

Mikayla Leeman

Oshkosh, WI

mikaylaleeman3_3vx@indeedemail.com

7154605660

Authorized to work in the US for any employer

Work Experience

Patient Service Representative

R1 RCM - minoc

February 2020 to September 2020

I work as a patient access representative on 3rd shift for the ER.

Call center representative

Alta Resources - Neenah, WI

February 2019 to May 2019

Helping consumers solve problems with products.

Certified nursing assistant

Rennes Health and Rehab Center - Appleton, WI

September 2018 to January 2019

I help residents with their adls. Such as Dressing, grooming, toileting and feeding. Also helped with range of motion exercises and rehabilitation.

Pit member

L&m industries - Black Creek, WI

September 2017 to December 2017

I worked with cow manure Manning the pit making sure my crew could run

Home Health Aide

D.E.N. Services - Clintonville, WI

July 2017 to September 2017

I drove to different homes and helped many different clients from independent and only needing meds to complete care where the client couldn't move on his own.

Caregiver

Living Tree Estates - Greenville, WI

April 2017 to July 2017

I helped residents with adls, such as dressing, eating, and ambulation

Crew Member

Subway

February 2017 to March 2017

Helped customers with their food orders and helped prep the store for everyday business

Telemarketer

DCC solutions

September 2016 to November 2016

Took surveys from people over the phone about the election

Crew Member

Culver Careers

February 2016 to August 2016

Worked the front line helping customers with orders

Education

High school or equivalent

Clintonville High School

Skills

- Home Health
- Certified Nursing Assistant
- Customer Service
- Call Center
- Vital Signs

Certifications and Licenses

Nursing Assistant

November 2018 to November 2020

Drivers License

Home Health Aide

CNA

Assessments

Customer Focus & Orientation — Highly Proficient

September 2019

Responding to customer situations with sensitivity.

Full results: [Highly Proficient](#)

Work Motivation — Familiar

June 2020

Level of motivation and discipline applied toward work

Full results: [Familiar](#)

Verbal Communication — Highly Proficient

June 2020

Speaking clearly, correctly, and concisely

Full results: [Highly Proficient](#)

Front Desk Agent (Hotel) — Expert

July 2020

Selecting hotel rooms based on verbal requests and identifying errors in hotel data

Full results: [Expert](#)

Call Center Customer Service — Expert

June 2020

Applying customer service skills in a call center setting.

Full results: [Expert](#)

Working with MS Word Documents — Highly Proficient

July 2020

Knowledge of various Microsoft Word features, functions, and techniques.

Full results: [Highly Proficient](#)

Customer Focus & Orientation — Highly Proficient

June 2020

Responding to customer situations with sensitivity

Full results: [Highly Proficient](#)

Customer Service — Highly Proficient

July 2020

Identifying and resolving common customer issues

Full results: [Highly Proficient](#)

Elementary School Classroom Management — Highly Proficient

July 2020

Managing behavior in elementary school classrooms

Full results: [Highly Proficient](#)

Marketing — Proficient

September 2020

Understanding a target audience and how to best communicate with them

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.