

## **Jina K. Anderson, RN**

1406 Summit Way Grovetown, GA 30813 • Tel. 706-504-6362 • jinaanderson@ymail.com

### **Profile:**

Georgia licensed Registered Nurse (Lic. #RN244119). Healthcare career background with 12 years of experience in skilled and long term care. Four years of experience in a supervisory role. Five years of experience in Med/Surg.

### **Skills:**

- Maintain critical thinking skills essential to providing competent and dignified patient care.
- Excellent clinical, customer service and communication skills.
- Ability to quickly learn new concepts and skills.
- Knowledge of medical terminology and infection control standards.
- Knowledge of age specific development factors specific to adult and geriatric residents.
- Ability to work with staff and management to organize and prioritize workloads.

### **Education and Training:**

2016 Georgia Health Care Association, Nurse Leadership Course

2016 Chamberlain College, Bachelor of Science in Nursing

2015 Georgia Health Care Association, Resident Centered Care and Quality of Life Course

2014 Fortis College, Associate Degree in Nursing, Fortis College

2010 Associate Degree in General Studies, Georgia Military College

2004 Certified Nursing Assistant (Trained/Licensed), Tender Care Training School

### **Professional Experience:**

#### **Westwood Nursing and Rehab**

#### **Director of Nursing 2018-Present**

#### **Clinical Manager May 2015 to 2017**

- Oversee the facility that consists of 149 beds.
- Delegate daily work assignments to the nursing staff.
- Review all clinical documents generated in the Rehabilitation Unit to ensure accuracy and compliance with state regulations.
- Work closely with nursing staff and resident(s) to evaluate care and plan the appropriate course of action.
- Build trust and working rapport with nursing staff, residents, and family members to enable effective communication of information pertinent to the resident's well-being and care.
- Perform quarterly evaluations of nursing staff and any disciplinary actions as needed.
- Train new nursing staff and supervision.
- Assist the office of regulatory services in their annual inspection. This includes remaining on the facility's premises until the inspection is complete and answering any pertinent questions.
- Work closely with other management staff to ensure shifts and other units in the facility are covered. This includes covering other units in the supervisor's absence and working weekends as Manger on Duty to assist the weekend supervisors.

**Augusta University**

**Staff Nurse**

**Augusta, GA**

**January 2016 to February 2018**

- Patient assessments
- Blood administration
- IV access and blood draw
- Administer medication according to MAR in a safe and prompt manner
- Provide patients with direct care assisting with ADL's
- Take vital signs and chart ADL's
- Provide individualized care by addressing any patient's needs or concerns
- Report any changes in patients to the responsible staff member
- Document patient information in Meditech
- Assist patients with feedings, bed making, personal hygiene, and light housekeeping

**Doctor's Hospital**

**Registered Nurse**

**Augusta, GA**

**December 2014 to May 2015**

- Patient assessments
- Blood administration
- IV access and blood draw
- Administer medication according to MAR in a safe and prompt manner
- Provide patients with direct care assisting with ADL's
- Take vital signs and chart ADL's
- Provide individualized care by addressing any patient's needs or concerns
- Report any changes in patients to the responsible staff member
- Document patient information in Meditech
- Assist patients with feedings, bed making, personal hygiene, and light housekeeping

**References:**

Vernita Davis, Assistant Manager, Augusta University

706-564-7815

Tangela McDowell, Regional Director of Nursing.

803-335-8888

Micki Braddy, ADON, Westwood Nursing and Rehab

706-524-3771