

SUSANA SHIFFLETT

6500 Borah Peak Rd.
Bakersfield, CA 93306

CELL: (661)477-5720
chavez.susana@yahoo.com

HIGHLIGHTS OF QUALIFICATIONS

Fluent in Spanish communication	Work well under pressure
Cooperative within a team	Able to establish priorities
Positive work attitude	Honest, reliable and productive
Remains calm in high stress situations	Compassionate, committed to helping others

EDUCATION

West Coast University	Bachelor of Science Degree, Nursing	April 2017 Ontario CA
Kaplan College	Medical Assistant Diploma	April, 2012 Bakersfield, CA
United States Army	Military Police Diploma	April, 2009 Fort Leonard Wood, MO

LICENSURE & CERTIFICATIONS

Registered Nurse: License #95132640	Expires 07/31/2023
ACLS (American Heart Association)	Expires 11/30/2023
BLS (American Heart Association)	Expires 05/20/2023
Management of Assaultive Behavior	

WORK HISTORY

Loyal Source <i>Kaiser West LA-Telemetry Unit</i>	09/2021 – 12/2021 Los Angeles, CA
<ul style="list-style-type: none">I function as a member of patient care team in providing competent care to patients according to individual's needs.Coordinates patient care and delegates responsibilities to team members within their scope of practice and competenciesMonitor and	
HealthTrust <i>Riverside Community Hospital-Telemetry Unit (Per Diem)</i>	02/2021 – 12/2021 Riverside, CA
<ul style="list-style-type: none">I function as a member of patient care team in providing competent care to patients according to individual's needs.Coordinates patient care and delegates responsibilities to team members within their scope of practice and competencies.	
Aya Healthcare <i>Bakersfield Vaccine Hub- Adventist- Vaccine Prepper</i>	03/2021 – 05/2021 Bakersfield, CA
<ul style="list-style-type: none">I function as a member of the Vaccination Hub.I was trained on how to prepared and administer the Pfizer-BioNTech and Johnson & Johnson's Janssen vaccine.	
Loyal Source <i>Kaiser Zion- Telemetry Unit</i>	02/2021 – 03/2021 San Diego, CA
<ul style="list-style-type: none">I function as a member of patient care team in providing competent care to patients according to individual's needs.Coordinates patient care and delegates responsibilities to team members within their scope of practice and competencies.	

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Krucial Staffing

12/2020 – 01/2021

DHR Health-Covid-19/Telemetry Unit

Edinburg, TX

- I function as a member of patient care team in providing competent care to patients according to individual's needs.
- Coordinates patient care and delegates responsibilities to team members within their scope of practice and competencies.

Riverside Community Hospital

10/2017 – 08/2020

RN Staff Float Pool (StarRN)

Riverside, CA

- I function as a member of patient care team in providing competent care to patients according to individual's needs.
- Coordinates patient care and delegates responsibilities to team members within their scope of practice and competencies.
- Floats in different units, able to provide competent care in Med-Surg units, Telemetry units, ED Holding and Observation Unit.

JM Staffing

08/2017 – 09/2017

County of San Bernardino-West Valley Detention Center RN

Rancho Cucamonga, CA

- Triage incoming patients, including physical and mental health conditions.
- Quickly ascertain the following information from incoming patients: identify medical problem, document medical history, check for allergies, check for current medications, and obtain height, weight, body temperature, heart rate, and blood pressure.
- Other responsibilities include moving patients, taking blood samples, cleaning and bandaging wounds, and administer medications.

330th Military Police Company

06/2014 – 03/2017

Military Police (Army National Guard)

Ontario, CA

- Appointed Unit Prevention Leader for the Unit. I conduct flawless urinalysis collections, provide alcohol and other illicit drug training to the Unit, and assist the Commander in running Unit drug testing and prevention programs.
- Appointed Squad Leader, as a squad leader I am responsible of ten soldiers. I'm responsible for maintaining and enforcing 100% accountability of the squad's weapons and equipment.
- I also supervise individual and squad level training and mentors subordinates to ensure that they are properly prepared for combat operations.
- I'm responsible for the health, welfare, morale and training of the soldiers in my squad.
- As a squad leader it's also my duty to assist the platoon sergeant in planning, coordinating, and supervising all activities that the squad is assigned to accomplish.

270th Military Police Company

01/2015 – 01/2016

Military Police (Army National Guard)

Guantanamo Bay, Cuba

- Appointed Team Leader, as a team leader I was responsible for three soldiers.
- I trained my team on individual and collective task. I also mentor and develop subordinates. I conducted counseling, job shadowing, and one-on-one mentoring and lead by example.

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- I handle discipline issues within the team. As the team leader I was the first line supervisor and was responsible for corrective training, disciplinary issues, and making recommendations for formal punishments.
- My team was responsible in controlling traffic and responding to emergencies in the base. We also patrol the base and enforced military laws and regulations.

West Coast University

06/2013 – 12/2014

Federal Work Study Program

Ontario, CA

- Under direction of Director Student Affairs and Career Services assist in carrying out clerical duties and educational projects.
- Highly skilled in organizational software including Microsoft office suite.
- Communicates effectively with University faculty, administrators and students.

649th Military Police Company

05/2008 – 06/2014

Military Police (Army National Guard)

Camp San Luis Obispo, CA

- Protect lives and property on Army Installations by enforcing military laws and regulations.
- Controlled traffic and respond to emergencies.

Prime Care Physicians Medical Group (Externship 160 hrs.)

02/2012 - 03/2012

Medical Assistant

Bakersfield, CA

- Greet and room patients. Measure vitals, performed EKG's, and urinalysis collection.
- Pull charts for upcoming appointments and file charts. Administer injections and nebulizer treatment.

Mt. Vernon Florist

01/2012- 05/2012

Customer Service/ Floral Designer

02/2007- 09/2010

Bakersfield, CA

- Answered phones and took accurate orders. Respond to customers inquiries and answered questions.
- Responsibly handled cash and updated merchandise prices.
- Maintained clean environment, processed flowers, and designed flower arrangements.

870th Military Police Company

10/2010 - 12/2011

Military Police

Khost, Afghanistan

- Provided support to the battlefield by conducting area security, maneuver and mobility support.
- Assisted in training Afghanistan National Police.
- Appointed Team Leader, as a team leader I was responsible of three soldiers and for the health, welfare, morale and training. Responsible for maintaining and enforcing 100% accountability of the team's weapons and equipment.