Monitored the quality of care based on pre-established outcome oriented indicators; participated interdepartmental and organizational improvement activities.
- Demonstrated positive interpersonal skills, verbal and written skills required.
- Demonstrated effective organizational, teaching and leadership skills.
- Assisted nursing schools with curricular objectives.
- Provided prescribed medical treatment and personal care services to the ill, injured, convalescent and handicapped persons.
- Assisted Physician and Case Manager RN in planning and executing patients' plan of care.
- Took and recorded vital signs.
- Dressed wounds, administered medications/injections, and enemas as ordered.
- Observed patients and reported adverse reactions to medication or treatment to medical personnel.
- Collected samples, such as urine, blood and sputum from patients for testing.
- Provided gastrostomy, tracheostomy, foley catheter care and oxygen therapy as ordered.
- Examined food trays for prescribed diets.
- Recorded fluid intake and output.
- Bathed, dressed, and assisted patients in walking and turning prn.
- Cleaned rooms, made beds and answered calls prn.
- Rotated among various clinical floors of institution.
- Started and maintained Intravenous access and treatments.
- Washed and dressed bodies of the deceased prn.

RN Contract Field Nurse

HealthCare Partners Home Health - Edinburg, TX

October 2016 to December 2018

- Performed home visits and assessed/implemented/provided patient specific needs and medical care.
- Performed new admissions assessments, recertification assessments, post hospitalization assessments and discharges.
- Generated and implemented patient specific plans of care.
- Coordinated patient care with patient, family, physicians, and all other disciplines involved and with community agencies as necessary.
- Referred patients with financial, social, and emotional problems to appropriate Community agencies for assistance.
- Performed electronic medical documentation as required by Medicare guidelines.
- Performed medication review and reconciliation as required/needed.
- Attended and participated in weekly patient case conferences.
- Prepared for, attended, and participated in weekly patient case conferences.
- Attended Medical training and seminars periodically.
- Demonstrated positive interpersonal skills, verbal and written skills required.
- Demonstrated effective organizational, teaching and leadership skills.

Director of Nurses

Healthcare Partners of San Antonio Health Care Services - San Antonio, TX

June 2013 to October 2016

- Developed organizational structure and standards of performance.
- Recommended the establishment and revision of policies and procedures.
- Advised medical staff, department heads and administrators in matters related to nursing services.

- Interpreted policies and objectives of nursing service to staff and community groups.
- Provided direction and assistance to all staff.
- Initiated in-service programs and installed record and reporting system.
- Assisted nursing schools with curricular objectives.
- Promoted working relations with community agencies and with other establishment departments.
- Interviewed and hired all nursing staff.
- Supervised all nursing staff, scheduled assignments, resolved conflicts, and determined salaries.
- Identified problems, diagnosed causes and determined corrective actions.
- Investigated and resolved complaints.
- Organized orientation and in-service training for nursing staff.
- Participated in guidance and educational programs.
- Assisted in formulating budget.
- Engaged in studies and investigations related to improving nursing care.
- Directed preparation and maintenance of patient's clinical records.
- Reviewed and corrected all medical records implementing Medicare guidelines and regulations.
- Provided education and training to nursing staff in reference to documentation and coding.
- Visited patient's homes to determine patient and family needs, developed plan to meet needs and provided individualized nursing services.
- Completed and submitted all required paperwork on a timely manner as required.
- Performed thorough review of all medical records related to End of Episodes, 60 day chart audits, scheduling, and Physician orders.
- Prepared for, attended, and participated in weekly patient case conferences.
- Assisted health field personnel to assess, plan for and provide needed health-related issues.
- Ordered, interpreted, and evaluated diagnostic tests to identify and assess patient's condition.
- Assessed patient status and notified physicians of clinical changes.
- Instructed family in the care and rehabilitation of patient, maintenance of health, and disease prevention for the patient and the patient's family.
- Referred patients with financial, social, and emotional problems to appropriate Community agencies for assistance.
- Coordinated patient care with patient, family, physicians, all other disciplines involved with patient, and community agencies as necessary.
- Maintained patient charts and confidential files.
- Ordered, interpreted, and evaluated diagnostic tests to identify and assess patient's condition.
- Ensured patient needs were met in accordance with Physician orders and Medicare regulations.
- Assigned duties and coordinated nursing services.
- Evaluated nursing activities to ensure patient care, staff relations, and efficiency of service.
- Ensured that nursing care was carried out as directed and treatment administered in accordance with physician's instructions.
- Identified problems, diagnosed causes and determined corrective actions.

Contract Field Nurse/Case Manager

Home Health USA - San Juan, TX

November 2012 to June 2013

- Performed home visits and assessed/implemented/provided patient specific needs and medical care.
- Performed new admissions assessments, recertification assessments, post hospitalization assessments and discharges.
- Generated and implemented patient specific plans of care.

- Coordinated patient care with patient, family, physicians, and all other disciplines involved and with community agencies as necessary.
- Referred patients with financial, social, and emotional problems to appropriate Community agencies for assistance.
- Performed electronic medical documentation as required by Medicare guidelines.
- Performed medication review and reconciliation as required/needed.
- Attended and participated in weekly patient case conferences.
- Prepared for, attended, and participated in weekly patient case conferences.
- Attended Medical training and seminars periodically.
- Demonstrated positive interpersonal skills, verbal and written skills required.
- Demonstrated effective organizational, teaching and leadership skills.

Director of Nurses

Vamos Home Health - McAllen, TX

April 2010 to December 2011

- Developed organizational structure and standards of performance.
- Recommended the establishment and revision of policies and procedures.
- Advised medical staff, department heads and administrators in matters related to nursing services.
- Interpreted policies and objectives of nursing service to staff and community groups.
- Provided direction and assistance to all staff.
- Initiated in-service programs and installed record and reporting system.
- Assisted nursing schools with curricular objectives.
- Promoted working relations with community agencies and with other establishment departments.
- Interviewed and hired all nursing staff.
- Supervised all nursing staff, scheduled assignments, resolved conflicts, and determined salaries.
- Identified problems, diagnosed causes and determined corrective actions.
- Investigated and resolved complaints.
- Organized orientation and in-service training for nursing staff.
- Participated in guidance and educational programs.
- Assisted in formulating budget.
- Engaged in studies and investigations related to improving nursing care.
- Directed preparation and maintenance of patients' clinical records.
- Reviewed and corrected all medical records implementing Medicare guidelines and regulations.
- Provided education and training to nursing staff in reference to documentation and coding.
- Visited patient's homes to determine patient and family needs, developed patient specific care plans to meet needs and provided individualized nursing services.
- Completed and submitted all required paperwork on a timely manner as required.
- Performed thorough review of all medical records related to End of Episodes, 60 day chart audits, scheduling, and Physician orders.
- Prepared for, attended, and participated in weekly patient case conferences.
- Assisted health field personnel to assess, plan for and provide needed health-related issues.
- Ordered, interpreted, and evaluated diagnostic tests to identify and assess patient's condition.
- Assessed patient status and notified physicians of clinical changes.
- Instructed family in the care and rehabilitation of patient, maintenance of health, and disease prevention for patient and family.
- Referred patients with financial, social, and emotional problems to appropriate Community agencies for assistance.

- Coordinated patient care with patient, family, physicians and all other disciplines involved and with community agencies as necessary.
- Maintained patient charts and confidential files.
- Ordered, interpreted, and evaluated diagnostic tests to identify and assess patient's condition.
- Ensured patient needs were met in accordance with Physician orders and Medicare regulations.
- Assigned duties and coordinated nursing services.
- Evaluated nursing activities to ensure patient care, staff relations, and efficiency of service.
- Ensured that nursing care was carried out as directed and treatment administered in accordance with physician's instructions.
- Identified problems, diagnosed causes and determined corrective actions.

RN-QA Director

Nurses That Care Home Health - McAllen, TX

September 2009 to April 2010

- Reviewed and corrected all medical records implementing Medicare guidelines and regulations.
- Provided education and training to nursing staff in reference to documentation and coding.
- Visited patient's homes to determine patient and family needs, developed plan to meet needs and provided individualized nursing services.
- Completed and submitted all required paperwork on a timely manner as required.
- Performed thorough review of all medical records related to End of Episodes, 60 day chart audits, scheduling, and Physician orders.
- Prepared for, attended, and participated in weekly patient case conferences.
- Assisted health field personnel to assess, plan for and provide needed health-related issues.
- Ordered, interpreted, and evaluated diagnostic tests to identify and assess patient's condition.
- Assessed patient status and notified physicians of clinical changes.
- Instructed family in the care and rehabilitation of patient, maintenance of health, and disease prevention for patient and family.
- Referred patients with financial, social, and emotional problems to appropriate Community Agencies for assistance.
- Coordinated patient care with patient, family, physicians, all other disciplines involved with patient, and community agencies as necessary.
- Provided assistance to Nursing Manager in the supervision of staff nurses.
- Assisted subordinates and supervisors in identifying and resolving problems.
- Maintained patient charts and confidential files.
- Ordered, interpreted, and evaluated diagnostic tests to identify and assess patient's condition.
- Assisted in directing the activities of nursing staff.
- Ensured patient needs were met in accordance with Physician orders and Medicare guidelines and regulations.
- Assigned duties and coordinated nursing services.
- Evaluated nursing activities to ensure patient care, staff relations, and efficiency of service.
- Ensured that nursing care was carried out as directed and treatment administered in accordance with physician's instructions.
- Directed preparation and maintenance of patients' clinical records.

Director of Nurses

Buena Suerte Home Health - Pharr, TX

March 2008 to March 2009

- Developed organizational structure and standards of performance.

- Recommended the establishment and revision of policies and procedures.
- Advised medical staff, department heads and administrators in matters related to nursing services.
- Developed organizational structure and standards of performance.
- Interpreted policies and objectives of nursing service to staff and community groups.
- Provided direction and assistance to all staff.
- Initiated in-service programs and installed record and reporting system.
- Assisted nursing schools with curricular objectives.
- Promoted working relations with community agencies and with other establishment departments.
- Interviewed and hired all nursing staff.
- Supervised all nursing staff, scheduled assignments, resolved conflicts, and determined salaries.
- Identified problems, diagnosed causes and determined corrective actions.
- Investigated and resolved complaints.
- Organized orientation and in-service training for nursing staff.
- Participated in guidance and educational programs.
- Assisted in formulating budget.
- Engaged in studies and investigations related to improving nursing care.
- Directed preparation and maintenance of patients' clinical records.
- Reviewed and corrected all medical records implementing Medicare Guidelines and Regulations.
- Provided education and training to nursing staff in reference to documentation and coding.
- Visited patient's homes to determine patient and family needs, developed patient specific care plans to meet needs and provided individualized nursing services.
- Completed and submitted all required paperwork on a timely manner as required.
- Performed thorough review of all medical records related to End of Episodes, 60 day chart audits, scheduling, and Physician orders.
- Prepared for, attended, and participated in weekly patient case conferences.
- Assisted health field personnel to assess, plan for and provide needed health-related issues.
- Ordered, interpreted, and evaluated diagnostic tests to identify and assess patient's condition.
- Assessed patient status and notified physicians of clinical changes.
- Instructed family in the care and rehabilitation of patient, maintenance of health, and disease prevention for patient and family.
- Referred patients with financial, social, and emotional problems to appropriate Community agencies for assistance.
- Coordinated patient care with patient, family, physicians, and all other disciplines involved and with community agencies as necessary.
- Maintained patient charts and confidential files.
- Ordered, interpreted, and evaluated diagnostic tests to identify and assess patient's condition.
- Ensured patient needs were met in accordance with Physician orders and Medicare regulations.
- Assigned duties and coordinated nursing services.
- Evaluated nursing activities to ensure patient care, staff relations, and efficiency of service.
- Ensured that nursing care was carried out as directed and treatment administered in accordance with physician's instructions.
- Identified problems, diagnosed causes and determined corrective actions.

Director of Nurses

Americare Nursing Services - San Juan, TX

April 2007 to March 2008

- Developed organizational structure and standards of performance.
- Recommended the establishment and revision of policies and procedures.

- Advised medical staff, department heads and administrators in matters related to nursing services.
- Developed organizational structure and standards of performance.
- Interpreted policies and objectives of nursing service to staff and community groups.
- Provided direction and assistance to all staff.
- Initiated in-service programs and installed record and reporting system.
- Assisted nursing schools with curricular objectives.
- Promoted working relations with community agencies and with other establishment departments.
- Interviewed and hired all nursing staff.
- Supervised all nursing staff, scheduled assignments, resolved conflicts, and determined salaries.
- Identified problems, diagnosed causes and determined corrective actions.
- Investigated and resolved complaints.
- Organized orientation and in-service training for nursing staff.
- Participated in guidance and educational programs.
- Assisted in formulating budget.
- Engaged in studies and investigations related to improving nursing care.
- Directed preparation and maintenance of patients' clinical records.
- Reviewed and corrected all medical records implementing Medicare guidelines and regulations.
- Provided education and training to nursing staff in reference to documentation and coding.
- Visited patient's homes to determine patient and family needs, developed patient specific care plans to meet needs and provided individualized nursing services.
- Completed and submitted all required paperwork on a timely manner as required.
- Performed thorough review of all medical records related to End of Episodes, 60 day chart audits, scheduling, and physician orders.
- Prepared for, attended, and participated in weekly patient case conferences.
- Assisted health field personnel to assess, plan for and provide needed health-related issues.
- Instructed family in the care and rehabilitation of patient, maintenance of health, and disease prevention for patient and family.
- Referred patients with financial, social, and emotional problems to appropriate community agencies for assistance.
- Coordinated patient care with patient, family, physicians, and all other disciplines involved and with community agencies as necessary.
- Maintained patient charts and confidential files.
- Ordered, interpreted, and evaluated diagnostic tests to identify and assess patient's condition.
- Ensured patient needs were met in accordance with Physician orders and Medicare regulations.
- Assigned duties and coordinated nursing services.
- Evaluated nursing activities to ensure patient care, staff relations, and efficiency of service.
- Ensured that nursing care was carried out as directed and treatment administered in accordance with physician's instructions.
- Identified problems, diagnosed causes and determined corrective actions.

RN/Case Manager

All Valley Home Health - Pharr, TX

March 2006 to March 2007

Visited patient's homes to determine patient and family needs, developed patient specific care plans to meet needs and provided individualized nursing services.

- Completed and submitted all required paperwork on a timely manner as required.
- Prepared for, attended, and participated in weekly patient case conferences.
- Assisted health field personnel to assess, plan for and provide needed health-related issues.

- Assessed patient status and notified physicians of clinical changes.
- Instructed family in the care and rehabilitation of patient, maintenance of health, and disease prevention for patient and family.
- Referred patients with financial, social, and emotional problems to appropriate community agencies for assistance.
- Coordinated patient care with patient, family, physicians, and all other disciplines involved and with community agencies as necessary.
- Maintained patient charts and confidential files.
- Ordered, interpreted, and evaluated diagnostic tests to identify and assess patient's condition.
- Ensured patient needs were met in accordance with Physician orders and medicare regulations.
- Assigned duties and coordinated nursing services.
- Evaluated nursing activities to ensure patient care, staff relations, and efficiency of service.
- Ensured that nursing care was carried out as directed and treatment administered in accordance with physician's instructions.
- Identified problems, diagnosed causes and determined corrective actions.

Director of Nurses

Affectionate Home Health - Pharr, TX

August 2005 to March 2006

- Developed organizational structure and standards of performance.
- Recommended the establishment and revision of policies and procedures.
- Advised medical staff, department heads and administrators in matters related to nursing services.
- Developed organizational structure and standards of performance.
- Interpreted policies and objectives of nursing service to staff and community groups.
- Provided direction and assistance to all staff.
- Initiated in-service programs and installed record and reporting system.
- Assisted nursing schools with curricular objectives.
- Promoted working relations with community agencies and with other establishment departments.
- Interviewed and hired all nursing staff.
- Supervised all nursing staff, scheduled assignments, resolved conflicts, and determined salaries.
- Identified problems, diagnosed causes and determined corrective actions.
- Investigated and resolved complaints.
- Organized orientation and in-service training for nursing staff.
- Participated in guidance and educational programs.
- Assisted in formulating budget.
- Engaged in studies and investigations related to improving nursing care.
- Directed preparation and maintenance of patients' clinical records.
- Reviewed and corrected all medical records implementing Medicare guidelines and regulations.
- Provided education and training to nursing staff in reference to documentation and coding.
- Visited patient's homes to determine patient and family needs, developed plan to meet needs and provided individualized nursing services.
- Completed and submitted all required paperwork on a timely manner as required.
- Performed thorough review of all medical records related to End of Episodes, 60 day chart audits, scheduling, and Physician orders.
- Prepared for, attended, and participated in weekly patient case conferences.
- Assisted health field personnel to assess, plan for and provide needed health-related issues.
- Assessed patient status and notified physicians of clinical changes.

- Instructed family in the care and rehabilitation of patient, maintenance of health, and disease prevention for patient and family.
- Referred patients with financial, social, and emotional problems to appropriate community agencies for assistance.
- Coordinated patient care with patient, family, physicians, all other disciplines involved with patient, and community agencies as necessary.
- Maintained patient charts and confidential files.
- Ordered, interpreted, and evaluated diagnostic tests to identify and assess patient's condition.
- Ensured patient needs were met in accordance with Physician orders and Medicare regulations.
- Assigned duties and coordinated nursing services.
- Evaluated nursing activities to ensure patient care, staff relations, and efficiency of service.
- Ensured that nursing care was carried out as directed and treatment administered in accordance with physician's instructions.
- Identified problems, diagnosed causes and determined corrective actions.

RN/Case Manager

Hosanna Health Care - Mission, TX
October 2002 to August 2005

Visited patient's homes to determine patient and family needs, developed patient specific care plans to meet needs and provided individualized nursing services.

- Completed and submitted all required paperwork on a timely manner as required.
- Prepared for, attended, and participated in weekly patient case conferences.
- Assisted health field personnel to assess, plan for and provide needed health-related issues.
- Assessed patient status and notified physicians of clinical changes.
- Instructed family in the care and rehabilitation of patient, maintenance of health, and disease prevention for patient and family.
- Referred patients with financial, social, and emotional problems to appropriate community agencies for assistance.
- Coordinated patient care with patient, family, physicians, and all other disciplines involved and with community agencies as necessary.
- Maintained patient charts and confidential files.
- Ordered, interpreted, and evaluated diagnostic tests to identify and assess patient's condition.
- Ensured patient needs were met in accordance with physician orders and Medicare regulations.
- Assigned duties and coordinated nursing services.
- Evaluated nursing activities to ensure patient care, staff relations, and efficiency of service.
- Ensured that nursing care was carried out as directed and treatment administered in accordance with physician's instructions.
- Identified problems, diagnosed causes and determined corrective actions.

Licensed Vocational Nurse

South Texas Health System - McAllen, TX
August 1998 to December 2001

- Provided prescribed medical treatment and personal care services to the ill, injured, convalescent and handicapped persons.
- Assisted Physician and Case Manager RN in planning and executing patients' plan of care.
- Took and recorded vital signs.
- Dressed wounds, administered medications/injections, and enemas as ordered.
- Observed patients and reported adverse reactions to medication or treatment to medical personnel.

- Collected samples, such as urine, blood and sputum from patients for testing.
- Provided gastrostomy, tracheostomy, foley catheter care and oxygen therapy as ordered.
- Examined food trays for prescribed diets.
- Recorded fluid intake and output.
- Bathed, dressed, and assisted patients in walking and turning prn.
- Cleaned rooms, made beds and answered calls prn.
- Rotated among various clinical floors of institution.
- Started and maintained Intravenous access and treatments.
- Washed and dressed bodies of the deceased prn.

Education

Associate in Nursing

South Texas Community College - McAllen, TX
June 1999 to June 2002

Registered Medical Assistant

South Texas Community College - McAllen, TX
June 1997 to June 1998

Nursing Licenses

San Antonio College of Medical Assistants - McAllen, TX
June 1987 to June 1988

Nursing Licenses

RN

Expires: January 2023
State: TX

Skills

- Cerner EMR
- medical records
- Meditech EMR
- organizational skills
- Time management
- Catheter Care
- Nursing
- Vital Signs
- Medication Administration
- Experience Administering Injections
- Patient Care
- Hospital Experience

- Nurse Management
- Employee Orientation
- Laboratory Experience
- Supervising Experience

Languages

- Bilingual (Spanish/English) - Fluent

Links

<http://maryluarellano@gmail.com>

Certifications and Licenses

Basic Life Support (BLS)

Advanced Cardiovascular Life Support (ACLS)

CPR Certification

Compact State Nurse License