**Amina T. Karim, BSN, MSW,RN**

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**Career Profile:**

Highly qualified Bachelor of Science prepared Registered Nurse holding a Masters of Social Work with over 19 years of experience in the private, government and public sector. Key strengths are:

* Client Relationships- Experience communicating with stakeholders, para professionals, coworkers, patients, clients and consumers.
* Evaluated the effectiveness and efficiency of various electronic health record (EHR) for various health systems.
* Team Leader – developed strong teams and created safe, and nurturing patient and staff environment

**Professional Experience:**

**Maxim Healthcare**

**Covid Vaccination Registered Nurse/2021-present**

Met professional nursing standards and pertinent local, state, and federal requirements. Maintained and delivered quality service. Set up individual clinic sites, Review protocols and age-specific vaccine requirements prior to the opening of the clinic. Register participants/Completes appropriate client Immunization Consent forms and clinic records to ensure correct vaccines are administered and documented. Draw up vaccines according to manufacturer’s instructions and administers them using safe and proper techniques and a system of double-checks to ensure accuracy.
Dispose of bio-hazardous waste in the appropriate and prescribed manner. Use and remain knowledgeable of Universal Precautions. Use and maintain knowledge of company and clinic policies and procedures. Have knowledge of action to be taken in the event of an emergency; including epinephrine administration during an anaphylaxis reaction. Has knowledge of protocols for adverse reactions, as well as reporting of incidents and injuries. Transports biologicals, sharps, and other required supplies to clinic sites in a safe and secure manner. Have knowledge of Vaccine Safety Control requirements and Maintains confidentiality at all times

**Patient First Primary & Urgent Care**

**Registered Nurse/2015 – Present**

Manage patient care team to ensure a full range of patient services are being provided. Assist physicians in all emergency cases; Collaborate with doctors and nursing staff to help patients to minimize complications and improve overall health. Facilitate communication in support of health concerns, specifically interfacing with medical staff, employee supervisors, safety personnel, environmental health, and industrial hygiene staff. Draw blood, take vital signs, administer intravenous lines and solutions, utilize electrical medical devices and conduct testing. Document patient care and status, while maintaining internal guidelines and external standards. Prepare and Administer medication and specialized treatment, such as immunotherapy, vaccinations, and vitamin supplementation, among other treatments.

**District of Columbia Department of Behavioral Health Office of Accountability Investigative Analysis Specialist/2014 – Present**

Serve as Investigative Analysis Specialist, GS-13, with the responsibility for planning, coordinating and conducting investigations and other fact-finding efforts involving extremely sensitive and complex cases, including major and unusual incidents, complaints and/or allegations of violations of civil, regulatory, and administrative and/or criminal law (allegations of irregularity, fraud, conflict of interest, impropriety, unexpected deaths, etc.). Conduct investigations and other fact-finding activities and obtain required information, and data for assigned cases. Perform fieldwork, which may include conducting interviews, participating in surveillance, field interviews and inspections. Serve as an official liaison and collaborate with others such as, scientists in both the public and private sector on a wide range of regulatory issues.

**Providence Hospital Emergency Department/Wellness Center**

**Community Wellness/Emergency Department RN/ 2013-2016**

Promoted the wellness of persons in the community through excellent nursing care. Monitored and manage good health and wellbeing of patients in community health settings. Performed triage and initial assessment of adult and pediatric patients who presented for medical, cardiac, stroke, and psychiatric symptoms. Worked collaboratively with physicians, physician assistants and nurse practitioners assisting during exams, diagnostic testing and treatments. Prepared, administered (orally, subcutaneously, through an IV), and recorded prescribed medications.

**Med Star-Washington Hospital Center Department of Perioperative Services**

**Operating Room Team Lead Nurse/2012-2014**

Ensured sterile technique was not compromised during surgical cases. Acted as a bridge between surgeons, the pre-operative, operating room and post-operative area. Conduct post and pre-operative teaching.Prepared and administered (orally, subcutaneously, through an IV) and documented in the Electronic Health Record (HER).

Functioned as staff authority figure coordinating, planning, implementing, and evaluating unit program activities in order to ensure that efforts in assigned program areas were meeting the needs of the patients, and satisfying the objective and goals of unit and hospital programs.

***Key Accomplishments:***

* Team Lead Nurse – By encouraging an environment of learning and sharing, developed a strong team of nurses and surgical technologist.
* Negotiated resolutions to personality conflicts between staff members. Coordinated brief informal mediations in order to resolve problems to preserve working relationships among staff members, improve communication between team members, and improves work productivity.
* Provided supervision by making the daily assignments and addressed all complaints and concerns raised by staff/surgeons regarding cases for the day.

**HCA Health System-Henrico Doctors’ Hospital Perioperative Services**

**Operating Room Nurse/2010-2012**

Ensured sterile technique was not compromised during surgical cases. Acted as a bridge between surgeons, the pre-operative, operating room and post-operative area. Conduct post and pre-operative teaching. Prepared and administered (orally, subcutaneously, through an IV) and documented in the Electronic Health Record (HER).

***Key Accomplishments*:**

* Circulating and Scrub Registered Nurse for the following surgical cases: Cardiac, Neurological, Ear, Nose and Throat, Gynecological, Pediatrics, Vascular, General, Plastics, Davinci Robotic, IMRI, Ophthalmic Trauma, Burn Trauma and Urology.

**Bon Secours St. Mary’s Hospital- Medical Surgical Unit**

**Registered Nurse/2009-2010**

Provided inpatient nursing care to medicine and post-surgical patients. Monitored, recorded and communicated patient’s condition utilizing knowledge base of nursing education and experience in order to deliver nursing care using the nursing process according to the hospital policies, procedures and protocols.

**Richmond City Public Schools**

**Certified School Social Worker/2002-2010**

Member of a multi-disciplinary team that worked within regular and special educations services. Provided various preventative and supportive services geared toward children, adults and their families. Collaborated with the juvenile and family relations court system, Richmond City Police Department, Department of Social Service, and Virginia Department of Behavioral Health; provided documentation and testimony upon request.

**Fairfax County Department of Family Service**

**Social Worker II: Foster Care & Adoptions/1999-2002**

Member of a multi-disciplinary team that secured funding for clients to receive long-term counseling services, short-term and long-term residential treatment care. Conducted risk and prognosis assessments for families at risk for abuse and neglect. Managed team cases with Child Protective Services, which involved the removal of children and protective supervision.

**Education:**

Liberty University December 2013

Bachelors in Nursing

Bon Secours Memorial College of Nursing December 2008

Diploma in Nursing

Virginia Commonwealth University May 1998

Masters in Social Work

Virginia Union University May 1995

Bachelors in Social Work

**Certifications/Licensure**

* Active Commonwealth of Virginia Registered Nurse (Compact) License- 11/2019-11/2021
* Active District of Columbia Registered Nurse License 6/2020-6/2022
* Basic Life Support for Health Care Providers (BLS) 5/2019- 5/2021
* Advanced Cardiovascular Life Support (ACLS) 9/2018-9/2020
* Pediatric Advanced Life Support (PALS) 9/2018-9/2020
* Certified Level One Investigator – Awarded in 2014
* AORN Perioperative Residency Course 101 - 2010