**Melaine Mittoo, RN-BSN, BHSA, MPH-HPM**

12043 NW 27th Dr, Coral Springs, Florida 33065

954-295-1204

melmittoo@gmail.com

**SUMMARY OF QUALIFICATIONS**

* Highly motivated, goal-oriented professional nurse with over 2 years of progressive bedside nursing and over 5 years in public health, non-profit, social services, and healthcare services
* Experienced in developing lesson plans, interviewing, and presenting information
* Results driven and focused on the effectiveness and efficiency of the organization's mission and vision

**PROFESSIONAL EXPERIENCE**

**Prolink Healthcare Staffing**

**Title:** Travel Registered Nurse 02/2021 – 03/2021

* Contracted assignment at Enamate Foothill Presbyterian Health in CA
* Provided nursing care on a PCU floor
* Worked with Respiratory Therapist and other staff to provide optimal care for covid patients

**HealthTrust Workforce Solutions** Sunrise, FL 12/2020 – Present

**Title:** Telemetry Registered Nurse for HCA Hospitals

* Float to various HCA hospitals where there is a need for nurses
* Provides care to patients on Tele/Medsurg, ICU, ED, and Mother/Baby units
* Collaborate with other nursing staff to help with the nurse to patient ratio

**Broward Health North** Pompano Beach, FL 04/2018 - Present

**Title:** Registered Nurse on a Neuro/Stroke Telemetry Floor

* Consult and coordinate with health care team members to assess, plan, implement, and evaluate patient care plans
* Prepare and administer (orally, subcutaneously, IV) prescribed medications
* Report adverse reactions to medications or treatments in accordance with the policy
* Work with the Monitor Technician to identify irregular telemetry readings and notify appropriate medical team members
* Provide bedside care and perform other position-related duties as assigned, depending on assignment setting
* Initiate patient education plan by teaching patients and significant others how to manage their illness/injury, by explaining: fall prevention, pressure injury prevention, stroke protocol, disease management, post-treatment home care needs, diet/nutrition/exercise programs, self-administration of medication, and rehabilitation
* Prepare equipment and aid physicians during examination and treatment of patient
* Respond to life-saving situations based upon nursing standards and protocol
* Record all care information concisely, accurately and completely, in a timely manner, in the appropriate format and on the appropriate forms using the Cerner EMR system

**Florida Department of Health-Broward County** Fort Lauderdale, FL 06/2013 – 12/2015

**Title:** Disease Intervention Specialist (Full Time)

* Performed record searches and investigations to locate and contact infected or potentially infected clients
* Referred patients who have positive lab tests and who are known to have been exposed to Chlamydia, Gonorrhea, Syphilis, and/or HIV/AIDS for treatment and linkage to care
* Organized and planned work activities and field visits for each work day
* Conducted original interviews, re-interviews, and counseling to clients who have communicable diseases as well as their contacts
* Offered partner services to patients and ensure timely and complete partner tracing and notification referrals
* Maintained detailed records regarding interactions with patients in the Prism system
* Performed blood testing, process, and interpret labs through the Health Management System and Prism System
* Verified appropriate treatment given to patients according to the Center for Disease Control and Prevention guidelines
* Acted as the lead Disease Intervention Specialist at the Broward Wellness Center and a liaison for staff in the STD department at the Florida Department of Health and the clinic

**ACADEMICS**

University of Miami - Coral Gables, Florida December 2017

Accelerated Bachelor of Science in Nursing (12 months Program)

GPA: 3.26/4.0 Sigma Theta Tau International Honor Society of Nursing

Florida International University - Miami, FL April 2013

Master of Arts in Public Health, Concentration: Health Policy & Management

GPA: 3.95/4.0

Florida International University - Miami, FL May 2011

Bachelor of Arts in Health Service Administration

GPA: 3.89/4.0 Magna Cum Laude graduate, Dean’s List honors

**KNOWLEDGE, SKILLS, ABILITIES, & TRAININGS**

* Proficient in Microsoft Words, Excel, PowerPoint
* Knowledgeable of Logic Model, Plan Do Check Act, SPSS Applications
* Basic Life Support —American Heart Association
* Advanced Cardiac Life Support – American Heart Association
* Basic Arrythmia Certification
* Introduction and Advance Sexually Transmitted Disease Intervention
* HIV 500/501 Counseling and Testing Certification
* Breastfeeding Training Course for Health Care Providers: Ten Steps to Successful Breastfeeding—WHO/UNICEF
* FEMA Incident Command System (ICS) Introductory Course
* FEMA National Incident Management System (NIMS) Introductory Course
* CITI Program Human Subjects Research Course
* Experience with EPIC, Cerner, Meditech, Expanse, and Prism systems for documentation