

Elizabeth (Betty) J. McClellan, RN
8522 Harbortowne Circle
Clarkston, MI 48348
cell (586) 610-7993
jakenshane@yahoo.com
MI RN License #4704223825
Nurse Administrator License # 4801014161

HIGHLIGHTS OF MANAGEMENT SKILLS AND QUALIFICATIONS:

- › Successfully set up 2 Skilled Nursing Homes from new builds, hiring Department Heads and creating standards and policies.
- › Manage emergent situations and on call situations for staff support in a calm manner
- › Lead my team during State Complaints and State Surveys
- › Infection Control teaching & monitoring
- › Staff Scheduling, hiring and staff development of nursing and caregiver staff
- › Work ethic and personal belief to do the right thing the right way
- › Promote an environment conducive to happy families and residents
- › Effective in-services including topics: lifts, peg tubes, blood sugar monitoring, bowel program, straight catheter technique, wound care, dementia, transfers & managing difficult behaviors, abuse, HIPPA, Catastrophic Event, & State Survey Readiness

Care National- Contractor of CVS, COVID Registered Nurse January 2021 to present
Administration of COVID vaccines inside Nursing Homes and Assisted Living Environments, immunizing the patients and the staff. Set up clinics each shift, proper storage of vaccine and policy and procedures surrounding the vaccinations. Practicing great customer service, infection control practices and proper technique.

WellBridge of Clarkston- Nursing Home Administrator May 2018 to December 2020
Skilled Nursing Facility Administrator for 100 beds. Hired on to open a new building, establish and maintain an EPIC culture, set up and hire Department Heads, Nursing Staff, Housekeepers and Kitchen staff. Company is a chain of 8 with the highest 5 Star Nursing Home Rating in Michigan- learning from the best. Participated in Initial State Survey Opening paperwork and surveys, passed Complaint Surveys, annual Life Safety and State surveys successfully. Participate with Region 2 North and their meetings on emergency preparedness. Negotiated with local hospitals to establish partnerships to send patients to our new building. Very active in the Clarkston Chamber of Commerce and attend many local marketing events. Set up COVID Unit twice (March and December) to safely care for sick Guests needing isolation, meanwhile successfully keeping COVID out of the rest of the Skilled Nursing Center by implementing training and safety standards.

(Side job for fun/ Contingent)

Palace Sports and Entertainment- Crowd Control May 17, 2017 to present (Contingent)
Working at the Palace's 4 locations assisting with Crowd Control at their sport events and concert venues. Specialized in excellent customer service. Included gate security, metal detecting of guests, control of the crowds at the Pit, Sound Stage area, backstage and patrol.

Orchard Grove Health Campus (Trilogy Health Care) June 2016 to May 2018

Director of Nursing Registered Nurse overseeing Health Campus consisting of Skilled Nursing, Rehab, Assisted Living and Memory Care Units. Oversee managers and Nursing Department. Maintain high standards of exceeding customer service expectations, going above and beyond and paying attention to detail with nursing care. New Start up building that required planning and ordering of the entire department to ensure a smooth first day and first year.

Woodward Hills Nursing Center- Director of Nursing (Premier Health Care) September 2013 to June 2016 Registered Nurse responsible for the Nursing Department including 4 Unit Managers, 2 Assistant Directors of Nurses, 80 Nurses, 80 Certified Nurse Assistants, Ward Clerks, and the Staffing Office. Oversee the building which is capable of holding 190 Residents. Manager on call and responsible for the building in my Administrators absence. Trained and assist training others in Emergency Preparedness, actively involved with Quality Performance and Quality Improvement projects including goals of Reducing 30 day Re-hospitalization Rate, Reduce Acquired Pressure Sores, and Reduce Anti-Psychotic usage. Lead my building to the 2015 Nursing Home Governors Award presented for reduction in 5 selected areas to better our care of the Residents and environment. Strong skills with On Shift scheduling program- training others and rolled it out in our building.

Woodward Hills Nursing Center- Assistant Director of Nursing- In-servicing (Premier Health Care): September 2012 to September 2013 In-Servicing to all staff including state survey preparation and plan of correction implementation. Hiring of all nursing staff, orientation and preceptor to all new staff to the building. Assisted overseeing the Nursing Department.

Shorepointe Village Assisted Living-Wellness Coordinator/ Director of Nursing (Premier Health Care):

June 2009 to September 2012 Oversaw the Nursing Department which includes a caregiver staff of 60, nursing staff of 4. Interviewing, hiring, corrective actions, staff development, and promoting teamwork and Service Excellence. Responsible for the residents (approximately 80) including initial assessment and approval of move-ins, adjustments of service plans for the caregivers to follow. Training, in-servicing and medication administration training to nurses and caregivers. Ordering supplies and medical equipment. Extensive staff scheduling electronically. Collaboration with building managers to ensure the building runs smoothly. On-call on nights and weekends to assist staff in the building of emergent needs. Responsible for the building in the absence of the Administrator.

Pinnacle Home Care (AKA Phoenix Home Care), Madison Heights

Clinical Manager promoted to Clinical Supervisor- February 2009 to June 2009 Trained in Medicare guidelines and ICD-9 Coding. Promoted within 2 months to Clinical Supervisor. Left to pursue an opportunity previously interviewed for and left on good terms with an extended notice.

Relevar Home Care, Mount Clemens

Senior Clinical RN Nurse Manager- September 2007 to February 2009 Management of the Nursing Department. Oversee LPN's, RN's, and Home Health Aides. Initial assessment and intake of new clients. Supervisory Visits for Home Health Aids and Companions. Skilled Nursing Visits and Nursing Assessments on a monthly basis. Weekly medication setups for clients. Ongoing teaching to clients and staff. Annual evaluations and competencies. Manage own schedule, nursing staff schedule, nurse training, chart reviews, and computer charts. Involved with Quality

Improvement team. Frequent communication with Doctors, Case Managers, and Family members. Company won Best Small Business in Michigan 2008.

St. John Hospital, Detroit

Worked way up from kitchen staff to CNA to Registered Nurse- 1993 to 2009 (This time frame included me working multiple jobs at the same time) Included departments: Eastside Pediatrics, Pediatric Intensive Care Unit, Pediatrics, Float Pool, Neurology Urology, Catering Department

Henry Ford Macomb Hospital (St. Joseph Hospital), Clinton Township

Registered Nurse for Unit 32 Pediatrics/ Rapid Treatment-Sept 2006 to March 2009 Worked in a mixed Pediatric and Adult floor setting. Handled adult short term care patients as well as “Rapid Treatments”. This includes antibiotic infusions, blood transfusions, IV access including Mediports, and implementing orders for pre-op and post-op procedures.

Comforcare, New Baltimore

Home Care Agency RN- September 2006 to Jan 2008 Documentation of new clients, and reassessing the needs of non-medical care for Home Health Aids to treat the clients. Long term insurance assessments.

Café Memories, Richmond

Business Owner-July 2004 to July 2007 Café Memories-Coffee Shop and Scrapbook store. Maintain a staff of four, scheduling, ordering, budget, payroll, daily cleaning procedures, and customer service.

Café Memories Too!, Richmond

Business Owner-May 2006 to Nov 2006 Café/ Deli inside Dick Huvaere’s Richmond Chrysler Dodge Jeep Dealership. Second Location/ Franchise of Café Memories.

Private Duty Home Care, Richmond

Home Care RN- May 2005 to Jan 2006 Provided total care for 51 year old quadriplegic patient. This included charting, billing to insurance, ROM, bowel care, feeding, bathing, shaving, transfers to chair and bed, ordering supplies, maintaining and changing foley catheter, and emotional support.

Pediatric Special Care, Southfield

Home Care Agency RN-July 2004 to May 2005 Provided one on one care to children with special needs. Handled two separate toddlers on ventilators and trachs. Medical documentation, daily planning, working on own, and ordering of supplies preformed on a daily basis. Oral medications, respiratory treatments, suppositories, feeding tubes, changing diapers and linen, and physical therapy performed on a daily basis.

William Beaumont Hospital, Royal Oak

Pediatric Intensive Care Unit- Jan 1999 to Aug 2002 Started in this unit as a Nurse Assistant, and moved on in my schooling graduating in December 1999 as a Registered Nurse. Managed critically ill children ranging in ages from newborn to 22 years old. Charge Nurse duties including making out assignments and handling emergent situations throughout the night including CPR’s and new admissions. Shift responsibilities include administering medications, managing up to three critical patients at a time, maintain and monitor arterial lines, medication drips and procedures, and give support to families as situations arise.

EDUCATION:

University of Detroit Mercy, December 1999 graduate, Bachelor's Degree in Nursing.
CPR Certified
Wound Care Certified
Madonna University Nursing Home Administrator class
State and Federal Nursing Home Administrator Spring 2016.

Experienced in Microsoft Word, Outlook, Excel, Santrax, Visitrax, Oasis, Photo Shop, eCare, Point Click Care, Power Chart, Visual Staff Scheduler, OnShift, Epic, Power Point & Sigma Care

ADDITIONAL EXPERIENCE:

State and Federal Nursing Home Regulations, Familiar with JCAHO and OSHA standards as well as the organization and ability to coordinate health and safety practices and programs. Trained in CHAP (Community Health Accreditation Program) certification. Experienced with state surveys, plan of corrections and complaint surveys.