**Kristin a. Fay**

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Education

**Accelerated Bachelor of Science (BSN) in Nursing,** *George Washington University, GPA 3.79* Dec 2020

**Bachelor of Science in Business Management/Finance**,*Robert Morris University GPA 3.2*May 2015

Clinical rotations

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| **Clinical Type** | **Location** | **Semester/Hours** |
| Senior Practicum – Postpartum Unit | George Washington University Hospital | Fall 2020/Hours: 168 |
| Senior Practicum | Virtual/Online | Fall 2020/Hours: 57 |
| COVID Testing Center and Flu Shots | George Washington University | Fall 2020/Hours: 90 |
| Pediatrics | Virtual/Online | Summer 2020/Hours: 90 |
| Obstetrics | Virtual/Online | Summer 2020/Hours: 90 |
| Psychiatric Unit 6 South | George Washington University Hospital | Spring 2020/Hours: 40 |
| Medical-Surgical Progressive Care Unit | Inova Fairfax Hospital | Spring 2020/Hours: 90 |
| Medical-Surgical Unit | Inova Loudoun Hospital | Fall 2019/Hours: 90 |

skills & Certifications

American Heart Association BLS Aug 2019

Quality and Patient Safety Basic Certificate July 2020

National Registry of Emergency Management Technician Certification March 2015

Health Insurance Portability and Accountability Act (HIPAA) Training Certificate

U.S Army Basic Leadership Course

Extensive experience working with Electronic Health Records such as EPIC, Cerner, CHCS, ALTHA

Professional Work Experience

**Medical Readiness Division, Assistant Supervisor**– *Andrew Rader Health Clinic, United States Army, Fort Myer, VA*

July 2018 – September 2019

* Managed deployment related medical readiness status of over 2000 active duty soldiers in various units located on military base. Point of contact for notifying soldiers of delinquencies via phone and email to schedule required appointments daily. Updated and managed medical database for assigned soldiers.
* In charge of organizing and implementing annual flu vaccination clinic for active duty service members, veterans, and civilians assigned to military base.
* Attended weekly meetings to report number and statistics of unit readiness to Clinic Commander and chain of command.
* Managed, ordered and restocked supplies for the clinic’s Well Women, Optometry, Immunizations and Overseas Screening departments.
* Versatilely trained to work in Well Women, Optometry, Overseas Screening departments, and filled in as needed when clinic was understaffed.
* Lead and mentored 5 soldiers. Provided guidance with monthly counseling’s and enrollment in career advancing trainings.

**Dermatology Clinic, Supervisor** – *Andrew Rader Health Clinic, United States Army, Fort Myer, VA*

September 2016 – July 2018

* Supervised 10 employees. In charge of training and signing off on all competencies of employees working in section.
* Assisted in outpatient surgical procedures and biopsies.
* Extensive knowledge and experience with setting up sterile surgical field and properly disposing of hazardous material.
* Proficient in donning and doffing PPE.
* Experience with disinfecting and sterilizing surgical instruments.
* Managed tracking log of cancerous lab results and reported the data to Quality Management Nurse each month.
* Managed sections medication and supply inventory
* Section safety representative in charge of maintaining and promoting safe work environments.

**Healthcare Specialist in Primary Care Clinic -** *Andrew Rader Health Clinic, United States Army, Fort Myer, VA*

March 2016 – September 2016

* Worked alongside multiple Primary Care Physicians in planning and delivering patient care. Duties performed were equivalent to LPN.
* Screened patients by obtaining vital signs, updating medical records and writing SOAP notes.
* Trained and competent in performing suture removals, ear lavages, EKG, handling/labeling specimens, IV insertions, rapid strep testing, medication reconciliation, monitoring and documenting patient vital signs and medical record reviews.
* Section safety representative in charge of maintaining and promoting safe work environments.