Toya L. Dillard

2729 Clinton Circle

Hopkinsville, Ky. 42240

270-985-5945

**Work Experience**

**2/2015-3/2021 Jennie Stuart Health, Hopkinsville, KY**

**Wound Healing Nurse**

Managed chronic wounds

Case Manager for patients with chronic diabetic, arterial and venous wounds

Maintained wound VACs for patients

Liaison between referrals for vascular, home health and reflux consults

Knowledgeable in skin substitutes

Performed inpatient Wound Nurse Consults

**ICU Nurse**

Maintained ventilated patients and patients who were on drips

Passed medications

Made daily rounds with Physicians

Started IVs

Maintained arterial lines

**Charge Nurse**

Responsible for assigning daily assignments on Medical-Surgical Units

Supervised RNs, LPNs and CNAs

Performed discharge and admissions assessments

Worked in the ED

Started IVs

Drew blood and maintained central lines

**7/2014-12/2014 Teletech, Hopkinsville, KY**

**Customer Service Representative**

* Benefit specialist for Blue Cross/Blue Shield of Illinois, Montana, New Mexico, Oklahoma and Texas
* Processed payments
* Created new accounts
* Dealt with billing issues

**1/2014-5/2014 Lifeline Home Health of Lincare, Hopkinsville, KY**

**Registered Nurse** • Provide in home health care to patients with acute and chronic illnesses

 • Perform phlebotomy

 • Maintain PICC lines and peripheral IVs

 • Supervised LPNs and CNAs

 • OASIS documentation

**11/2013-2/2014 Covington Convalescent Center, Hopkinsville, KY**

**Registered Nurse**

 • Provided care to geriatric patients

 • Supervised LPNs and CNAs

**10/2012-9/2013 Medical Services of America Coraopolis, PA**

**Team Supervisor**

 • Supervised a team of Registered Nurses, Physical Therapists, Occupational Therapists, Home Health Aides and Speech Therapists

 • Coordinated daily home health visits and communication between doctors, patients, family and a multidisciplinary team

 • Coordinated and performed yearly evaluations and supervisory visits

 • Performed quarterly chart audits

 • Processed OASIS assessments and performed coding using ICD-9

 • Performed computerized charting using Caretinuum software

 • Trained new staff on the computer system and coding

**2/2012-9/2012 Northwestern Human Services Baden, PA**

**Psychiatric Nurse**

 • Primary Nurse on Forensic Assertive Community Treatment Team

 • Maintained daily medication and health profiles for 65 consumers in the community

 • Accompanied consumers with Behavioral Health and Legal issues to their medical appointments

 • Performed initial Nursing Assessments and established Treatment Plans

 • Participated in daily Treatment Team meetings

**12/2009-1/2012 UPMC/SHHS Home Health, LP Seven Fields, PA**

**Professional Registered Nurse**

 • Provided in home care to patients with acute and chronic medical conditions

 • Performed wound care using the KCI wound VAC and other wound care techniques

 • Maintained PICC lines, Groshong and Hickman lines

 • Performed phlebotomy

**5/2009-12/2009 UPMC Braddock Braddock, PA**

**Charge Nurse**

 • Primary Charge Nurse on Psychiatric, Dual Diagnosis and Detox units

 • Supervised a team of Registered Nurses, Psych Techs and Milieu Therapists

 • Completed initial admission history and physicals and established Treatment Plan

 • Participated in daily Treatment Team meetings

 • Coordinated discharges into the community

**8/2007-5/2009 UPMC Braddock Braddock, PA**

**Charge Nurse**

 • Responsible for assigning daily patient assignments to Registered Nurses, Licensed Practical Nurse and Nurses' Aides

 • Maintained communication among physicians, patient, families and multidisciplinary team

 • Maintained orders and medication changes

 • Super user for Alaris infusion pump

**11/2002-5/2003 Kindred Healthcare Oakdale, PA**

**Nurse Assistant**

 • Assisted chronically ill patients with ADLs

 • Performed computerized documentation

**10/1999-10/2002 Western State Hospital Hopkinsville, KY**

**Patient Aide**

 • Performed admissions and discharges to patients with chronic and acute psychiatric illness

 • Conducted therapeutic groups

 • Provided 1:1 sessions with residents

**Education**

**5/2004-5/2007 Community College of Allegheny County Pittsburgh, PA**

**Associates of Science in Nursing**

• Dean's List

• National Dean's LIst

• President of Alpha Mu Theta Chapter of Phi Theta Kappa

• Awarded for being Outstanding Female Leader of Tomorrow

• Recipient of 1 of 3 National City Nursing Scholarships in the city of Pittsburgh

**License and Certifications**

Registered Nurse-KY#1142142 10/31/2021

 Nurse-PA #RN590286 11/2007-4/30/2015

BLS-American Heart Association Expires 4/2021